

# NOTICE OF A PUBLIC MEETING

## Harris County Housing Authority

(A Texas Public Housing Authority under chapter 392 of the local government code)

February 13, 2025

Notice is hereby given that the Board of Commissioners of the Harris County Housing Authority (HCHA) will hold a public meeting at **1:00 pm** on **February 19, 2025**, at the HCHA's office located at 1933 Hussion Street, Building 3, in Houston, Texas 77003. At the public meeting, the Board of Commissioners may take action on the matters identified on the Agenda attached hereto and incorporated herein.

Agendas may be obtained in advance of the public meeting at our office located at 1933 Hussion Street, Building 3, Houston, Texas 77003 or via the internet at [www.hchatexas.org](http://www.hchatexas.org). The HCHA Board of Commissioners normally meets the third Wednesday of every month at 1:00 pm.

Posted by:



Vivian Clark  
Executive Assistant  
Harris County Housing Authority





Gerald Womack  
Chairman

Asheley Gilbert  
Commissioner

Paul Shanklin  
Commissioner

Laolu Davies-Yemitan  
Commissioner

Carrie Rai  
Commissioner

## REGULAR MEETING OF THE BOARD OF COMMISSIONERS

1:00 P.M.

Wednesday, February 19, 2025  
HCHA Board Room  
Harris County Housing Authority  
1933 Hussion Street  
Houston, TX 77003

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### AGENDA

#### I. Call to Order and Record of Attendance

#### II. Open with Prayer and Pledge of Allegiance

#### III. Public Comments

*Our policy is to allow time for public comments at the beginning of each meeting. Each Speaker is limited to three (3) minutes per agenda item and six (6) minutes total. These limits may be reduced depending on how many people sign up to comment. If you wish to speak during the public comment section of our agenda, please email your name and address in advance to [Events@hchatexas.org](mailto:Events@hchatexas.org) or provide that information in writing to one of the staff members. A complete set of the rules for public comment and safety is available on our website at [hchatexas.org](http://hchatexas.org) – under About Us, select the Board Information tab.*

#### IV. Election of Officers

**Action Item 1:** Resolution Naming Officers to the Board of Commissioners

#### V. Approval of the Minutes of the Previous Meeting

**Action Item 2:** Approval of the minutes of the January 15, 2025, Board meeting

#### VI. Executive Director/Chief Executive Officer's Report

- a) HCHA activities January 16, 2025 – February 19, 2025 (presented by Melissa Quijano).
- b) Housing Choice Voucher Program
- c) 2025 Homeless Count
- d) U.S. Department of Housing and Urban Development (HUD) -Lead the Way: PHA Governance and Financial Management Training  
For Board Members

#### VII. Financial Presentation

- a) Monthly Financials (presented by Paul Curry).

#### VIII. Department Presentation

- a) HCV Program (presented by Debra McCray).
- b) Affordable Housing Development (presented by Dominique King).

## **IX. Executive Session**

*Under Chapter 551 of the Government Code, the Board may go into executive session to: (1) consult with its attorneys to seek or receive legal advice about pending or contemplated litigation or matters its attorney must keep confidential under the Texas Disciplinary Rules of Professional Conduct; (2) discuss the purchase, exchange, lease, and value or transfer of real property; (3) consider specific personnel matters; (4) discuss certain economic development matters; or (5) discuss other matters authorized by law. The Board may also announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by Chapter 551 of the Government Code.*

*At the meeting, noticed by this agenda, the Board expects to go into executive session to:*

*Discuss the value or transfer of real property related to Cornerstone Village and Louetta Village.*

*Discuss the value or transfer of real property related to The Villas at Eastwood (Fenix Estates) commercial loan.*

*Discuss the purchase, value, or transfer of real property related to Heritage Estates.*

*Discuss the purchase, value, or transfer of real property related to The Lake Property.*

### **Reconvene in public session and possible action relating to matters addressed in executive session**

## **X. Discussion and Action Items**

- Action Item 3:** Resolution approving the year 2025 Utility Allowance Schedules used by Harris County Housing Authority in administering the Housing Choice Voucher Program
- Action Item 4:** Resolution adopting revisions to Harris County Housing Authority's Check Writing and Wire Transfer Policy
- Action Item 5:** Resolution appointing Laolu Davies-Yemitan to affiliate Board of Directors
- Action Item 6:** Resolution appointing Carrie Rai to affiliate Board of Directors

## **XI. Adjournment**