



RESOLUTION NO. 24-06

RESOLUTION AUTHORIZING HARRIS COUNTY HOUSING AUTHORITY'S EXECUTIVE DIRECTOR TO NEGOTIATE AND ENTER INTO A CONTRACT FOR THE PROVISION OF FINANCIAL AUDIT SERVICES FOR VARIOUS HCHA PROGRAMS

WHEREAS, Harris County Housing Authority (HCHA) issued a Request for Proposals (RFP# 23-05) on November 12, 2023, soliciting proposals for independent public accounting firms to provide **Financial Audit Services** for various HCHA programs for fiscal years ending March 31, 2024, and 2025 with an option to Renew for two additional years at the sole option of HCHA; and

WHEREAS, the RFP was advertised in the local newspaper on November 12, 2023, and November 19, 2023, posted on HCHA's website and sent to 13 individual vendors; and

WHEREAS, a total of five Offeror Firms timely returned responses to HCHA for its review and evaluation. HCHA's *Review and Evaluation Committee* evaluated the written responses. The Offeror Firms are listed below in no order:

- a. Cascos & Associates PC
- b. Berman Hopkins
- c. Carr, Riggs & Ingram LLC
- d. CliftonLarsonAllen LLP
- e. Apria; and

WHEREAS, after reviewing, scoring, and ranking all responses an Offeror was selected as a Finalist, and further vetted for recommendation to the Board of Commissioners, subject to clearance of all due diligence checks including but not limited to a conflict check and debarment; and

WHEREAS, the following Offeror submitted a Proposal that represents the overall best value to HCHA, and names and selects the Firm to provide Financial Audit Services as contemplated in RFP#23-05:

CliftonLarsonAllen, LLP; and

WHEREAS, CliftonLarsonAllen LLP's initial contract terms shall be two years with one two-year renewal option at the sole option of HCHA; and

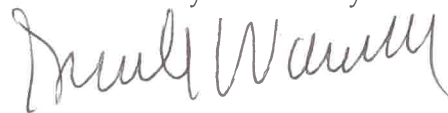
WHEREAS, CliftonLarsonAllen, LLP proposed annual fees are as follows:

FYE 24 – Ending March 31, 2024	\$79,406
FYE25 – Ending March 31, 2025	\$83,816
FYE26 – Optional - Ending March 31, 2026	\$88,095
FYE27 – Optional – Ending March 31, 2027	\$92,584

NOW, THEREFORE, BE IT RESOLVED, that HCHA's Board of Commissioners authorizes its Executive Director to negotiate and execute a contract (Engagement Letter) with CLIFTONLARSONALLEN, LLP named hereinabove for the provision of Financial Audit Services subject to the annual Not To Exceed Amounts outlined hereinabove for such services, and to do all things necessary to legally fulfill the intent or purpose of the contract.

PASSED by the Board of Commissioners on the 21st day of February 2024.

Chairman: _____



Gerald Womack

Secretary: _____



Melissa Quijano