HARRIS COUNTY HOUSING AUTHORITY

AMENDMENT OF SOLICITATION

AMENDMENT # 1

DATE: 06-09-2022

ISSUED BY: <u>Paul Curry, Finance Director</u>

AMENDMENT TO SOLICITATION NUMBER: <u>Request For Proposal (RFP) # 22-02 for Tax Credit Accounting and Financial Audit Services</u>

THE SOLICITATION MENTIONED ABOVE IS AMENDED AS SET FORTH BELOW. VENDORS MUST ACKNOWLEDGE RECEIPT OF THIS AMENDMENT PRIOR TO THE HOUR AND DATE SPECIFIED FOR RECEIPT OF PROPOSALS BY SIGNING THIS FORM BELOW.

<u>Response to Written Questions</u>

Question 1 - How many staff are in your accounting department?

Response 1 - *Harris County Housing Authority (HCHA) currently has three employees in its accounting department.*

Question 2 - Do you outsource any accounting functions?

Response 2 - *Yes, we have a Fee Accountant.*

Question 3 - When would you like to commence the audit work?

Response 3 - *January 15, 2023*

Question 4 - When would you like a draft of the audit work?

Response 4 - *March 31, 2023 & March 31, 2024*

Question 5 - When would you like a final audit report?

Response 5 - *April 30, 2023 & April 30, 2024*

Question 6 - What were the prior year's fees for these services?

Response 6 - *HCHA does not disclose the prior year's fees for the services being procured until after an award. Tax Credit Accounting and Financial Audit Services.*

Question 7 - What do you have budgeted for the current year for these services?

Response 7 - *HCHA does not disclose budgeted amounts for the services being procured until after an award.*

Question 8 - Did you have any negative experiences with your prior auditor that would prevent them from continuing as the auditor?

Response 8 - *We haven't had any negative experiences with prior auditors.*

Question 9 - Do you foresee your previous auditor bidding on this contract?

Response 9 - *Yes*

Question 10 - Is there anything you would like to see improved from the prior year's audit experience?

Response 10 - *No*

_____   _____

Proposer/Respondents   *Date*

_____

Signature