



Gerald Womack  
Chairman

Roberto Gonzalez  
Vice Chairman

Joe Ellis  
Commissioner

Joe Villarreal  
Commissioner

Kerry Wright  
Commissioner

## REGULAR MEETING OF THE BOARD OF COMMISSIONERS

1:30 P.M.

Wednesday, January 24, 2018  
HCHA Board Room  
Harris County Housing Authority  
8933 Interchange Dr.  
Houston, TX 77054

### AGENDA

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- I. Call to Order and Record of Attendance
- II. Open with Prayer and Pledge of Allegiance
- III. Approval of the Minutes of Previous Meeting
  - Action Item 1:** Discussion and request to accept and approve the minutes from the December 14, 2017 board meeting.
- IV. Public Comments

*It is the policy of this Board to allow 15 minutes of each meeting for a forum. If you wish to speak to this Board during the "public comments" section of our agenda, please complete the required form and hand it to one of the commissioners before the meeting.*
- V. Executive Director/Chief Executive Officer's Report
  - a) HCHA activities from December 15, 2017 – January 17, 2018 (presented by Horace Allison).
- VI. Financial Presentation
  - a) Monthly Financials (presented by Paul Curry).
- VII. Department Presentation
  - a) HCV Program (presented by Debra McCray).
  - b) Current and New Affordable Housing Developments (presented by Samson Babalola).

## **VIII. Discussion and Action Items**

- Action Item 2:** Resolution authorizing the negotiation and execution of a contract for debt collection and related legal services
- Action Item 3:** Resolution approving the fiscal year ending March 31, 2018 Budget Revision #1
- Action Item 4:** Resolution approving revisions to HCHA's Administrative Plan
- Action Item 5:** Resolution approving the Harris County Housing Authority's (HCHA) 2018 Public Housing Authority (PHA) Plan
- Action Item 6:** Resolution authorizing the Chief Executive Officer to execute a contract amendment with DAE & Associates, LTD D/B/A Geotech Engineering and Testing for material testing services for Fenix Estates
- Action Item 7:** Resolution authorizing the Chief Executive Officer of Harris County Housing Authority (HCHA) to enter into an Inter-local Agreement with the Houston Housing Authority (HHA) to construct, develop, own and operate Emancipation East and West within the boundaries of HHA
- Action Item 8:** Resolution to approve the selection of an accounting firm and authorizing the manager for the general partnerships to negotiate and execute an engagement letter for tax credit accounting and financial services for Harris County Housing Authority's Affordable Housing Developments
- Action Item 9:** Resolution of Harris County Housing Authority (HCHA) approving and authorizing HCHA Redevelopment Authority, Inc. (Corporation) to execute a first amendment to the construction contract for general contracting services.

## **IX. Executive Session**

*The Harris County Housing Authority Board of Commissioners may go into executive session, if necessary, pursuant to Chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with its attorneys to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion of certain economic development matters or other matters authorized by law. The Housing Authority Board of Commissioners may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of Chapter 551 of the Texas Government Code.*

## **X. Reconvene in public session and possible action relating to matters addressed in executive session.**

## **XI. Adjournment**



Gerald Womack  
Chairman

Roberto Gonzalez  
Vice Chairman

Joe Ellis  
Commissioner

Joe Villarreal  
Commissioner

Kerry Wright  
Commissioner

## REGULAR MEETING OF THE BOARD OF COMMISSIONERS

1:30 P.M.

Monday, February 26, 2018

HCHA Board Room

Harris County Housing Authority

8933 Interchange Dr.

Houston, TX 77054

### AGENDA

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- I. Call to Order and Record of Attendance
- II. Open with Prayer and Pledge of Allegiance
- III. Approval of the Minutes of Previous Meeting

**Action Item 1:** Discussion and request to accept and approve the minutes of the January 24, 2018 board meeting.

- IV. Public Comments

*It is the policy of this Board to allow 15 minutes of each meeting for a forum. If you wish to speak to this Board during the "public comments" section of our agenda, please complete the required form and hand it to one of the commissioners before the meeting.*

- V. Executive Director/Chief Executive Officer's Report

a) HCHA activities from January 24, 2018 – February 26, 2018 (presented by Horace Allison).

- VI. Financial Presentation

a) Monthly Financials (presented by Paul Curry).

