



**RESOLUTION NO. 25-38**

**RESOLUTION UPDATING THE HCHA CHECK POLICY TO INCLUDE ALL APPROVED  
SIGNATORIES ON HCHA BANK ACCOUNTS**

**WHEREAS**, Harris County Housing Authority (HCHA) adopted a Check Writing Policy on March 26, 2013, the name of which was later changed to "Check Writing and Wire Transfer Policy" (Policy), which Policy has been subsequently revised by HCHA's Board of Commissioners; and

**WHEREAS**, HCHA revised the policy list the names of all HCHA Board of Commissioners authorized to sign checks and wire transfers as outlined in the policy; and

**NOW, THEREFORE, BE IT RESOLVED**, that the HCHA Board of Commissioners hereby adopts the revised HCHA Check Writing and Wire Transfer Policy attached:

**PASSED**, by the Board of Commissioners on this 15th day of October 2025.

Gerald Womack, Chairman

Melissa Quijano, Secretary