

RESOLUTION NO. 16-01

**RESOLUTION REVISING HARRIS COUNTY HOUSING AUTHORITY'S
PROCUREMENT POLICY**

WHEREAS, the Board of Commissioners of Harris County Housing Authority (HCHA) adopted a Procurement Policy on August 15, 2012; and

WHEREAS, the U.S. Office of Management and Budget (OMB) issued government-wide policies and procedures for the award and administration of grants and agreements; and

WHEREAS, the Procurement Policy is covered by the OMB policies and procedures; and

WHEREAS, OMB's new policies and procedures substantially affect the current Procurement Policy; and

WHEREAS, HCHA staff has recommended changes to the Procurement Policy in order to conform to OMB's new policies and procedures;

NOW, THEREFORE, BE IT RESOLVED, that the HCHA Board of Commissioners adopts the Procurement Policy attached to this Resolution as Exhibit A.

PASSED, by the Board of Commissioners this 20th day of January 2016.

Chairman: _____

Secretary: _____

RESOLUTION NO. 16-02

RESOLUTION ADOPTING A REVISED HCHA ADMINISTRATIVE PLAN

WHEREAS, the Harris County Housing Authority (HCHA) held a Resident Advisory Board meeting on October 23, 2015; and

WHEREAS, HCHA held a public hearing on the revised HCHA Annual Plan and the revised HCHA Administrative Plan on January 8, 2016; and

WHEREAS, HCHA staff has recommended the attached changes regarding:

- Removing of HCHA's fourth local preference for extremely low income working, elderly or disabled families; and
- Procedures related to portability and portability billing; and
- Procedures related to voucher suspensions; and
- Third party verification procedures for checking and savings accounts; and
- Procedures related to interim re-examinations; and
- Effective dates for payment standards; and
- Procedures related to repayment agreements;
-

WHEREAS, HCHA staff has made various other edits to the Administrative Plan to improve its clarity, comply with federal regulations, and reduce redundant, contradictory or extraneous information;

NOW, THEREFORE BE IT RESOLVED, that HCHA hereby adopts the updated HCHA Administration Plan attached to this resolution.

PASSED, by the Board of Commissioners this 20th day of January 2016.

Chairman: _____

Secretary: _____

Attachment: HCHA Administrative Plan Revisions

RESOLUTION NO. 16-03

RESOLUTION ADOPTING THE 2016 ANNUAL PLAN

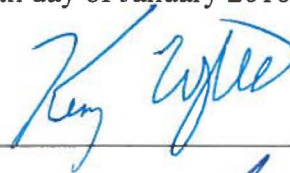
WHEREAS, the Harris County Housing Authority (HCHA) held a Resident Advisory Board meeting on October 23, 2015; and

WHEREAS, HCHA held a public hearing on the revised HCHA Annual Plan and the revised HCHA Administrative Plan on January 8, 2016;

NOW, THEREFORE BE IT RESOLVED, that HCHA hereby adopts the HCHA Annual Plan attached to this Resolution.

PASSED, by the Board of Commissioners this 20th day of January 2016.

Chairman: _____



Secretary: _____



Attachment: 2016 PHA Submission – HUD 50075

RESOLUTION NO. 16-04

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT FOR THIRD PARTY
CONSTRUCTION MATERIAL TESTING SERVICES FOR RETREAT AT
WESTLOCK**

WHEREAS, Harris County Housing Authority (HCHA), solicited quotes for construction material testing services for Retreat at Westlock on December 1, 2015; and

WHEREAS, HCHA received three proposals from the following material testing labs:

Alpha Testing, Inc.
Coastal Testing Laboratories, Inc.
Gorron dona Engineering Services, Inc.; and

WHEREAS, upon reviewing and evaluating the proposals, HCHA staff determined Alpha Testing, Inc. to be the most responsive, responsible, and qualified construction material testing lab; and

WHEREAS, HCHA requires the immediate need of construction material testing services for material testing for the Retreat at Westlock; and

WHEREAS, Alpha Testing, INC has submitted a fee proposal not to exceed the amount of \$32,321.00 (thirty two thousand three hundred twenty one dollars) to perform the construction material testing services;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Harris County Housing Authority that the Chief Executive Officer is authorized to negotiate and execute a contract with Alpha Testing, Inc. for construction material test services for the Retreat at Westlock project.

This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 20th day of January 2016.

Chairman: _____

Secretary: _____

RESOLUTION NO. 16-05

RESOLUTION TO ADOPT THE TEXAS ETHICS COMMISSION'S CONFLICTS DISCLOSURE FORM AND CONFLICTS QUESTIONNAIRE, AND TO APPROVE REVISIONS TO THE HARRIS COUNTY HOUSING AUTHORITY'S ETHICS POLICY DISCLOSURE FORM

WHEREAS, the Texas Ethics Commission has revised its Conflicts Disclosure Form and Conflicts Questionnaire; and

WHEREAS, Chapter 176 of the Texas Local Government Code requires that certain disclosures be made by HCHA officers, vendors, and/or potential vendors, on the Conflicts Disclosure Form and/or Conflicts Questionnaire; and

WHEREAS, in addition to Chapter 176, HCHA's Board of Commissioners has adopted an Ethics Policy which requires, among other things, that the Board approve forms to disclose conflicts, and potential conflicts, of interest under the Policy; and

WHEREAS, the Authority's General Counsel has proposed changes to the HCHA Ethics Policy Disclosure Form;

NOW, THEREFORE, BE IT RESOLVED, that the HCHA Board of Commissioners hereby adopts the Texas Ethics Commission's Conflicts Disclosure Form attached to this Resolution as Exhibit A; and

BE IT FURTHER RESOLVED, that the HCHA Board of Commissioners hereby adopts the Texas Ethics Commission's Conflicts Questionnaire attached to this Resolution as Exhibit B; and

BE IT FURTHER RESOLVED, that the HCHA Board of Commissioners hereby approves the revisions to the HCHA Ethics Policy Disclosure Form attached to this Resolution as Exhibit C.

PASSED by the Board of Commissioners this 20th day of January 2016.