- VII. Department Presentation

a) HCV Program (presented by Debra McCray).

b) Current and New Affordable Housing Developments (presented by Samson Babalola).

## **VIII. Discussion and Action Items**

**Action Item 2:** Resolution approving a Memorandum of Understanding with the Houston Housing Authority to perform inspections and/or verify rent reasonableness at the partner agency's request

**Action Item 3:** Resolution authorizing the renewal of the Software Support Contract with Happy Software, Inc.

**Action Item 4:** Resolution authorizing a contract for Janitorial Services

**Action Item 5:** Resolution authorizing the CEO to exercise the first of two renewal options to the Inter-Local Agreement with Harris County, The City of Houston, and Houston Housing Authority for the Housing Search and Location Tool

## **IX. Executive Session**

*The Harris County Housing Authority Board of Commissioners may go into executive session, if necessary, pursuant to Chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with its attorneys to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion of certain economic development matters or other matters authorized by law. The Housing Authority Board of Commissioners may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of Chapter 551 of the Texas Government Code.*

## **X. Reconvene in public session and possible action relating to matters addressed in executive session**

## **XI. Adjournment**



Gerald Womack  
Chairman

Roberto Gonzalez  
Vice Chairman

Joe Ellis  
Commissioner

Joe Villarreal  
Commissioner

Kerry Wright  
Commissioner

**REGULAR MEETING OF THE  
BOARD OF COMMISSIONERS**

**1:30 P.M.**

**Thursday, March 22, 2018  
HCHA Board Room  
Harris County Housing Authority  
8933 Interchange Dr.  
Houston, TX 77054**

**AGENDA**

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- I. Call to Order and Record of Attendance**
- II. Open with Prayer and Pledge of Allegiance**
- III. Approval of the Minutes of Previous Meeting**
- Action Item 1:** Discussion and request to accept and approve the minutes of the February 26, 2018 board meeting
- IV. Public Comments**
- It is the policy of this Board to allow 15 minutes of each meeting for a forum. If you wish to speak to this Board during the "public comments" section of our agenda, please complete the required form and hand it to one of the commissioners before the meeting.*
- V. Executive Director/Chief Executive Officer's Report**
- a) HCHA activities from February 27, 2018 – March 22, 2018 (presented by Horace Allison).
- VI. Financial Presentation**
- a) Monthly Financials (presented by Paul Curry).
- VII. Department Presentation**
- a) HCV Program (presented by Debra McCray).  
b) Current and New Affordable Housing Developments (presented by Samson Babalola).

## **VIII. Discussion and Action Items**

- Action Item 2:** Resolution approving a memorandum of understanding between the Harris County Housing Authority (HCHA) and SEARCH Homeless Services (SEARCH)
- Action Item 3:** Resolution approving renewal of an Interlocal Agreement for the provision of insurance programs
- Action Item 4:** Resolution approving the budget for fiscal year 2019 beginning April 1, 2018 and ending March 31, 2019
- Action Item 5:** Resolution authorizing Harris County Housing Authority (Authority) to withdraw as the sole member of HCHA Cypresswood Estates, LLC (Company) and authorizing HCHA Redevelopment Authority, Inc. (Corporation) to become the sole member of the Company, and authorizing the Authority and the Corporation to take such other steps as the Corporation deems necessary or convenient to carry out these resolutions
- Action Item 6:** Resolution authorizing the negotiation and execution of a memorandum of understanding with developers of affordable multi-family housing
- Action Item 7:** Resolution approving the submission of the Section Eight Management Assessment Program certification to the Department of Housing and Urban Development

## **IX. Executive Session**

*The Harris County Housing Authority Board of Commissioners may go into executive session, if necessary, pursuant to Chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with its attorneys to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion of certain economic development matters or other matters authorized by law. The Housing Authority Board of Commissioners may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of Chapter 551 of the Texas Government Code.*

## **X. Reconvene in public session and possible action relating to matters addressed in executive session**

## **XI. Adjournment**



Gerald Womack  
Chairman

Roberto Gonzalez  
Vice Chairman

Joe Ellis  
Commissioner

Joe Villarreal  
Commissioner

Kerry Wright  
Commissioner

## REGULAR MEETING OF THE BOARD OF COMMISSIONERS

1:30 P.M.

