



RESOLUTION NO. 24-10

RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE CONTRACT AMENDMENT NO. 1 WITH NMA INSPECTIONS, LLC TO EXPAND THE NUMBER OF ASSIGNED DAILY INSPECTIONS

WHEREAS, Harris County Housing Authority (HCHA) issued Request for Proposals #22-04 (RFP) on May 22, 2022, soliciting proposals from qualified vendors to provide Housing Quality Standard (HQS) inspection services in accordance with United States Department of Housing and Urban Development guidelines (24 CFR 982.201); and

WHEREAS, HCHA and NMA Inspection, LLC entered into an agreement on July 01, 2022, to perform Housing Quality Standards (HQS) Inspection Services; and

WHEREAS, the Agreement contained a stated Scope of Work as Paragraph (1) of the Agreement that outlined Contractor's responsibilities; and

WHEREAS, the parties desire to add one more requirement to the *Scope of Work* as it relates to HCHA's responsibilities. Specifically, to assign a minimum of fifteen (15) inspections per day per inspector (collectively, the "Services").

NOW, THEREFORE, BE IT RESOLVED, that HCHA's Board of Commissioners authorizes its Executive Director to negotiate and execute an Amendment-1 to the Agreement. Specifically, to add one requirement to the *Scope of Work* in a form substantially the same as the draft Amendment -1 attached hereto and made part of this Resolution, with such additional terms and conditions as the Executive Director determines reasonable and appropriate, and to take such other actions she deems reasonable, necessary, or convenient to carry out the intent of this resolution.

PASSED, by the Board of Commissioners this 20th day of March 2024.

Chairman: _____


Gerald Womack

Secretary: _____


Melissa Quijano