Chairman: _____



Secretary: _____



RESOLUTION NO. 16-06

**RESOLUTION AUTHORIZING THE EXECUTION AND RENEWAL OF
HCHA'S CHIEF EXECUTIVE OFFICER'S EMPLOYMENT AGREEMENT**

WHEREAS, Harris County Housing Authority named Horace Allison CEO and Secretary of the Board of Commissioners with all the powers and duties of CEO, Secretary, and Executive Director, subject to terms negotiated by the Board and Mr. Allison as of September 16, 2015; and

WHEREAS, the Board of Commissioners and Allison have agreed on the negotiated terms and conditions outlined in Allison's Contact of Employment ; and

WHEREAS, the Board of Commissioners wishes make the initial term of Allison's employment as full time regular CEO of HCHA from January 1, 2016 to December 31, 2017;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the HCHA that the Chairman of the Board of Commissioners is hereby authorized to execute an employment agreement with Horace Allison as Chief Executive Officer for HCHA, subject to the terms and conditions as discussed in executive session and subject to review by HCHA's legal counsel.

This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 20th day of January 2016.

Chairman: _____

Secretary: _____

RESOLUTION NO. 16-07

RESOLUTION APPROVING REVISIONS TO THE HCHA EMPLOYEE HANDBOOK AND ELIMINATING SEPARATE PERSONNEL POLICIES

WHEREAS, Harris County Housing Authority (HCHA) provides its employees with an Employee Handbook outlining important policies and procedures; and

WHEREAS, staff have recommended multiple changes to the handbook including revisions to:

- Policies related to Equal Employment Opportunity protections, procedures, and complaints
- Procedures related to HCHA's Ethics and Nepotism Policies
- Policies related to working outside of HCHA offices or worksites
- Policies clarifying paid time off requirements for exempt employees
- Policies related to leaves of absences
- Policies related to expense reimbursement, employee travel, workplace safety, weapons in the workplace, inspections, and inclement weather; and

WHEREAS, staff have recommended other changes as attached to clarify and codify procedures already in place; and

WHEREAS, staff have recommended combining all personnel-related policies into a single handbook; and

WHEREAS, staff have incorporated the essential components of the Travel, Nepotism, and Vehicle Use and Driver Responsibility Policies into the revised Employee Handbook; and

WHEREAS, staff have recommended implementing the new Handbook at the start of the authority's fiscal year;

NOW, THEREFORE BE IT RESOLVED, that HCHA hereby adopts the updated Employee Handbook attached to this resolution (with the exception of the "Weapons" policy on pages 9 and 10 of the "Employee Conduct" section, which remains unchanged) and the policies included therein effective April 1, 2016.

BE IT FURTHER RESOLVED, that the Harris County Housing Authority Board of Commissioners approves the elimination of the Travel, Nepotism, and Vehicle Use and Driver Responsibility Policies as stand-alone policies separate from the Employee Handbook.

PASSED, by the Board of Commissioners this 20th day of January 2016.

Chairman: _____

Secretary: _____

RESOLUTION NO. 16-08

RESOLUTION TO PAY OUT ACCRUED, BUT UNUSED, COMPENSATORY TIME

WHEREAS, the Harris County Housing Authority (HCHA) Board of Commissioners passed resolution 15-04 approving revisions to the HCHA Employee Handbook on January 21, 2015; and

WHEREAS, this resolution includes changes to the Handbook that cap compensatory time for eligible, non-exempt employees at 240 hours; and

WHEREAS, this resolution also includes changes to the Handbook stating that exempt employees no longer receive compensatory time; and

WHEREAS, prior to January 21, 2015, Horace Allison served as HCHA's Chief Development Officer, an exempt position, and continued to serve in that position until August 19, 2015; and

WHEREAS, on August 19, 2015, the HCHA Board of Commissioners passed resolution 15-53 naming Horace Allison to the exempt positions of Acting Chief Executive Officer, Board Secretary, and Executive Director; and

WHEREAS, on September 16, 2015, the HCHA Board of Commissioners passed resolution 15-63 naming Horace Allison to the exempt positions of regular full-time CEO, Board Secretary, and Executive Director; and

WHEREAS, HCHA may, but is not required to, pay overtime or compensatory time earned while an employee is in an exempt position; and

WHEREAS, HCHA staff members were instructed to bring their total compensatory time balances to zero by the end of 2015 in order to comply with resolution 15-04; and

WHEREAS, all employees, with the exception of Mr. Allison, who accrued compensatory time while in non-exempt positions have used their compensatory time; and

WHEREAS, since January 21, 2015, Mr. Allison has diligently tried, but, due to pressing HCHA business, was unable to bring his total compensatory time balance to zero by the end of 2015; and

WHEREAS, due to pressing HCHA business, it is unlikely Mr. Allison will ever be able to bring his total compensatory time balance to zero.

NOW, THEREFORE BE IT RESOLVED, that the HCHA Board of Commissioners approves payment to Mr. Allison in the amount of \$13,426.88, representing his accrued, but unused, compensatory time.

PASSED, by the Board of Commissioners this 17th day of February 2016.

Chairman: _____

Secretary: _____

RESOLUTION NO. 16-09

**RESOLUTION AUTHORIZING HCHA REDEVELOPMENT AUTHORITY, INC.
TO APPROVE THE SELECTION OF INVESTORS AND LENDERS FOR FENIX
ESTATES; AUTHORIZING THE AUTHORITY TO NEGOTIATE AND EXECUTE
A COMMITMENT LETTER; AND AUTHORIZING HCHA TO TAKE ANY OTHER
ACTIONS NECESSARY OR CONVENIENT TO CARRY OUT THIS RESOLUTION**

WHEREAS, HCHA Redevelopment Authority, Inc., a Texas non-profit corporation (the "Corporation"), is an instrumentality of the Harris County Housing Authority (the "Authority"); and

WHEREAS, the Corporation is the sole member of Fenix Estates I GP, LLC (the "Company"), which in turn serves as the sole general partner of Fenix Estates I, LP (the "Partnership"); and

WHEREAS, the Partnership is the owner of the Fenix Estates, a proposed low income multi-family housing project consisting of approximately 200 units to be located at 3815 Gulf Freeway, Houston, Texas 77003 (the "Project") within the boundaries of the Authority in Harris County, Texas; and

WHEREAS, the Project will be financed using Bonds and 4% Low Income Housing Tax Credits which will be purchased by a syndicator/investor (the "Investor"); and

WHEREAS, the construction financing for the Bonds will be borrowed from a proposed lender (the "Lender"); and

WHEREAS, the Authority has released a Request for Proposals for an Investor and Lender and has made a selection from the submitted proposals;