Wednesday, April 18, 2018  
HCHA Board Room  
Harris County Housing Authority  
8933 Interchange Dr.  
Houston, TX 77054

### AGENDA

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- I. Call to Order and Record of Attendance**
- II. Open with Prayer and Pledge of Allegiance**
- III. Approval of the Minutes of Previous Meeting**
  - Action Item 1:** Discussion and request to accept and approve the minutes of the March 22, 2018 board meeting
- IV. Public Comments**

*It is the policy of this Board to allow 15 minutes of each meeting for a forum. If you wish to speak to this Board during the "public comments" section of our agenda, please complete the required form and hand it to one of the commissioners before the meeting.*
- V. Executive Director/Chief Executive Officer's Report**
  - a) HCHA activities from March 23, 2018 – April 18, 2018 (presented by Horace Allison).
- VI. Financial Presentation**
  - a) Monthly Financials (presented by Paul Curry).
- VII. Department Presentation**
  - a) HCV Program (presented by Debra McCray).
  - b) Current and New Affordable Housing Developments (presented by Samson Babalola).

**VIII. Discussion and Action Items**

**Action Item 2:** Resolution authorizing and approving travel expenses for Horace Allison and Debra McCray

**Action Item 3:** Resolution authorizing the negotiation and execution of a Memorandum of Understanding with Developers of Affordable Multi-Family Housing

**IX. Executive Session**

*The Harris County Housing Authority Board of Commissioners may go into executive session, if necessary, pursuant to Chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with its attorneys to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion of certain economic development matters or other matters authorized by law. The Housing Authority Board of Commissioners may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of Chapter 551 of the Texas Government Code.*

**X. Reconvene in public session, and possible action relating to matters addressed in executive session**

**XI. Adjournment**





Gerald Womack  
Chairman

Roberto Gonzalez  
Vice Chairman

Joe Ellis  
Commissioner

Joe Villarreal  
Commissioner

Kerry Wright  
Commissioner

**REGULAR MEETING OF THE  
BOARD OF COMMISSIONERS**

**1:30 P.M.**

**Wednesday, May 16, 2018  
HCHA Board Room  
Harris County Housing Authority  
8933 Interchange Dr.  
Houston, TX 77054**

**AGENDA**

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- I. Call to Order and Record of Attendance**
- II. Open with Prayer and Pledge of Allegiance**
- III. Approval of the Minutes of Previous Meeting**

**Action Item 1:** Discussion and request to accept and approve the minutes of the April 18, 2018 board meeting

- IV. Public Comments**

*It is the policy of this Board to allow 15 minutes of each meeting for a forum. If you wish to speak to this Board during the "public comments" section of our agenda, please complete the required form and hand it to one of the commissioners before the meeting.*

- V. Executive Director/Chief Executive Officer's Report**

a) HCHA activities from April 19, 2018 – May 16, 2018 (presented by Horace Allison).

- VI. Financial Presentation**

a) Monthly Financials (presented by Paul Curry).

- VII. Department Presentation**

a) HCV Program (presented by Debra McCray).

b) Current and New Affordable Housing Developments (presented by Samson Babalola).

## **VIII. Discussion and Action Items**

- Action Item 2:** Resolution rescinding resolution 18-09 and approving an Interlocal Agreement with the Houston Housing Authority to perform inspections and/or verify rent reasonableness at the partner agency's request
- Action Item 3:** Resolution approving revisions to the Harris County Housing Authority's (HCHA) Administrative Plan
- Action Item 4:** Resolution approving the revision of the Harris County Housing Authority's (HCHA) 2018 Annual Public Housing Authority (PHA) plan
- Action Item 5:** Resolution adopting revisions to Harris County Housing Authority's (HCHA) Check Writing Policy
- Action Item 6:** Resolution approving the adoption of the Succession Plan for the Executive Director and Chief Executive Officer of the Harris County Housing Authority
- Action Item 7:** Resolution authorizing the HCHA to enter into an Interlocal Agreement with Harris County for the provision of legal services
- Action Item 8:** Resolution to approve the award of a contract for third-party construction cost estimating and analysis services for Fenix Estates

## **IX. Executive Session**

*The Harris County Housing Authority Board of Commissioners may go into executive session, if necessary, pursuant to Chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with its attorneys to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion of certain economic development matters or other matters authorized by law. The Housing Authority Board of Commissioners may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of Chapter 551 of the Texas Government Code.*

## **X. Reconvene in public session, and possible action relating to matters addressed in executive session**

## **XI. Adjournment**



Gerald Womack  
Chairman

Roberto Gonzalez  
Vice Chairman

Joe Ellis  
Commissioner

Joe Villarreal  
Commissioner

Kerry Wright  
Commissioner

## REGULAR MEETING OF THE BOARD OF COMMISSIONERS

1:30 P.M.

