

# NOTICE OF A PUBLIC MEETING

## Harris County Housing Authority

(A Texas Public Housing Authority under chapter 392 of the local government code)

August 15, 2025

Notice is hereby given that the Board of Commissioners of the Harris County Housing Authority (HCHA) will hold a public meeting at **1:00 pm** on **August 20, 2025**, at the HCHA's office located at 1933 Hussion Street, Building 3, in Houston, Texas 77003. At the public meeting, the Board of Commissioners may take action on the matters identified on the Agenda attached hereto and incorporated herein.

Agendas may be obtained in advance of the public meeting at our office located at 1933 Hussion Street, Building 3, Houston, Texas 77003 or via the internet at [www.hchatexas.org](http://www.hchatexas.org). The HCHA Board of Commissioners normally meets the third Wednesday of every month at 1:00 pm.

Posted by:

  
Vivian Clark  
Executive Assistant  
Harris County Housing Authority





Gerald Womack  
Chairman

Asheley Gilbert  
Commissioner

Paul Shanklin  
Vice Chairman

Laolu Davies-Yemitan  
Commissioner

Carrie Rai  
Commissioner

## REGULAR MEETING OF THE BOARD OF COMMISSIONERS

1:00 P.M.

Wednesday, August 20, 2025  
HCHA Board Room  
Harris County Housing Authority  
1933 Hussion Street  
Houston, TX 77003

---

### AGENDA

#### I. Call to Order and Record of Attendance

#### II. Open with Prayer and Pledge of Allegiance

#### III. Public Comments

*Our policy is to allow time for public comments at the beginning of each meeting. Each Speaker is limited to three (3) minutes per agenda item and six (6) minutes total. These limits may be reduced depending on how many people sign up to comment. If you wish to speak during the public comment section of our agenda, please email your name and address in advance to [Events@hchatexas.org](mailto:Events@hchatexas.org) or provide that information in writing to one of the staff members. A complete set of the rules for public comment and safety is available on our website at [hchatexas.org](http://hchatexas.org) – under About Us, select the Board Information tab.*

#### IV. Approval of the Minutes of the Previous Meeting

**Action Item 1:** Approval of the minutes of the July 16, 2025, Board meeting

#### V. Executive Director/Chief Executive Officer's Report

- a) HCHA activities July 17, 2025 – August 20, 2025 (presented by Melissa Quijano).
- b) Housing Choice Voucher Program(s)
- c) Emergency Housing Voucher Program

#### VI. Financial Presentation

- a) Monthly Financials (presented by Paul Curry).
- b) Investment Policy Presentation

#### VII. Department Presentation

- a) HCV Program (presented by Debra McCray).
- b) Affordable Housing Development (presented by Dominique King).

#### VIII. Executive Session

*Under Chapter 551 of the Government Code, the Board may go into executive session to: (1) consult with its attorneys to seek or receive legal advice about pending or contemplated litigation or matters its attorney must keep confidential under the Texas Disciplinary Rules of Professional Conduct; (2) discuss the purchase, exchange, lease, and value or transfer of real property; (3) consider specific personnel matters; (4) discuss certain economic development matters; or (5) discuss other matters authorized by law. The Board may also announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by Chapter 551 of the Government Code.*

*At the meeting, noticed by this agenda, the Board expects to go into executive session to:*

- Pursuant to Texas Government Code Section 551.072, discuss the value or transfer of real property related to Magnolia Estates.*
- Pursuant to Texas Government Code Section 551.072, discuss the value or transfer of real property related to Sierra Meadows.*
- Pursuant to Texas Government Code Section 551.072, discuss the purchase, value, or transfer of real property related to Heritage Estates.*
- Pursuant to Texas Government Code Section 551.076, discuss matters related to the Information Technology/Security Systems Infrastructure and Assessment for the Harris County Housing Authority.*

### **Reconvene in public session and take possible action relating to matters addressed in executive session**

## **IX. Discussion and Action Items**

- Action Item 2:** Resolution updating the Harris County Authority Investment Policy
- Action Item 3:** Resolution approving telephone products and services agreement between Harris County Housing Authority and In-Telecom Consulting, LLC (fka: Lantana Communications)
- Action Item 4:** Resolution authorizing travel and other expenses for Paul Curry, Director of Finance, and Dominique King, Director of Real Estate Development
- Action Item 5:** Resolution approving the mailing services agreement between Harris County Housing Authority and Questmark Information Management, Inc
- Action Item 6:** Resolution ratifying actions taken by the Harris County Housing Authority's Executive Director to extend and preserve the current agreement for Internet Technology managed with Salco Solutions for the benefit of the Harris County Housing Authority and approving any other action necessary or convenient to carry out this resolution
- Action Item 7:** Resolution approving the revision of the Harris County Housing Authority Housing Choice Voucher Program Administrative Plan
- Action Item 8:** Resolution approving an Interlocal Agreement between the Harris County Housing Authority and the Houston Housing Authority to provide Housing Quality Standards Inspections and/or rent reasonableness calculation/determination services

## **X. Adjournment**