NOW, THEREFORE, BE IT RESOLVED that the Corporation is authorized to take such actions as are necessary or convenient to approve the selection of investor and lender for the Project, including negotiating and executing a commitment letter; and

BE IT FURTHER RESOLVED, that in the event the Executing Officer is unable to successfully negotiate terms and conditions that are in the best interest of the Corporation, then the Corporation is authorized to proceed to the next best proposal for negotiation of terms and conditions for the Project; and

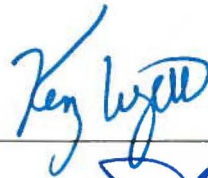
BE IT FURTHER RESOLVED, that to the extent any of the actions authorized by these Resolutions have already been taken on behalf of the Corporation, in its own capacity or in its capacity as the sole general partner of the Partnership, such actions are hereby ratified and confirmed as the valid actions of the Corporation, effective as of the date such actions were taken; and

BE IT FURTHER RESOLVED, that the execution by the Executing Officer of any document or instrument authorized by the foregoing Resolutions or any document or instrument executed in the accomplishment of any action or actions authorized, or the execution of any amendment or modification of any such document or instrument shall be deemed to be conclusive approval thereof by the Corporation or the Partnership, as the case may be, and the binding act and obligation of the Corporation or the Partnership, as the case may be; and

BE IT FURTHER RESOLVED, that the Chief Executive Officer of the Authority shall bring the final negotiated agreement back to the Board for discussion and authorization to execute.

This Resolution shall be in full force and effect from and upon its adoption.

Chairman: _____



Secretary: _____



RESOLUTION NO. 16-10

RESOLUTION APPROVING REVISIONS TO THE HCHA EMPLOYEE HANDBOOK

WHEREAS, Harris County Housing Authority (HCHA) provides its employees with an Employee Handbook outlining important policies and procedures; and

WHEREAS, staff have recommended multiple changes to the handbook including revisions to:

- Policies related to weapons in the workplace
- Policies related to employee-client relationships and sexual harassment
- Policies related to the use of communication/computer systems and personal electronic devices; and

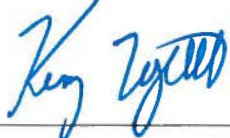
WHEREAS, staff have recommended other changes as attached to clarify and codify procedures already in place; and

WHEREAS, staff have recommended implementing the new Handbook at the start of the authority's fiscal year;

NOW, THEREFORE BE IT RESOLVED, that HCHA hereby adopts the updated Employee Handbook attached to this resolution and the policies included therein effective April 1, 2016.

PASSED, by the Board of Commissioners this 17th day of February 2016.

Chairman: _____



Secretary: _____



Attachment: HCHA Employee Handbook Revisions

RESOLUTION NO. 16-11

RESOLUTION AUTHORIZING A RENEWED CONTRACT FOR OFFICE CLEANING SERVICES

WHEREAS, the Harris County Housing Authority (HCHA) is currently engaged in a 12-month contract for office cleaning services with ABM Janitorial Services dated February 1, 2015; and

WHEREAS, HCHA's contract for office cleaning services was up for renewal on February 1, 2016;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Harris County Housing Authority that the Chief Executive Officer is hereby authorized to negotiate and execute a renewed contract with ABM Janitorial Services for office cleaning services for up to 12 months.

PASSED, by the Board of Commissioners this 16th day of March 2016.

Chairman: _____



Secretary: _____



RESOLUTION NO. 16-12

RESOLUTION APPROVING THE FISCAL YEAR END MARCH 31, 2017 BUDGET

WHEREAS, the staff of Harris County Housing Authority ("HCHA") drafted a budget for the fiscal year beginning April 1, 2016 and ending March 31, 2017; and

WHEREAS, all of HCHA's Lines of Business are projected to have positive cash flows for FY 2017; and

WHEREAS, HCHA's Board of Commissioners has reviewed the proposed budget and has found that the anticipated revenues as reflected in the proposed budget are sufficient to meet all proposed expenses for HCHA;

NOW, THEREFORE, BE IT RESOLVED, that the HCHA Board of Commissioners hereby adopts the attached budget for the fiscal year beginning April 1, 2016 and ending March 31, 2017.

PASSED, by the Board of Commissioners this 16th day of March 2016.

Chairman: _____

Secretary: _____

Attachment: FY2017 Budget

RESOLUTION NO. 16-13

**RESOLUTION AUTHORIZING THE CEO TO EXECUTE AN AGREEMENT FOR
PAYMENT IN LIEU OF VALOREM TAXES FOR WATERSIDE COURT**

WHEREAS, HCHA is a tax exempt entity under the Texas Housing Authorities Law; and

WHEREAS, HCHA is the sole Member of HCHA Waterside, LLC ("HCHA Waterside"), a Texas Limited Liability Company; and

WHEREAS, HCHA Waterside is the General Partner of Waterside Court, Ltd., a Texas Limited Partnership; and

WHEREAS, HCHA owns the real property ("Property") on which HCHA Waterside, Ltd. (the "Partnership") constructed a 118 unit single family residence development known as Waterside Court; and

WHEREAS, Fallbrook Utility District ("District") provides water, sewer, and drainage services to its citizens, including Waterside Court; and

WHEREAS, the District's ad valorem tax revenues provide for payment of debt service on outstanding bonds to finance District facilities; and

WHEREAS, the Property and its improvements are exempt from ad valorem taxation pursuant to Chapter 11 of the Texas Tax Code (the "Exemption"); and

WHEREAS, the District, HCHA, and the Partnership previously entered into a Payment In Lieu of Taxation Agreement ("PILOT Agreement") on November 21, 2005 (the "Original Agreement"); and

WHEREAS, the terms of the "Original Agreement," through no fault of the Parties, have become unworkable; and

WHEREAS, the Parties now desire to enter into a new PILOT Agreement, amending and restating the Original Agreement in its entirety;

NOW, THEREFORE BE IT RESOLVED, that the HCHA Board of Commissioners authorizes the CEO to negotiate and enter into a new PILOT Agreement with substantially the same terms as appear in Exhibit A.

PASSED, by the Board of Commissioners this 16th day of March 2016.