Wednesday, June 27, 2018  
HCHA Board Room  
Harris County Housing Authority  
8933 Interchange Dr.  
Houston, TX 77054

### AGENDA

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- I. Call to Order and Record of Attendance
- II. Open with Prayer and Pledge of Allegiance
- III. Approval of the Minutes of Previous Meeting
  - Action Item 1: Discussion and request to accept and approve the minutes of the May 16, 2018 board meeting
- IV. Public Comments

*It is the policy of this Board to allow 15 minutes of each meeting for a forum. If you wish to speak to this Board during the "public comments" section of our agenda, please complete the required form and hand it to one of the commissioners before the meeting.*
- V. Executive Director/Chief Executive Officer's Report
  - a) HCHA activities from May 17, 2018 – June 27, 2018 (presented by Horace Allison).
- VI. Financial Presentation
  - a) Monthly Financials (presented by Paul Curry).
- VII. Department Presentation
  - a) HCV Program (presented by Debra McCray).
  - b) Current and New Affordable Housing Developments (presented by Samson Babalola).

## **VIII. Discussion and Action Items**

**Action Item 2:** Resolution authorizing the negotiation and execution of a contract for Inspection Services

**Action Item 3:** Resolution approving the following actions: (i) renaming the development currently known as Fenix Estates and (ii) such other actions necessary or convenient to carry out this resolution

**Action Item 4:** Resolution authorizing travel expenses for Horace Allison

**Action Item 5:** Resolution authorizing the execution of the fourth amendment to the agreement between Harris County and Harris County Housing Authority for the Cypresswood Estates project

**Action Item 6:** Resolution authorizing the Harris County Housing Authority Public Facility Corporation, to enter into the fourth amendment to the agreement between Harris County and Harris County Housing Authority Public Facility Corporation for the Retreat at Westlock; and authorizing the Corporation to take such other steps as the Corporation deems necessary or convenient to carry out this resolution

## **IX. Executive Session**

*The Harris County Housing Authority Board of Commissioners may go into executive session, if necessary, pursuant to Chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with its attorneys to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion of certain economic development matters or other matters authorized by law. The Housing Authority Board of Commissioners may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of Chapter 551 of the Texas Government Code.*

## **X. Reconvene in public session, and possible action relating to matters addressed in executive session**

## **XI. Adjournment**



Gerald Womack  
Chairman

Roberto Gonzalez  
Vice Chairman

Joe Ellis  
Commissioner

Joe Villarreal  
Commissioner

Kerry Wright  
Commissioner

## REGULAR MEETING OF THE BOARD OF COMMISSIONERS

1:30 P.M.

Wednesday, July 18, 2018  
HCHA Board Room  
Harris County Housing Authority  
8933 Interchange Dr.  
Houston, TX 77054

### AGENDA

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- I. Call to Order and Record of Attendance
- II. Open with Prayer and Pledge of Allegiance
- III. Approval of the Minutes of Previous Meeting
  - Action Item 1:** Discussion and request to accept and approve the minutes of the June 27, 2018 board meeting
- IV. Public Comments

*It is the policy of this Board to allow 15 minutes of each meeting for a forum. If you wish to speak to this Board during the "public comments" section of our agenda, please complete the required form and hand it to one of the commissioners before the meeting.*
- V. Executive Director/Chief Executive Officer's Report
  - a) HCHA activities from June 28, 2018 – July 18, 2018 (presented by Horace Allison).
- VI. Financial Presentation
  - a) Monthly Financials (presented by Paul Curry).
- VII. Department Presentation
  - a) HCV Program (presented by Debra McCray).
  - b) Current and New Affordable Housing Developments (presented by Samson Babalola).



Gerald Womack  
Chairman

Roberto Gonzalez  
Vice Chairman

Joe Ellis  
Commissioner

Joe Villarreal  
Commissioner

Kerry Wright  
Commissioner

## REGULAR MEETING OF THE BOARD OF COMMISSIONERS

1:30 P.M.

