



## **RESOLUTION NO. 23-50**

### **RESOLUTION AUTHORIZING HARRIS COUNTY HOUSING AUTHORITY'S EXECUTIVE DIRECTOR TO NEGOTIATE AND ENTER INTO AN AGREEMENT FOR THE PROVISION OF JANITORIAL SERVICES FOR THE MAIN OFFICE BUILDING**

**WHEREAS**, Harris County Housing Authority (HCHA) advertised its Request for Quotes (RFQ# 23-03) soliciting quotes to provide Janitorial Services at HCHA's central offices on the 1<sup>st</sup> and 5<sup>th</sup> Floors of Building 3, 1933 Hussion Street, Houston, Texas (Janitorial Services); and

**WHEREAS**, a defect was noted in the RFQ notice after responses were returned to HCHA; and

**WHEREAS**, to rectify said defect HCHA amended its RFQ and resent its request to all initial Responders and provided a new deadline in which to provide their updated response to the Amended RFQ of Wednesday, November 8, 2023; and

**WHEREAS**, the RFQ was advertised in the Houston Chronicle and bids were due on September 18, 2023, and November 8, 2023 (Amendment); and

**WHEREAS**, HCHA received responses to the RFQ from Ambassador Services, Elevated Cleaning Services, KleenTech, MarFran Cleaning, Professional Janitorial Service, System4 Facility Management, and Zion Janitorial LLC on September 18, 2023; and

**WHEREAS**, HCHA received responses to the Amended RFQ from Ambassador Services, Elevated Cleaning Services, KleenTech, MarFran Cleaning, Professional Janitorial Service, System4 Facility Management, and Zion Janitorial LLC on November 8, 2023; and

**WHEREAS**, HCHA staff found that the quotes complied with the requirements of the RFQ; and


**WHEREAS**, HCHA staff reviewed all RFQ responses and found the response of Professional Janitorial Services ("PJS"), offered the best overall value to the Authority

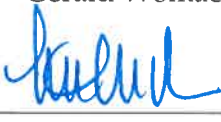
**WHEREAS**, **Professional Janitorial Services** provided a quote that in the

reasonable judgment of HCHA staff represented the best overall value at a cost of \$3.102.00 per month, taken into consideration pricing and other factors set forth in the RFQ; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of Harris County Housing Authority authorizes its Executive Director to negotiate and execute a two-year contract, with one two-year renewal option, with Professional Janitorial Services, in conformity with the terms and conditions as contained in the draft Agreement attached hereto.

**PASSED**, by the Board of Commissioners this 20th day December 2023.

Chairman:   
Gerald Womack, Chairman

Secretary:   
Melissa Quijano