

NOTICE OF A PUBLIC MEETING

Harris County Housing Authority

(A Texas Public Housing Authority under Chapter 392 of the Local Government Code)

February 9, 2023

Notice is hereby given that the Board of Commissioners of the Harris County Housing Authority (HCHA) will hold a public meeting at **1:00 pm on February 15, 2023**, at HCHA's office located at 1933 Hussion Street, Building 3, in Houston, Texas 77003. At the public meeting the Board of Commissioners may take action on the matters identified on the Agenda attached hereto and incorporated herein.

Agendas may also be obtained in advance of the public meeting at our office located at 1933 Hussion Street, Building 3, Houston, Texas 77003 or via the internet at www.hchatexas.org. The HCHA Board of Commissioners normally meets the third Wednesday of every month at 1:00 pm.

Posted by:



Vivian Clark
Executive Assistant
Harris County Housing Authority





Gerald Womack
Chairman

Joe Villarreal
Vice Chairman

Joe Ellis
Commissioner

Dr. Adriana Tamez
Commissioner

Asheley Gilbert
Commissioner

REGULAR MEETING OF THE BOARD OF COMMISSIONERS

1:00 P.M.

Wednesday, February 15, 2023
HCHA Board Room
Harris County Housing Authority
1933 Hussion Street
Houston, TX 77003

AGENDA

I. Call to Order and Record of Attendance

II. Open with Prayer and Pledge of Allegiance

III. Public Comments

Our policy is to allow time at the beginning of each meeting for public comments. Each Speaker is limited to three (3) minutes per agenda item and six (6) minutes total. These limits may be reduced depending on how many people sign up to comment. If you wish to speak during the public comment section of our agenda, please email your name and address in advance to Events@hchatexas.org or provide that information in writing to one of the staff members. A complete set of the rules for public comment and safety is available on our website at hchatexas.org – under About Us, select the Board Information tab.

IV. Approval of the Minutes of Previous Meetings

Action Item 1: Discuss and possibly act on request to accept and approve the minutes of the January 18, 2023 Board meeting

Action Item 2: Discuss and possibly act on request to accept and approve the minutes of the February 3, 2023 Special Board meeting

V. Acting Executive Director/Chief Executive Officer's Report

a) HCHA activities from January 19, 2023 – February 15, 2023 (presented by Melissa Quijano).

VI. Financial Presentation

a) Monthly Financials (presented by Paul Curry).

VII. Department Presentation

a) HCV Program (presented by Debra McCray).

b) Current and New Affordable Housing Developments (presented by Dominique King).

VIII. Executive Session

Under Chapter 551 of the Government Code, the Board may go into executive session to: (1) consult with its attorneys to seek or receive legal advice about pending or contemplated litigation or matters its attorney must keep confidential under the Texas Disciplinary Rules of Professional Conduct; (2) discuss the value or transfer of real property; (3) consider specific personnel matters; (4) discuss certain economic development matters; or (5) discuss other matters authorized by law. The Board may also announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by Chapter 551 of the Government Code.`

At the meeting noticed by this agenda, the Board expects to go into executive session to:

Consult with its attorney regarding the status of and possible resolution of pending litigation, in particular, Cause No. 2017-71486, pending in the 133rd District Court of Harris County, Texas, and Cause No. 2023-05143 pending in the 61st District Court of Harris County, Texas (§551.071);

Consult with its attorney regarding the legal effect of the proposed contract with MRI Software, LLC (§551.071); and

Discuss specific personnel matters, including the appointment, employment, and duties of a replacement for HCHA's Executive Director, CEO, and Secretary, and the implementation of HCHA's Succession Plan (§551.074).

IX. Reconvene in public session and possible action relating to matters addressed in executive session

X. Discussion and Action Items

Action Item 3: Resolution of Harris County Housing Authority as the sponsor of HCHA Development Corporation appointing new directors and authorizing the amendment of HCHA Development Corporations Bylaws.

Action Item 4: Resolution authorizing the negotiation and execution of a contract with MRI Software, LLC to provide software support services.

Note: Action Item 3 on the agenda for the Board's January 18, 2023, regular meeting was tabled. That Agenda item was for the possible authorization of the negotiation and execution of a contract for executive search services. On the motion of a Commissioner the Board may deliberate and act on that item at this meeting.

XI. Adjournment

NOTICE OF A PUBLIC MEETING

HCHA Development Corporation

(A Texas Public Housing Authority under Chapter 392 of the Local Government Code)

February 9, 2023

Notice is hereby given that the HCHA Development Corporation Board of Directors **Board Meeting** will hold a public meeting **after the** Harris County Housing Authority Board of Commissioners Board Meeting on **February 15, 2023** at the Harris County Housing Authority office located at 1933 Hussion Street, Building 3, in Houston, Texas 77003. At the public meeting the Board of Directors may take action on the matter identified on the Agenda attached hereto and incorporated herein.

Agendas may be obtained in advance of the public meeting at our office located at 1933 Hussion Street, Building 3, Houston, Texas 77003 or via the internet at www.hchatexas.org. The HCHA Development Corporation normally meets the third Wednesday of every month at 1:00 pm.

Posted by:

Sincerely,



Vivian Clark
Executive Assistant
Harris County Housing Authority





Gerald Womack
President

Joe Villarreal
Director

Joe Ellis
Director

Dr. Adriana Tamez
Director

Asheley Gilbert
Director

Melissa Quijano
Secretary

Paul Curry
Treasurer

**MEETING OF THE
BOARD OF DIRECTORS OF THE
HCHA DEVELOPMENT CORPORATION**

**Time: Immediately after adjournment of the preceding regular meeting of the
Harris County Housing Authority Board of Commissioners**

**Wednesday, February 15, 2023
HCHA Board Room
Harris County Housing Authority
1933 Hussion Street
Houston, TX 77003**

AGENDA

I. Call to Order and Record of Attendance

II. Public Comments

It is the policy of this Board to allow 15 minutes of each meeting for a forum. If you wish to speak to this Board during the "public comments" section of our agenda, please complete the required form and hand it to one of the directors before the meeting.

III. Discussion and Action Items

Action Item 1: Discussion and request to accept and approve the minutes from the June 16, 2021 board meeting

Action Item 2: Resolution of HCHA Development Corporation amending its bylaws and electing new officers

Action Item 3: Resolution by HCHA Development Corporation, as sole member of HCHA Management, LLC, adopting its company agreement and replacing Horace Allison with Melissa Quijano to serve as a manager of HCHA Management, LLC

IV. Adjournment