Wednesday, August 15, 2018  
HCHA Board Room  
Harris County Housing Authority  
8933 Interchange Dr.  
Houston, TX 77054

### AGENDA

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- I. Call to Order and Record of Attendance
- II. Open with Prayer and Pledge of Allegiance
- III. Approval of the Minutes of Previous Meeting
  - Action Item 1: Discussion and request to accept and approve the minutes of the July 18, 2018 board meeting
- IV. Public Comments

*It is the policy of this Board to allow 15 minutes of each meeting for a forum. If you wish to speak to this Board during the "public comments" section of our agenda, please complete the required form and hand it to one of the commissioners before the meeting.*
- V. Executive Director/Chief Executive Officer's Report
  - a) HCHA activities from July 19, 2018 – August 15, 2018 (presented by Horace Allison).
- VI. Financial Presentation
  - a) Monthly Financials (presented by Paul Curry).
- VII. Department Presentation
  - a) HCV Program (presented by Debra McCray).
  - b) Current and New Affordable Housing Developments (presented by Samson Babalola).

## **VIII. Discussion and Action Items**

**Action Item 2:** Resolution authorizing the Chief Executive Officer to negotiate and enter into a cooperation agreement with Texas Housing Foundation to rebuild Bay City Village Apartments within unincorporated Harris County

**Action Item 3:** Resolution rescinding Resolution 18-27 and approving travel expenses for Horace Allison

**Action Item 4:** Resolution authorizing the negotiation and execution of a memorandum of understanding with developers of affordable Multi-family Housing

**Action Item 5:** Resolution authorizing the renewal of the membership agreement with Tax Corporation

**Action Item 6:** Resolution approving a memorandum of understanding between the Harris County Housing Authority (HCHA) and The Harris Center for Mental Health and IDD (Agency)

## **IX. Executive Session**

*The Harris County Housing Authority Board of Commissioners may go into executive session, if necessary, pursuant to Chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with its attorneys to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion of certain economic development matters or other matters authorized by law. The Housing Authority Board of Commissioners may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of Chapter 551 of the Texas Government Code.*

## **X. Reconvene in public session, and possible action relating to matters addressed in executive session**

## **XI. Adjournment**

## **VIII. Discussion and Action Items**

**Action Item 2:** Resolution authorizing the execution of a contract for a wage/ salary comparability study

**Action Item 3:** Resolution authorizing the Chief Executive Officer to negotiate and enter into a contract for photocopier services

**Action Item 4:** Resolution approving a memorandum of understanding to provide Housing Choice Voucher Program – Inspection Services for the Rosenberg Housing Authority

**Action Item 5:** Resolution authorizing the negotiation and execution of a contract for electrical services

**Action Item 6:** Resolution approving the following actions: (i) renaming the development currently known as Fenix Estates and (ii) such other actions necessary or convenient to carry out this resolution

## **IX. Executive Session**

*The Harris County Housing Authority Board of Commissioners may go into executive session, if necessary, pursuant to Chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with its attorneys to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion of certain economic development matters or other matters authorized by law. The Housing Authority Board of Commissioners may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of Chapter 551 of the Texas Government Code.*

## **X. Reconvene in public session, and possible action relating to matters addressed in executive session**

## **XI. Adjournment**





Gerald Womack  
Chairman

Roberto Gonzalez  
Vice Chairman

Joe Ellis  
Commissioner

Joe Villarreal  
Commissioner

Kerry Wright  
Commissioner

## REGULAR MEETING OF THE BOARD OF COMMISSIONERS

1:30 P.M.

Wednesday, September 19, 2018  
HCHA Board Room  
Harris County Housing Authority  
8933 Interchange Dr.  
Houston, TX 77054

### AGENDA

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- I. Call to Order and Record of Attendance
- II. Open with Prayer and Pledge of Allegiance
- III. Approval of the Minutes of Previous Meeting
  - Action Item 1:** Discussion and request to accept and approve the minutes of the August 15, 2018 board meeting
- IV. Public Comments

*It is the policy of this Board to allow 15 minutes of each meeting for a forum. If you wish to speak to this Board during the "public comments" section of our agenda, please complete the required form and hand it to one of the commissioners before the meeting.*
- V. Executive Director/Chief Executive Officer's Report
  - a) HCHA activities from August 15, 2018 – September 19, 2018 (presented by Horace Allison).
- VI. Financial Presentation
  - a) Monthly Financials (presented by Paul Curry).
- VII. Department Presentation
  - a) HCV Program (presented by Debra McCray).
  - b) Current and New Affordable Housing Developments (presented by Samson Babalola).

