

# NOTICE OF A PUBLIC MEETING

## Harris County Housing Authority

(A Texas Public Housing Authority under Chapter 392 of the Local Government Code)

September 10, 2021

Notice is hereby given that the Board of Commissioners of the Harris County Housing Authority (HCHA) will hold a public meeting at **1:30 pm on September 15, 2021** at the HCHA's office located at 1933 Hussion Street, Houston, Texas 77003. At the public meeting the Board of Commissioners will consider and may take action on the matters identified on the Agenda attached hereto and incorporated herein.

Agendas may also be obtained in advance of the public meeting at our office located at 1933 Hussion Street, Houston, Texas 77003 or via the internet at [www.hchatexas.org](http://www.hchatexas.org). The HCHA Board of Commissioners normally meets the third Wednesday of every month at 1:30 pm.

Sincerely,



Vivian Clark

Executive Assistant

Harris County Housing Authority





Gerald Womack  
Chairman

Joe Villarreal  
Vice Chairman

Joe Ellis  
Commissioner

Dr. Adriana Tamez  
Commissioner

Kerry Wright  
Commissioner

## REGULAR MEETING OF THE BOARD OF COMMISSIONERS

1:30 P.M.

Wednesday, September 15, 2021  
HCHA Board Room  
Harris County Housing Authority  
1933 Hussion Street  
Houston, TX 77003

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### AGENDA

**I. Call to Order and Record of Attendance**

**II. Open with Prayer and Pledge of Allegiance**

**III. Approval of the Minutes of Previous Meeting**

**Action Item 1:** Discussion and request to accept and approve the minutes of the August 18, 2021 board meeting

**IV. Public Comments**

*It is the policy of this Board to allow 15 minutes of each meeting for public comments. If you wish to speak to this Board during the public comment" section of our agenda, please email your name and address in advance to [Events@hchatexas.org](mailto:Events@hchatexas.org) or provide that information in writing to one of the staff members.*

**V. Executive Director/Chief Executive Officer's Report**

a) HCHA activities from August 19, 2021 – September 15, 2021 (presented by Horace Allison).

**VI. Financial Presentation**

a) Monthly Financials (presented by Paul Curry).

**VII. Department Presentation**

a) HCV Program (presented by Debra McCray).

b) Current and New Affordable Housing Developments (presented by Horace Allison).

**VIII. Discussion and Action Items**

**Action Item 2:** Resolution honoring Sherika Thompson as the Harris County Housing Authority Employee of the Quarter (October - December 2021)

**Action Item 3:** Resolution by Harris County Housing Authority (the "Authority") approving

HCHA Cypresswood Estates, LLC (the "Company") to enter into a loan modification for Cypresswood Estates (the Project); and authorizing HCHA Redevelopment Authority, Inc. (the "Corporation) and the company to take such other steps as the company deems necessary or convenient to carry out these resolutions

**Action Item 4:** Resolution to authorize the Chief Executive Officer to adopt additional flexible work schedules and amend the Employee Handbook

**Action Item 5:** Resolution adopting rules for Public Comment and resumption of in-person public meetings while the threat of COVID-19 infection remains high

**Action Item 6:** Resolution to approving the revision of the Harris County Housing Authority Administrative Plan

**Action Item 7:** Resolution to enter into a new employment contract with Horace Allison as Chief Executive Officer

## **IX. Executive Session**

*The Harris County Housing Authority Board of Commissioners may go into executive session, if necessary, pursuant to Chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with its attorneys to seek or receive legal advice regarding pending or contemplated litigation or legal advice regarding matters which its attorney must keep confidential under the Texas Disciplinary Rules of Professional Conduct; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion of certain economic development matters or other matters authorized by law. The Housing Authority Board of Commissioners may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of Chapter 551 of the Texas Government Code.*

*Today the Harris County Housing Authority Board of Commissioners shall go into executive session to discuss the following:*

*Consultation with its attorneys to seek or receive legal advice regarding pending or contemplated litigation, proposed rules for public comment and safety, the resumption of in-person public meetings, and public meeting relating to the View at Lake Houston*

*Discussion about the value or transfer of real property*

*Consideration of specific personnel matters: Annual Review of Chief Executive Officer*

## **X. Reconvene in public session and possible action relating to matters addressed in executive session**

## **XI. Adjournment**

# NOTICE OF A PUBLIC MEETING

## Harris County Housing Authority

(A Texas Public Housing Authority under chapter 392 of the local government code)

September 10, 2021

Notice is hereby given that the Harris County Housing Authority Board of Directors **HCHA Redevelopment Authority Meeting** will be held **after the 1:30 pm** Harris County Housing Authority Board of Commissioners on **September 15, 2021** at the HCHA office located at 1933 Hussion Street, in Houston, Texas, 77003. At the public meeting the Board of Directoers will consider and may take action on the matters identified on the Agenda attached hereto and incorporated herein.

Agendas may be obtained in advance of the public meeting at our office located at 1933 Hussion Street, Houston, Texas 77003 or via the internet at [www.hchatexas.org](http://www.hchatexas.org). The HCHA Board of Commissioners normally meets the third Wednesday of every month at 1:30 pm.

Posted by:

Sincerely,



Vivian Clark

Executive Assistant

Harris County Housing Authority





Gerald Womack  
*President*

Joe Villarreal  
*Vice President*

Joe Ellis  
*Treasurer*

Dr. Adriana Tamez  
*Director*

Kerry Wright  
*Director*

Horace Allison  
*Secretary*

**MEETING OF THE  
BOARD OF DIRECTORS OF THE  
HCHA REDEVELOPMENT AUTHORITY, INC.**

**Time: Immediately after the adjournment of the preceding regular meeting of the Harris  
County Housing Authority Board of Commissioners Meeting**

**Wednesday, September 15, 2021**

**HCHA Board Room  
Harris County Housing Authority  
1933 Hussion Street  
Houston, TX 77003**

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**AGENDA**

**I. Call to Order and Record of Attendance**

**II. Public Comments**

*It is the policy of this Board to allow 15 minutes of each meeting for a forum. If you wish to speak to this Board during the "public comments" section of our agenda, please email your comments in writing in advance to [Events@hchatexas.org](mailto:Events@hchatexas.org) or follow the instructions that will be provided to unmute your mic at the appropriate time to make public comments.*

**III. Discussion and Action Items**

**Action Item 1:** Discussion and request to accept and approve the minutes from the June 16, 2021 board meeting

**Action Item 2:** Resolution by the HCHA Redevelopment Authority, Inc. (the "Corporation") approving HCHA Cypresswood Estates, LLC (the "Company") to enter into a Loan Modification for Cypresswood Estates (the "Project"); and the Corporation and the Company to take such other steps as the Company deems necessary or convenient to carry out these resolutions

**IV. Adjournment**