

# NOTICE OF A PUBLIC MEETING

## Harris County Housing Authority

(A Texas Public Housing Authority under Chapter 392 of the Local Government Code)

November 10, 2022

Notice is hereby given that the Board of Commissioners of the Harris County Housing Authority (HCHA) will hold a public meeting at **1:00 pm on November 16, 2022**, at HCHA's office located at 1933 Hussion Street, Building 3, in Houston, Texas 77003. At the public meeting the Board of Commissioners may take action on the matters identified on the **Amended Agenda** attached hereto and incorporated herein.

Agendas may also be obtained in advance of the public meeting at our office located at 1933 Hussion Street, Building 3, Houston, Texas 77003 or via the internet at [www.hchatexas.org](http://www.hchatexas.org). The HCHA Board of Commissioners normally meets the third Wednesday of every month at 1:00 pm.

Posted by:



Vivian Clark  
Executive Assistant  
Harris County Housing Authority





Gerald Womack  
Chairman

Joe Villarreal  
Vice Chairman

Joe Ellis  
Commissioner

Dr. Adriana Tamez  
Commissioner

Asheley Gilbert  
Commissioner

## REGULAR MEETING OF THE BOARD OF COMMISSIONERS

1:00 P.M.

Wednesday, November 16, 2022  
HCHA Board Room  
Harris County Housing Authority  
1933 Hussion Street  
Houston, TX 77003

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### AMENDED AGENDA

**I. Call to Order and Record of Attendance**

**II. Open with Prayer and Pledge of Allegiance**

**III. Public Comments**

*Our policy is to allow time at the beginning of each meeting for public comments. Each Speaker is limited to three (3) minutes per agenda item and six (6) minutes total. These limits may be reduced depending on how many people sign up to comment. If you wish to speak during the public comment section of our agenda, please email your name and address in advance to [Events@hchatexas.org](mailto:Events@hchatexas.org) or provide that information in writing to one of the staff members. A complete set of the rules for public comment and safety is available on our website at [hchatexas.org](http://hchatexas.org) – under About Us, select the Board Information tab.*

**IV. Approval of the Minutes of Previous Meetings**

**Action Item 1:** Discuss and possibly act on request to accept and approve the minutes of the October 19, 2022, Board meeting

**V. Acting Executive Director/Chief Executive Officer's Report**

a) HCHA activities from October 20, 2022 – November 16, 2022 (presented by Melissa Quijano).

**VI. Financial Presentation**

a) Monthly Financials (presented by Paul Curry).

**VII. Department Presentation**

- a) HCV Program (presented by Debra McCray).
- b) Current and New Affordable Housing Developments (presented by Melissa Quijano).

## **VIII. Executive Session**

*Under Chapter 551 of the Government Code, the Board may go into executive session to: (1) consult with its attorneys to seek or receive legal advice about pending or contemplated litigation or matters its attorney must keep confidential under the Texas Disciplinary Rules of Professional Conduct; (2) discuss the value or transfer of real property; (3) consider specific personnel matters; (4) discuss certain economic development matters; or (5) discuss other matters authorized by law. The Board may also announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by Chapter 551 of the Government Code.*

*At the meeting noticed by this agenda, the Board expects to go into executive session to:*

*Consult with its attorney to seek or receive legal advice regarding pending or contemplated litigation (§551.071);*

*Consult with its attorney regarding the status of and possible resolution of pending litigation, in particular, Cause No. 2017-71486, pending in the 133<sup>rd</sup> District Court of Harris County, Texas (§551.071);*

*Consult with its attorney regarding one or more matters its attorney must keep confidential under the State Bar's Disciplinary Rules of Professional Conduct (§551.071) including the dispute with the Prime Subcontractor, Xpert Design and Construction, LLC, and LDG Multifamily, LLC, over substitution of materials for the Northwood Apartments and The Hollows Apartments.*

*Discuss specific personnel matters, including the appointment, employment, and duties of a replacement for HCHA's Executive Director, CEO, and Secretary, and the implementation of HCHA's Succession Plan (§551.074).*

## **IX. Reconvene in public session and possible action relating to matters addressed in executive session**

### **X. Discussion and Action Items**

**Action Item 2:** Resolution authorizing the negotiation and execution of a contract with CohnReznick, LLP to provide Tax Credit Accounting and Financial Audit services for Harris County Housing Authority's Affordable Housing Development known as The Villas at Eastwood

**Action Item 3:** Resolution of Harris County Housing Authority, as sole member of HCHA Cornerstone, LLC, removing Tom McCasland and Horace Allison as managers and electing Melissa Quijano and Paul Curry to serve as managers

## **XI. Adjournment**

# NOTICE OF A PUBLIC MEETING HCHA REDEVELOPMENT AUTHORITY, INC.

(An instrumentality of Harris County Housing Authority, a Texas Public Housing  
Authority under Chapter 392 of the Local Government Code)

November 10, 2022

Notice is hereby given that **HCHA Redevelopment Authority, Inc.**, an instrumentality of Harris County Housing Authority, will hold a public meeting immediately **after the 1:00 pm** meeting of the Board of Commissioners of Harris County Housing Authority, which meeting will be held **November 16, 2022**, at the offices of Harris County Housing Authority located at 1933 Hussion Street, Building 3, in Houston, Texas, 77003. At the public meeting the Board of Directors of HCHA Redevelopment Authority, Inc., will consider and may take action on the matters identified on the **Agenda** attached hereto and incorporated herein.

Agendas may be obtained in advance of the public meeting at our office located at 1933 Hussion Street, Houston, Texas 77003 or via the internet at [www.hchatexas.org](http://www.hchatexas.org).

Posted by:



Vivian Clark  
Executive Assistant  
Harris County Housing Authority





Gerald Womack  
*President*

Joe Villarreal  
*Vice President*

Joe Ellis  
*Treasurer*

Dr. Adriana Tamez  
*Director*

Asheley Gilbert  
*Director*

Melissa Quijano  
*Director*

**MEETING OF THE  
BOARD OF DIRECTORS OF  
HCHA REDEVELOPMENT AUTHORITY, INC.**

**Time: Immediately after adjournment of the preceding regular meeting of  
Harris County Housing Authority's Board of Commissioners**

**Wednesday, November 16, 2022**

**HCHA Board Room  
Harris County Housing Authority  
1933 Hussion Street  
Houston, TX 77003**

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**AMENDED AGENDA**

**I. Call to Order and Record of Attendance**

**II. Public Comments**

*It is the policy of this Board to allow 15 minutes of each meeting for public comments. If you wish to speak to this Board during the public comment section of our agenda, please email your name and address in advance to [Events@hchatexas.org](mailto:Events@hchatexas.org) or provide that information in writing to one of the staff members.*

**III. Discussion and Action Items**

**Action Item 1:** Discuss and possibly act on request to accept and approve the minutes from the September 21, 2022, Board meeting

**Action Item 2:** Resolution of HCHA Redevelopment Authority, Inc. as sole member of Fenix Estates I GP, LLC, replacing Horace Allison with Melissa Quijano to serve as a manager of Fenix Estates I GP, LLC

**Action Item 3:** Resolution of HCHA Redevelopment Authority, Inc. as sole member of Fenix Estates I GP, LLC, authorizing the negotiation and execution of an amendment extending the term of the lease between Fenix Estates I, LP and SEARCH Homeless Services

**IV. Adjournment**