## **VIII. Discussion and Action Items**

**Action Item 2:** Resolution authorizing the negotiation and execution of a contract for property management services for Cypresswood Estates

**Action Item 3:** Resolution authorizing the Chief Executive Officer to negotiate and execute a Mailing Services Agreement

**Action Item 4:** Resolution authorizing travel expenses for Paul Curry, Debra McCray, and Kimberly Rogers

**Action Item 5:** Resolution adopting a Policy for honoring the Public Service of retiring employees

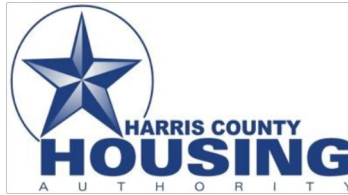
**Action Item 6:** Resolution honoring Jannet Johnson on her Retirement

## **IX. Executive Session**

*The Harris County Housing Authority Board of Commissioners may go into executive session, if necessary, pursuant to Chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with its attorneys to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion of certain economic development matters or other matters authorized by law. The Housing Authority Board of Commissioners may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of Chapter 551 of the Texas Government Code.*

## **X. Reconvene in public session, and possible action relating to matters addressed in executive session**

## **XI. Adjournment**



Gerald Womack  
Chairman

Roberto Gonzalez  
Vice Chairman

Joe Ellis  
Commissioner

Joe Villarreal  
Commissioner

Kerry Wright  
Commissioner

## REGULAR MEETING OF THE BOARD OF COMMISSIONERS

1:30 P.M.

Wednesday, October 17, 2018  
HCHA Board Room  
Harris County Housing Authority  
8933 Interchange Dr.  
Houston, TX 77054

### AGENDA

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- I. Call to Order and Record of Attendance
- II. Open with Prayer and Pledge of Allegiance
- III. Approval of the Minutes of Previous Meeting
  - Action Item 1:** Discussion and request to accept and approve the minutes of the September 19, 2018 board meeting
- IV. Public Comments

*It is the policy of this Board to allow 15 minutes of each meeting for a forum. If you wish to speak to this Board during the "public comments" section of our agenda, please complete the required form and hand it to one of the commissioners before the meeting.*
- V. Executive Director/Chief Executive Officer's Report
  - a) HCHA activities from September 20, 2018 – October 17, 2018 (presented by Horace Allison).
- VI. Financial Presentation
  - a) Monthly Financials (presented by Paul Curry).
- VII. Department Presentation
  - a) HCV Program (presented by Debra McCray).
  - b) Current and New Affordable Housing Developments (presented by Samson Babalola).

## **VIII. Discussion and Action Items**

**Action Item 2:** Resolution authorizing the negotiation and execution of a contract to conduct a Utility Allowance Study

**Action Item 3:** Resolution authorizing an Interlocal Agreement with Harris County Department of Education

**Action Item 4:** Resolution authorizing the disposition of property

**Action Item 5:** Resolution adopting revisions to Harris County Housing Authority's (HCHA) Check Writing and Wire Transfer Policy

**Action Item 6:** Resolution authorizing the negotiation and execution of a memorandum of understanding with developers of affordable Multi-Family Housing

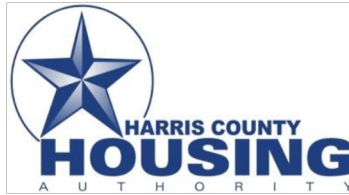
**Action Item 7:** Resolution honoring Paula Burns on her Retirement

## **IX. Executive Session**

*The Harris County Housing Authority Board of Commissioners may go into executive session, if necessary, pursuant to Chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with its attorneys to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion of certain economic development matters or other matters authorized by law. The Housing Authority Board of Commissioners may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of Chapter 551 of the Texas Government Code.*

## **X. Reconvene in public session, and possible action relating to matters addressed in executive session**

## **XI. Adjournment**



Gerald Womack  
Chairman

Roberto Gonzalez  
Vice Chairman

Joe Ellis  
Commissioner

Joe Villarreal  
Commissioner

Kerry Wright  
Commissioner

## REGULAR MEETING OF THE BOARD OF COMMISSIONERS

1:30 P.M.