Chairman: _____

Secretary: _____

RESOLUTION NO. 16-14

**RESOLUTION APPROVING THE SUBMISSION OF THE SECTION EIGHT
MANAGEMENT ASSESSMENT PROGRAM CERTIFICATION TO THE
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

WHEREAS, the Department of Housing and Urban Development (HUD) requires housing authorities to submit an annual Section Eight Management Assessment Program (SEMAP) report; and

WHEREAS, based on HUD's performance indicators, HCHA's annual SEMAP certification reports reflect that Harris County Housing Authority (HCHA) is a "high performer" with a score of 96%; and

WHEREAS, this report is due to HUD 60 days after the close of the authority's fiscal year; and

WHEREAS, staff members have prepared and reviewed a draft of the SEMAP report and recommend its submission;

NOW, THEREFORE, BE IT RESOLVED, that HCHA's Board of Commissioners approves the submission of the 2016 SEMAP certification report to HUD.

PASSED, by the Board of Commissioners this 25th day of April 2016.

Chairman: _____

Secretary: _____

Attachment: SEMAP summary

RESOLUTION NO. 16-15

RESOLUTION ADOPTING REVISIONS TO THE 2016 ANNUAL PLAN

WHEREAS, the Harris County Housing Authority (HCHA) held a Resident Advisory Board meeting on October 23, 2015; and

WHEREAS, HCHA held a public hearing on the revised HCHA Annual Plan on January 6, 2016; and

WHEREAS, the Board of Commissioners approved the 2016 Annual Plan on January 20, 2016; and

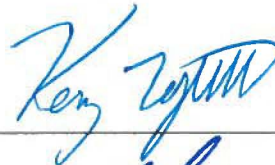
WHEREAS, the approved 2016 Annual Plan must be updated to include the approved FY2017 budget that was approved by the Board of Commissioners on March 16, 2016; and

WHEREAS, the approved 2016 Annual Plan must be updated to include the FMR/Payment Standard that was approved by the Board of Commissioners on January 20, 2016;

NOW, THEREFORE, BE IT RESOLVED, that HCHA hereby adopts the changes to the HCHA Annual Plan attached to this resolution.

PASSED, by the Board of Commissioners this 25th day of April 2016.

Chairman: _____



Secretary: _____



Attachments: 2016 PHA Submission – HUD 50075
Letter from HUD approving the 50 percentile
FINAL - Budget

RESOLUTION NO. 16-16

RESOLUTION BY THE HARRIS COUNTY HOUSING AUTHORITY AUTHORIZING HARRIS COUNTY HOUSING AUTHORITY PUBLIC FACILITY CORPORATION TO INDUCE BONDS TO BE ISSUED FOR THE FENIX ESTATES PROJECT

WHEREAS, the Board of Commissioners of the Harris County Housing Authority (the "Authority") has, pursuant to the Public Facility Corporation Act, Chapter 303, Texas Government Code, as amended (the "Act"), approved and created Harris County Housing Authority Public Facility Corporation, a nonprofit public facility corporation (the "Issuer"); and

WHEREAS, the Issuer, on behalf of the Authority is empowered to issue bonds to finance, refinance, or provide one or more public facilities, as such term is defined in the Act, which projects will be within or partially within the Authority's boundaries, including Harris County, Texas; and

WHEREAS, Fenix Estates I, LP, a Texas limited partnership (the "User"), has requested that the Issuer finance a low income multi-family housing project named Fenix Estates consisting of approximately 200 units to be located at 3815 Gulf Freeway, Houston, Texas 77003 (the "Project") within the boundaries of the Authority in Harris County, Texas, and further that the Issuer adopt this Resolution with respect to the acquisition, construction, and installation of the Project; and

WHEREAS, the User has advised the Issuer that a contributing factor which would further induce the User to proceed with providing for the acquisition and construction of the Project would be a commitment and agreement by the Issuer to issue revenue bonds pursuant to the Act (the "Bonds") to finance and pay for the Project; and

WHEREAS, in view of a shortage of decent, safe and sanitary housing for persons and families of low income at prices or rentals that they can afford, it is considered essential that construction of the Project be completed at the earliest practicable date, but at the same time, the User wishes to begin construction of the Project after satisfactory assurances from the Issuer, subject to the conditions set forth herein, that the proceeds of the sale of the Bonds, or other obligations, of the Issuer in an amount necessary to pay the costs of the Project will be made available to finance the Project; and

WHEREAS, the Issuer finds, intends, and declares that this Resolution shall constitute its official binding commitment, subject to the conditions set forth herein, to issue Bonds, or other obligations, pursuant to the Act in an amount prescribed by the User not to exceed the maximum aggregate principal amount of up to \$20,000,000 and to expend the proceeds thereof to acquire, construct, and install the Project and to pay all expenses and costs of the Issuer in connection with the issuance of the Bonds; and

WHEREAS, in order to finance and pay for the Project through the issuance of revenue bonds, the interest on which is excludable from the gross income of the holders thereof under the Internal Revenue Code of 1986, as amended (the "Code"), the Issuer must apply to the Texas Bond

Review Board (the "TBRB") for a reservation of state ceiling available to "private activity bonds" (as defined in the Code) for a calendar year;

NOW, THEREFORE, BE IT RESOLVED that the following actions of the issuer are hereby ratified and approved:

Section 1. Subject to the terms hereof, the Issuer will:

(a) Issue the Bonds, and if the User and the Issuer agree, other evidences of indebtedness providing temporary financing of the Project which will be issued after the date hereof and be refunded by the Bonds pursuant to the Act, or any other Texas legislation heretofore or hereafter enacted which may provide a suitable method of financing in addition to or in substitution for the Act.

(b) Cooperate with the User with respect to the issuance of the Bonds, and, if arrangements therefor satisfactory to the User and the Issuer can be made, the Issuer will take such action and authorize the execution of such documents and will take such further action as may be necessary or advisable for the authorization, execution, and delivery of any contracts or agreements deemed necessary or desirable by the User or the Issuer in connection with the issuance of the Bonds (collectively, the "Contracts"), providing among other things for payment of the principal of, interest on, redemption premiums, paying agents' charges, and Trustee's fees, if any, on the Bonds; payment of fees and charges of the Issuer or the Authority; acquisition, construction, and improvement of the Project; and use, operation, and maintenance of the Project (and the execution of any appropriate and necessary guaranty agreements), all as shall be authorized, required, or permitted by law and as shall be mutually satisfactory to the Issuer, the Authority, and the User.

(c) If the proceeds from the sale of the Bonds are insufficient, take such actions and execute such documents as may be necessary to permit the issuance from time to time in the future of additional bonds on terms which shall be set forth therein, whether on a parity with other series of bonds or otherwise, for the purpose of paying the costs of completing the acquisition, construction, and installation of the Project, as requested by the User and within then applicable limitations.

