

# NOTICE OF A PUBLIC MEETING

## Harris County Housing Authority

(A Texas Public Housing Authority under chapter 392 of the local government code)

September 18, 2023

Notice is hereby given that the Board of Commissioners of the Harris County Housing Authority (HCHA) will hold a public meeting at **1:00 pm** on **September 20, 2023** at the HCHA's office located at 1933 Hussion Street, Building 3, in Houston, Texas 77003. At the public meeting, the Board of Commissioners may take action on the matters identified on the **Amended Agenda** attached hereto and incorporated herein.

Agendas may be obtained in advance of the public meeting at our office located at 1933 Hussion Street, Building 3, Houston, Texas 77003 or via the internet at [www.hchatexas.org](http://www.hchatexas.org). The HCHA Board of Commissioners normally meets the third Wednesday of every month at 1:00 pm.

Posted by:



Vivian Clark  
Executive Assistant  
Harris County Housing Authority





Gerald Womack  
Chairman

Joe Villarreal  
Vice Chairman

Dr. Adriana Tamez  
Commissioner

Asheley Gilbert  
Commissioner

Paul Shanklin  
Commissioner

## REGULAR MEETING OF THE BOARD OF COMMISSIONERS

1:00 P.M.

Wednesday, September 20, 2023  
HCHA Board Room  
Harris County Housing Authority  
1933 Hussion Street  
Houston, TX 77003

---

### AMENDED AGENDA

**I. Call to Order and Record of Attendance**

**II. Open with Prayer and Pledge of Allegiance**

**III. Public Comments**

*Our policy is to allow time at the beginning of each meeting for public comments. Each Speaker is limited to three (3) minutes per agenda item and six (6) minutes total. These limits may be reduced depending on how many people sign up to comment. If you wish to speak during the public comment section of our agenda, please email your name and address in advance to [Events@hchatexas.org](mailto:Events@hchatexas.org) or provide that information in writing to one of the staff members. A complete set of the rules for public comment and safety is available on our website at [hchatexas.org](http://hchatexas.org) – under About Us, select the Board Information tab.*

**IV. Approval of the Minutes of Previous Meetings**

**Action Item 1:** Discuss and possibly act on request to accept and approve the minutes of the August 16, 2023 Board meeting.

**V. Executive Director/Chief Executive Officer's Report**

a) HCHA activities August 17, 2023 – September 20, 2023 (presented by Melissa Quijano).

**VI. Financial Presentation**

a) Monthly Financials (presented by Paul Curry).

**VII. Department Presentation**

a) HCV Program (presented by Debra McCray).  
b) Current and New Affordable Housing Developments (presented by Dominique King).

## **VIII. Executive Session**

*Under Chapter 551 of the Government Code, the Board may go into executive session to: (1) consult with its attorneys to seek or receive legal advice about pending or contemplated litigation or matters its attorney must keep confidential under the Texas Disciplinary Rules of Professional Conduct; (2) discuss the value or transfer of real property; (3) consider specific personnel matters; (4) discuss certain economic development matters; or (5) discuss other matters authorized by law. The Board may also announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by Chapter 551 of the Government Code.*

*At the meeting noticed by this agenda, the Board expects to go into executive session to:*

*Consult with its attorney regarding the status of and possible resolution of pending litigation, in particular, Cause No. 2017-71486, pending in the 133<sup>rd</sup> District Court of Harris County, Texas (§551.071);*

*Consult with its attorney regarding possible rights and remedies arising from the failure of the Prime Subcontractor, Atlantic Pacific Community Builders – Texas, LLC, to provide documentation demonstrating compliance with Davis-Bacon and Related Acts wage and Section 3 employment requirements in construction of The Residences at Arbor Oaks; and*

*Consult with its attorney regarding the current application status and plan of action following the cancellation of its bond reservation to provide funding for the Bernicia Place development by the Texas Bond Review Board.*

## **IX. Reconvene in public session and possible action relating to matters addressed in executive session**

## **X. Discussion and Action Items**

- Action Item 2:** Resolution honoring Catalina Woods as the Harris County Housing Authority Employee of the Quarter (October-December 2023)
- Action Item 3:** Resolution approving Third Amendment to telephone products and services agreement between Harris County Housing Authority and Lantana Communications Corporation
- Action Item 4:** Resolution approving Second Amendment to Legal Consulting Services for real estate transactions and construction related services agreement
- Action Item 5:** Resolution ratifying the execution of a proposal with GSMA, Inc., to provide architectural and engineering services for the Bernicia Place Affordable Housing Development
- Action Item 6:** Resolution authorizing the Executive Director to enter into contract with SuperUrban Ventures, LLC, to provide development consulting services for the Bernicia Place Affordable Housing Development

## **XI. Adjournment**