Wednesday, November 14, 2018  
HCHA Board Room  
Harris County Housing Authority  
8933 Interchange Dr.  
Houston, TX 77054

### AGENDA

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- I. Call to Order and Record of Attendance
- II. Open with Prayer and Pledge of Allegiance
- III. Approval of the Minutes of Previous Meeting
  - Action Item 1:** Discussion and request to accept and approve the minutes of the October 17, 2018 board meeting
- IV. Public Comments

*It is the policy of this Board to allow 15 minutes of each meeting for a forum. If you wish to speak to this Board during the "public comments" section of our agenda, please complete the required form and hand it to one of the commissioners before the meeting.*
- V. Executive Director/Chief Executive Officer's Report
  - a) HCHA activities from October 18, 2018 – November 14, 2018 (presented by Horace Allison).
- VI. Financial Presentation
  - a) Monthly Financials (presented by Paul Curry).
- VII. Department Presentation
  - a) HCV Program (presented by Debra McCray).
  - b) Current and New Affordable Housing Developments (presented by Samson Babalola).

## **VIII. Discussion and Action Items**

**Action Item 2:** Resolution approving revisions to the Harris County Housing Authority's Administrative Plan

**Action Item 3:** Resolution approving revisions to the Harris County Housing Authority 2018 Annual Public Housing Authority Plan

**Action Item 4:** Resolution authorizing the acquisition of property

**Action Item 5:** Resolution authorizing Harris County Housing Authority (HCHA) to provide the U. S. Department of Housing and Urban Development the Annual Real Estate Assessment Center (REAC) submission as prepared by HCHA's Independent Auditors.

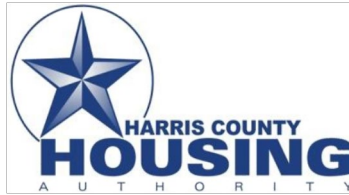
**Action Item 6:** Resolution by the Harris County Housing Authority authorizing Harris County Housing Authority Public Facility Corporation (The "Issuer") to induce bonds for the Northwood Apartments

## **IX. Executive Session**

*The Harris County Housing Authority Board of Commissioners may go into executive session, if necessary, pursuant to Chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with its attorneys to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion of certain economic development matters or other matters authorized by law. The Housing Authority Board of Commissioners may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of Chapter 551 of the Texas Government Code.*

## **X. Reconvene in public session, and possible action relating to matters addressed in executive session**

## **XI. Adjournment**



Gerald Womack  
Chairman

Roberto Gonzalez  
Vice Chairman

Joe Ellis  
Commissioner

Joe Villarreal  
Commissioner

Kerry Wright  
Commissioner

## REGULAR MEETING OF THE BOARD OF COMMISSIONERS

1:30 P.M.

Wednesday, December 12, 2018  
HCHA Board Room  
Harris County Housing Authority  
8933 Interchange Dr.  
Houston, TX 77054

### AGENDA

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- I. Call to Order and Record of Attendance
- II. Open with Prayer and Pledge of Allegiance
- III. Approval of the Minutes of Previous Meeting
  - Action Item 1:** Discussion and request to accept and approve the minutes of the November 14, 2018 board meeting
- IV. Public Comments

*It is the policy of this Board to allow 15 minutes of each meeting for a forum. If you wish to speak to this Board during the "public comments" section of our agenda, please complete the required form and hand it to one of the commissioners before the meeting.*
- V. Executive Director/Chief Executive Officer's Report
  - a) HCHA activities from November 15, 2018 – December 12, 2018 (presented by Horace Allison).
- VI. Financial Presentation
  - a) Monthly Financials (presented by Paul Curry).
- VII. Department Presentation
  - a) HCV Program (presented by Debra McCray).
  - b) Current and New Affordable Housing Developments (presented by Samson Babalola).

**VIII. Discussion and Action Items**

**Action Item 2:** Resolution authorizing the Chief Executive Officer to negotiate an Interlocal Agreement with Harris County, Texas to fund the acquisition of Real Property for the expansion of the Villas at Eastwood Project

**Action Item 3:** Resolution approving the fiscal year ending March 31, 2019 Budget Revision #1

**Action Item 4:** Resolution in recognition of extraordinary leadership and distinguished service honoring Commissioner Kerry Wright

**IX. Executive Session**

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**X. Reconvene in public session, and possible action relating to matters addressed in executive session**

**XI. Adjournment**