(d) Take or cause to be taken such other actions as may be required to implement the aforesaid undertakings or as it may deem appropriate in pursuance thereof.

The Bonds shall specifically provide that neither the State of Texas, the Authority, nor any political issuer, subdivision, or agency of the State of Texas shall be obligated to pay the same or the interest thereon and that neither the faith and credit nor the taxing power of the State of Texas, the Authority, or any political issuer, subdivision, or agency thereof is pledged to the payment of the principal of, premium, if any, or interest on the Bonds.

The obligation of the Issuer to issue the Bonds is specifically subject to satisfaction of each of the following conditions:

- (i) evidence that the Project will not be operated for profit or as a source of revenue to the Issuer or User;
- (ii) the receipt of a ruling from the Internal Revenue Service or an opinion from nationally recognized bond counsel, substantially to the effect that the interest on the Bonds is excludable from gross income tax purposes under existing law;
- (iii) Approval of the Bonds by all other governmental agencies required to approve the Bonds including, but not limited to, approval of the Bonds by the Attorney General of the State of Texas and any other applicable governmental authority; and
- (iv) any other conditions reasonably imposed by the Issuer.

Section 2. The Issuer shall submit an application to the TBRB for a reservation of the state ceiling for "private activity bonds" for program year 2016 and each subsequent calendar year at the User's request to finance the Project. Any officer of the Board of Directors of the Issuer is hereby authorized to execute and submit an application to the TBRB in such form as may be approved by the TBRB for such purpose.

Section 3. It is understood by the Issuer and the Authority, and the User has represented to the Issuer, that in consideration of this Resolution and by filing the Application, and subject to the terms and conditions hereof, the User has agreed that:

(a) Prior to or contemporaneously with the sale of the Bonds in one or more series or issues from time to time as the Issuer and the User shall hereafter agree to in writing, the User will enter into the Contracts with the Issuer under the terms of which the User will obligate itself to pay to the Issuer (or to a Trustee, as the case may be) sums sufficient in the aggregate to pay the principal of, interest on, redemption premiums, paying agents' fees, and Trustee's fees, if any, on the Bonds, as and when the same become due and payable, with such contract to contain the provisions described in Section 1 hereof and such other provisions as may be required or permitted by law and to be mutually acceptable to the Issuer and the User.

(b) The User will (1) pay all Project costs which are not or cannot be paid or reimbursed from the proceeds of the Bonds and (2) at all times, indemnify and hold harmless the Issuer against all losses, costs, damages, expenses, and liabilities of whatsoever nature (including but not limited to attorneys' fees, litigation and court costs, amounts paid in settlement, and amounts paid to discharge judgments) directly or indirectly resulting from, arising out of or related to the issuance, offering, sale, or delivery of the Bonds, or the design, construction, installation, operation, use, occupancy, maintenance, or ownership of the Project.

(c) The User will provide to the Issuer all information required to be submitted to the TBRB and any other governmental agencies for approval of the Project or the Bonds and will execute all necessary documents in connection therewith.

Section 4. The Issuer finds, determines, recites, and declares that the issuance of the Bonds to provide financing for the Project will promote the public purposes set forth in Section 303 of the Act, including, without limitation, assisting persons of low and moderate income to obtain decent, safe and sanitary housing at rentals they can afford.

Section 5. It is understood by the Issuer that all commitments of the Issuer and the User with respect to the Project and the Bonds are subject to the condition that the Bonds shall have been issued no later than three years from the date of this Resolution, or such other date as shall be mutually satisfactory to the Issuer and the User.

Section 6. It is recognized and agreed by the Issuer that the User may exercise its rights and perform its obligations with respect to the financing of the Project either through (i) itself in its own name; (ii) any of its wholly-owned subsidiaries; (iii) any "related person" as defined in Section 144(a)(3) of the Code; or (iv) any legal successor thereto, respectively, subject to approval of the Issuer's bond counsel and, provided that suitable guaranties necessary or convenient for the marketability of the Bonds shall be furnished, if required by the Issuer, and all references to the User shall be deemed to include the User acting directly through itself or any such approved entities.

Section 7. The adoption of this Resolution, as requested by the User, shall be deemed to constitute the acceptance of the User's proposal that it be further induced to proceed with providing financing for the Project, and this Resolution shall constitute an agreement between the Issuer and the User effective on the date that this Resolution is adopted, and this Resolution is affirmative of official action taken by the Issuer towards the issuance of the Bonds.

PASSED, by the Board of Commissioners this 25th day of April 2016.

Chairman: _____

Secretary: _____

RESOLUTION NO. 16-17

**RESOLUTION RATIFYING THE EXECUTION OF
A CONTRACT FOR INSURANCE COVERAGE**

WHEREAS, Chapter 791 of the Texas Local Government Code authorizes government entities like Harris County Housing Authority (HCHA) to enter into Risk Pool Interlocal Agreements for the provision of insurance coverage; and

WHEREAS, on April 1, 2014, HCHA entered into an Interlocal Agreement with the members of the Texas Municipal League Insurance Risk Pool ("TMLIRP") for the provision of insurance coverage; and

WHEREAS, HCHA and TMLIRP renewed the Interlocal Agreement effective April 1, 2015; and

WHEREAS, execution of the 2014 and 2015 Interlocal Agreements was within the delegated authority of the CEO under HCHA's Procurement Policy; and

WHEREAS, the 2015 Interlocal Agreement was set to expire on March 31, 2016; and

WHEREAS, renewal of the Interlocal Agreement effective April 1, 2016 would be outside the delegated authority of the CEO under HCHA's Procurement Policy due to aggregation of the premiums paid to TMLIRP since April 1, 2014; and

WHEREAS, the HCHA Board of Commissioners could not convene a meeting in time to authorize the CEO to renew the Interlocal Agreement effective April 1, 2016; and

WHEREAS, the CEO invoked Section 6.0 of the Procurement Policy to declare an emergency purchase of insurance through TMLIRP effective April 1, 2016 necessary; and

WHEREAS, except as noted on the applicable change forms and declarations pages (attached as Exhibits B-E), renewal of the Interlocal Agreement effective April 1, 2016 is under the same terms as the 2014 and 2015 Interlocal Agreements;

NOW, THEREFORE, BE IT RESOLVED, that the HCHA Board of Commissioners ratifies the emergency purchase of insurance through TMLIRP, including the negotiation and execution of the Interlocal Agreement attached as Exhibits A-C, in accordance with Section 6.0 of the HCHA Procurement Policy.

