

NOTICE OF A PUBLIC MEETING

Harris County Housing Authority

(A Texas Public Housing Authority under chapter 392 of the local government code)

June 15, 2023

Notice is hereby given that the Board of Commissioners of the Harris County Housing Authority (HCHA) will hold a public meeting at **1:00 pm** on **June 21, 2023**, at the HCHA's office located at 1933 Hussion Street, Building 3, in Houston, Texas 77003. At the public meeting, the Board of Commissioners may take action on the matters identified on the Agenda attached hereto and incorporated herein.

Agendas may be obtained in advance of the public meeting at our office located at 1933 Hussion Street, Building 3, Houston, Texas 77003 or via the internet at www.hchatexas.org. The HCHA Board of Commissioners normally meets the third Wednesday of every month at 1:00 pm.

Posted by:



Vivian Clark
Executive Assistant
Harris County Housing Authority





Gerald Womack
Chairman

Joe Villarreal
Vice Chairman

Joe Ellis
Commissioner

Dr. Adriana Tamez
Commissioner

Asheley Gilbert
Commissioner

REGULAR MEETING OF THE BOARD OF COMMISSIONERS

1:00 P.M.

Wednesday, June 21, 2023
HCHA Board Room
Harris County Housing Authority
1933 Hussion Street
Houston, TX 77003

AGENDA

I. Call to Order and Record of Attendance

II. Open with Prayer and Pledge of Allegiance

III. Public Comments

Our policy is to allow time at the beginning of each meeting for public comments. Each Speaker is limited to three (3) minutes per agenda item and six (6) minutes total. These limits may be reduced depending on how many people sign up to comment. If you wish to speak during the public comment section of our agenda, please email your name and address in advance to Events@hchatexas.org or provide that information in writing to one of the staff members. A complete set of the rules for public comment and safety is available on our website at hchatexas.org – under About Us, select the Board Information tab.

IV. Approval of the Minutes of Previous Meetings

Action Item 1: Discuss and possibly act on request to accept and approve the minutes of the May 17, 2023 Board meeting.

V. Acting Executive Director/Chief Executive Officer's Report

a) HCHA activities May 18, 2023 – June 21, 2023 (presented by Melissa Quijano).

VI. Financial Presentation

a) Monthly Financials (presented by Paul Curry).

VII. Department Presentation

a) HCV Program (presented by Debra McCray).

b) Current and New Affordable Housing Developments (presented by Dominique King).

VIII. Executive Session

Under Chapter 551 of the Government Code, the Board may go into executive session to: (1) consult with its attorneys to seek or receive legal advice about pending or contemplated litigation or matters its attorney must keep confidential under the Texas Disciplinary Rules of Professional Conduct; (2) discuss the value or transfer of real property; (3) consider specific personnel matters; (4) discuss certain economic development matters; or (5) discuss other matters authorized by law. The Board may also announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by Chapter 551 of the Government Code.

At the meeting noticed by this agenda, the Board expects to go into executive session to:

Consult with its attorney regarding the status of and possible resolution of pending litigation, in particular, Cause No. 2017-71486, pending in the 133rd District Court of Harris County, Texas; and

Discuss specific personnel matters, including the appointment, employment, and duties of a replacement for HCHA's Executive Director, CEO, and Secretary (§551.074).

IX. Reconvene in public session and possible action relating to matters addressed in executive session

X. Discussion and Action Items

- Action Item 2:** Resolution honoring Mary Williams as the Harris County Housing Authority Employee of the Quarter (July – September 2023)
- Action Item 3:** Resolution approving revisions to the HCHA Employee Handbook
- Action Item 4:** Resolution authorizing the negotiation and execution of a contract with Praxis Consulting Group, LLC to provide Financial Consulting Services on a task order basis for existing and proposed affordable housing developments
- Action Item 5:** Resolution authorizing travel and other expenses for Paul Curry, Director of Finance, and Kimberly Rogers, Accountant/Purchasing Agent, to attend Financial Workshop
- Action Item 6:** Resolution approving extensions of mailing services agreement between Harris County Housing Authority and Questmark Information Management, Inc.
- Action Item 7:** Resolution authorizing execution of Memorandum of Understanding between Harris County Housing Authority and The Harris Center for Mental Health and IDD

XI. Adjournment