PASSED, by the Board of Commissioners this 25th day of April 2016.

Chairman: _____

Secretary: _____

RESOLUTION NO. 16-18

**RESOLUTION AUTHORIZING THE AWARD OF A CONSTRUCTION CONTRACT FOR THE
AMY YOUNG BARRIER REMOVAL PROGRAM, AND AUTHORIZING THE CEO TO
NEGOTIATE AND EXECUTE THE FINAL CONTRACT**

WHEREAS, Harris County Housing Authority ("Authority") entered into an agreement with the Texas Department of Housing and Community Affairs Housing Trust Fund ("Department") to administer the Amy Young Barrier Removal Program; and

WHEREAS, the Authority entered households into the contract system for the Amy Young Barrier Removal Program; and

WHEREAS, two households were approved to participate in the Amy Young Barrier Removal Program; and

WHEREAS, the proposed repairs for the two houses include ADA modifications and the correction of health and safety deficiencies; and

WHEREAS, the maximum program expenditure to modify and repair each home cannot exceed \$20,000; and

WHEREAS, the Authority issued an Invitation for Bids IFB #16-02 on January 25, 2016 for 2 homes located at 20014 Cottonglade Lane, Humble TX and 978 Heathfield Drive, Channelview TX ; and

WHEREAS, the Authority received one bid for each home from MLG Construction, a sole proprietorship; and

WHEREAS, the Authority's staff reviewed the bid and held pre-construction meetings on March 30, 2016 with homeowners and MLG Construction; and

WHEREAS, the Department has approved the bids for the home repairs under the Amy Young Barrier Removal Program; and

WHEREAS, all repairs must be completed by June 24, 2016;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Harris County Housing Authority authorizes the Chief Executive Officer to negotiate and enter into construction contracts with MLG Construction for the Amy Young Barrier Removal Program in the amount of \$18,051.00 for 20014 Cottonglade Lane and \$8,175.00 for 978 Heathfield Drive.

PASSED, by the Board of Commissioners this 25th day of April 2016.

Chairman: _____

Secretary: _____

RESOLUTION NO. 16-19

RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING WITH THE HOUSTON HOUSING AUTHORITY TO PERFORM INSPECTIONS AND/OR VERIFY RENT REASONABLENESS AT THE PARTNER AGENCY'S REQUEST

WHEREAS, the US Department of Housing and Urban Development requires housing authorities to inspect units to ensure they meet Housing Quality Standards and to perform rent reasonableness calculations; and

WHEREAS, in some instances, circumstances exist where it is required or preferred that an independent party perform these inspections and calculations; and

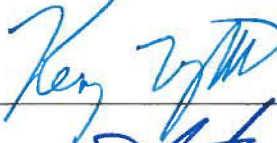
WHEREAS, the Harris County Housing Authority and the Houston Housing Authority have agreed to perform these duties for the partner agency upon request for a set fee when such action is either required or preferred;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Harris County Housing Authority hereby authorizes the CEO to negotiate and execute the attached memorandum of understanding with the Houston Housing Authority for the purpose of providing a framework for HHA and HCHA to perform inspections and verify rent reasonableness for each other upon request.

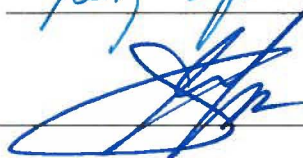
This resolution shall be in full force and effect upon its adoption.

PASSED, by the Board of Commissioners this 25th day of April 2016.

Chairman: _____



Secretary: _____



RESOLUTION NO. 16- 20

**RESOLUTION AUTHORIZING THE NEGOTIATION AND EXECUTION OF A CONTRACT
FOR PROPERTY MANAGEMENT SERVICES FOR FENIX ESTATES**

WHEREAS, Harris County Housing Authority (the "Authority"), through its instrumentality, HCHA Redevelopment Authority, Inc. ("the Corporation"), a Texas non-profit corporation, is proposing to develop a 200 unit permanent supportive housing development known as Fenix Estates (the "Project"); and

WHEREAS, the Authority issued a Request for Proposals ("RFP") for property management services for Fenix Estates on February 1, 2016 seeking proposals from firms to provide property management services; and

WHEREAS, the Authority received three proposals in response to the RFP from Allied Orion Group, QuadCo Management Solutions, and New Hope Housing; and

WHEREAS, the staff of HCHA reviewed, evaluated, and ranked the responses to RFP; and

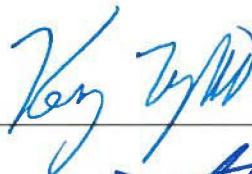
WHEREAS, New Hope Housing's response to the RFP was rated most qualified, responsive, and most advantageous to HCHA; and

WHEREAS, New Hope Housing has years of experience, a successful track record of managing permanent supportive housing projects, and history of providing comprehensive supportive services at their existing developments;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Harris County Housing Authority authorizes the HCHA Redevelopment Authority to negotiate and execute a property management contract with New Hope Housing.

PASSED, by the Board of Commissioners this 25th day of April 2016.

Chairman: _____



Secretary: _____



RESOLUTION NO. 16-21

RESOLUTION AUTHORIZING A CONTRACT FOR SECURITY SERVICES

WHEREAS, the Harris County Housing Authority (HCHA) requires security services in order to effectively protect its clients and staff; and

WHEREAS, HCHA's current service agreement with Western Eagle Security expired on March 31, 2016 and requires re-bidding at this time; and

WHEREAS, HCHA staff solicited proposals from entities to provide security services and received quotes from Western Eagle Security, Blackhawk Security Services, AlliedBarton Security Services and Weiser Security Services; and

WHEREAS, Weiser Security Services proposal was judged to be the most competitive and advantageous to HCHA;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Harris County Housing Authority that the Chief Executive Officer is authorized and directed to execute a contract for security services with Weiser Security Services.

PASSED, by the Board of Commissioners this 25th day of April 2016.

Chairman: _____



Secretary: _____



Attachment: Weiser Contract and Vendor Price Comparisons

RESOLUTION NO. 16-22

**RESOLUTION AUTHORIZING THE NEGOTIATION AND EXECUTION OF A
CONTRACT FOR AUDIT SERVICES**

WHEREAS, the Harris County Housing Authority (HCHA) issued a Request for Proposals (RFP) #16-04 on March 11, 2016, soliciting proposals for independent public accounting firms to provide audit and tax preparation services for various programs for fiscal years ending March 31, 2016 and 2017, with two additional years at the sole option of HCHA; and

WHEREAS, the RFP was advertised in the local newspaper on March 13, 2016 and March 24, 2016, and was posted on HCHA's website; and

WHEREAS, the due date for RFP #16-04 was set for Monday, April 4, 2016 at 4:00 pm to answer questions and to clarify the RFP requirements; and

WHEREAS, HCHA received responses from CohnRezick, LLP; CliftonLarsonAllen, LLP; Berman Hopkins Wright & LaHam, CPAs & Associates, LLP; Henderson & De John, LLC; Weaver; and B2a CPA, LLC; and

WHEREAS, HCHA staff found that all of the applicants' proposals complied with the requirements of the RFP; and

WHEREAS, the terms of the proposal submitted by Berman Hopkins Wright & LaHam, CPAs & Associates, LLP was judged to be the most advantageous to HCHA;

NOW THEREFORE BE IT RESOLVED, that the CEO of HCHA is authorized and directed to negotiate and execute a contract for audit and tax preparation services with Berman Hopkins Wright & LaHam, CPAs & Associates, LLP for \$45,000 for fiscal year 2016, and \$45,000 for fiscal year 2017 with the option to extend the contract for up to two years at the same cost. This contract will exclude those entities where fieldwork by independent auditors has already begun for the current fiscal year.

This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 18th day of May 2016.

Chairman: _____

Secretary: _____

RESOLUTION NO. 16-23

**RESOLUTION APPROVING AND AUTHORIZING TRAVEL EXPENSES FOR
DEBRA MCCRAY**

WHEREAS, Nan McKay and Associates, Inc. will host a Housing Choice Voucher Executive Management Seminar and Training course from Monday, July 11, 2016 to Friday, July 15, 2016 in McMinnville, OR; and

WHEREAS, the training is designed to promote new principles that can be incorporated into the entire agency's operation of the HCV program, and enable executive staff to become more productive by enforcing the skills needed to delegate tasks, make assertive decisions, and communicate clear expectations; and

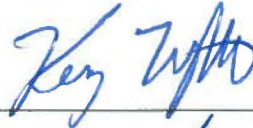
WHEREAS, HCHA's executive staff member, Debra McCray, will attend these five days of training and request per diem, travel, and other related expenses in the approximate amount of \$2,671.50;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Harris County Housing Authority that the Chairman of the Board is authorized to approve the above stated expenses.

This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 18th day of May 2016.

Chairman: _____



Secretary: _____



Attachments: Estimated travel expenditures

RESOLUTION NO. 16-24

**RESOLUTION APPROVING REVISIONS TO THE HCHA ADMINISTRATIVE
PLAN**

WHEREAS, the Harris County Housing Authority (HCHA) held a Resident Advisory Board meeting on October 23, 2015; and

WHEREAS, HCHA held a public hearing on the revised HCHA Annual Plan and the revised HCHA Administrative Plan on January 8, 2016; and

WHEREAS, the HCHA Board of Commissioners approved the 2016 Administrative Plan on January 20, 2016; and

WHEREAS, HCHA staff has recommended changes regarding criminal background policies and procedures; and

WHEREAS, the recommended changes do not reflect significant amendments or substantial deviations or modifications to the HCHA Administrative Plan;

NOW, THEREFORE BE IT RESOLVED, that HCHA hereby adopts the changes to the HCHA Administrative Plan attached to this resolution.

PASSED, by the Board of Commissioners this 18th day of May 2016.

Chairman: _____

Secretary: _____

Attachment: HCHA Administrative Plan Revisions

RESOLUTION NO. 16-25

**RESOLUTION AUTHORIZING THE CEO TO ENTER INTO A
PURCHASING INTERLOCAL AGREEMENT WITH HARRIS COUNTY**

WHEREAS, Chapter 392 of the Texas Local Government Code and the Interlocal Cooperation Act, TEX. GOV'T CODE ANN. §§ 791.001 – 791.030 authorizes HCHA to enter into an Interlocal Agreement with Harris County (the "County") for the provision of materials, goods, and services; and

WHEREAS, the County currently procures materials, goods, and services through the office of the Harris County Purchasing Agent; and

WHEREAS, HUD regulations and State law allow HCHA to use Harris County's procurement processes; and

WHEREAS, HCHA desires the County's assistance in purchasing certain materials, goods, and services; and

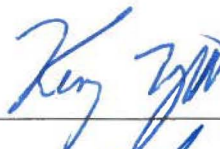
WHEREAS, HUD regulations and State law allow HCHA to secure contracts directly with vendors for the provision of materials, goods, and services procured through the office of the Harris County Purchasing Agent under the same terms as those provided by the vendor to Harris County; and

WHEREAS, the Parties desire to enter into this Interlocal Agreement in order to increase the efficiency and effectiveness of government in the procurement of materials, goods, and services.

NOW, THEREFORE BE IT RESOLVED, that the Chief Executive Officer is hereby authorized to negotiate and execute a new Interlocal Agreement with Harris County for the provision of materials, goods, and services with substantially the same terms as appear in Exhibit A.

PASSED, by the Board of Commissioners this 18th day of May 2016.

Chairman: _____



Secretary: _____



RESOLUTION NO. 16-26

**RESOLUTION AUTHORIZING THE CEO TO ENTER INTO
AN INTERLOCAL AGREEMENT WITH HARRIS COUNTY
FOR THE PROVISION OF LEGAL SERVICES**

WHEREAS, the Harris County Attorney's Office ("HCAO") is responsible for providing legal services to multiple departments and agencies within Harris County; and

WHEREAS, Harris County Housing Authority ("HCHA") is authorized to contract for legal services from HCAO pursuant to Section 392.040(b) of the Texas Local Government Code and Chapter 791 of the Texas Government Code; and

WHEREAS, HCHA and HCAO entered into the Interlocal Agreement attached as Exhibit A on May 18, 2015 ("2015 Agreement") for the provision of legal services; and

WHEREAS, the 2015 Agreement expires on May 31, 2016; and

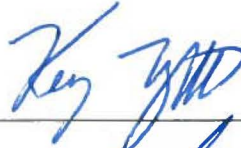
WHEREAS, HCHA desires to continue receiving legal services from HCAO; and

WHEREAS, HCAO desires to continue providing legal services to HCHA;

NOW, THEREFORE BE IT RESOLVED, that the Chief Executive Officer is hereby authorized to negotiate and execute a new Interlocal Agreement with Harris County for legal services provided by HCAO with substantially the same terms as appear in Exhibit A.

PASSED, by the Board of Commissioners this 18th day of May 2016.

Chairman: _____



Secretary: _____



RESOLUTION NO. 16-27

**RESOLUTION AUTHORIZING THE NEGOTIATION AND EXECUTION OF A
CONTRACT FOR INSPECTION SERVICES**

WHEREAS, the Harris County Housing Authority (HCHA) issued a Request for Proposals (RFP) #16-05 on April 18, 2016, soliciting proposals from qualified vendors to provide Housing Quality Standard (HQS) inspection services in accordance with US Housing and Urban Development (HUD) guidelines (24 CFR 982.201); and

WHEREAS, the RFP was advertised in the local newspaper on March 20, 2016 and March 31, 2016, and was posted on HCHA's website; and

WHEREAS, the due date for RFP #16-05 was set for Friday, April 15, 2016 at 4:00 pm to answer questions and to clarify the RFP requirements; and

WHEREAS, HCHA received responses from NMA Inspections, LLC; Builders Protection Group; The Inspection Group; and McCright & Associates; and

WHEREAS, HCHA staff found that all of the applicants' proposals complied with the requirements of the RFP; and

WHEREAS, the terms of the proposal submitted by NMA Inspections, LLC was judged to be the most advantageous to HCHA;

NOW THEREFORE BE IT RESOLVED, that the CEO of HCHA is authorized and directed to negotiate and execute a contract for inspection services with NMA Inspections, LLC for the following amounts:

- Annual inspections - \$22.00 / unit
- New unit inspections - \$26.00 / unit
- Re-inspections - \$18.00 / unit
- No-show inspections - \$12.00 / unit
- Special / compliance inspections - \$18.00 / unit
- Emergency inspections - \$18.00 / unit

This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 15th day of June 2016.

Chairman: _____

Secretary: _____

RESOLUTION NO. 16-28

RESOLUTION APPROVING REVISIONS TO THE HCHA EMPLOYEE HANDBOOK

WHEREAS, Harris County Housing Authority (HCHA) provides its employees with an Employee Handbook outlining important policies and procedures; and

WHEREAS, staff have recommended changes to the handbook to include a policy on HCHA's formal rest and break periods for employees; and

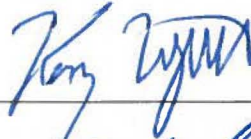
WHEREAS, staff have recommended other changes as attached to clarify procedures already in place; and

WHEREAS, staff have recommended implementing the revisions to the Handbook effective July 1, 2016;

NOW, THEREFORE BE IT RESOLVED, that HCHA hereby adopts the updated Employee Handbook attached to this resolution and the policies included therein effective July 1, 2016.

PASSED, by the Board of Commissioners this 15th day of June 2016.

Chairman: _____



Secretary: _____



Attachment: HCHA Employee Handbook Revisions

RESOLUTION NO. 16-29

RESOLUTION ADOPTING REVISIONS TO THE 2016 ANNUAL PLAN

WHEREAS, the Harris County Housing Authority (HCHA) held a Resident Advisory Board meeting on October 23, 2015; and

WHEREAS, HCHA held a public hearing on the revised HCHA Annual Plan on January 6, 2016; and

WHEREAS, the Board of Commissioners approved the 2016 Annual Plan on January 20, 2016; and

WHEREAS, the approved 2016 Annual Plan must be updated to include revised Fair Market Rate (FMR)/Payment Standards; and

WHEREAS, 24 CFR 982.503(c)(1)(2) states the following:

"Voucher tenancy: Payment standard amount and schedule. HUD approval of exception payment standard amount. HUD discretion. At HUD's sole discretion, HUD may approve a payment standard amount that is higher than the basic range for a designated part of the fair market rent area (called an exception area). HUD may approve an exception payment standard amount in accordance with this paragraph (c) of this section for all units, or for all units of a given unit size, leased by program families in the exception area. Any Public Housing Authority (PHA) with jurisdiction in the exception area may use the HUD-approved exception payment standard amount. Above 110% of FMR to 120% of published FMR. (i) The HUD field office may approve an exception payment standard amount from above 110% of the published FMR to 120% of the published FMR (upper range) if the HUD field Office determines that the approval is justified by either the median rent method or the 40th or 50th percentile rent method as described in paragraph (c)(2)(i)(B) of this section (and that such approval is also supported by an appropriate program justification in accordance with paragraph (c)(4) of this section);" and

WHEREAS, HCHA's HUD Field office approved HCHA's exception request to increase its payment standards in designated zip codes to 120% of the FMR in order to become consistent with the surrounding PHAs; and

WHEREAS, the approved 2016 Annual Plan must be updated to include the FMR/Payment Standard that was approved by the Board of Commissioners on January 20, 2016;

NOW, THEREFORE, BE IT RESOLVED, that HCHA hereby adopts the changes to the HCHA Annual PHA Plan attached to this resolution.

PASSED, by the Board of Commissioners this 20th day of July 2016.

Chairman: _____

Secretary: _____

RESOLUTION NO. 16-30

**RESOLUTION AUTHORIZING A CONTRACT FOR SECURITY MONITORING
SYSTEM**

WHEREAS, the Harris County Housing Authority (HCHA) requires a security monitoring system in order to effectively protect its property during and after hours; and

WHEREAS, HCHA staff solicited proposals from entities to provide a security monitoring system and received quotes from ADT, Convergent Technologies, and FrontPoint Security; and

WHEREAS, ADT's proposal was judged to be the most competitive and advantageous to HCHA;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Harris County Housing Authority that the Chief Executive Officer is authorized and directed to execute a contract for a security monitoring system with ADT.

PASSED, by the Board of Commissioners this 20th day of July 2016.

Chairman: _____



Secretary: _____



Attachment: Vendor Price Comparisons

RESOLUTION NO. 16-31

**RESOLUTION APPROVING AND AUTHORIZING THE APPROVAL OF TRAINING
EXPENSES FOR DIANA ZUNIGA**

WHEREAS, Nan McKay and Associates, Inc. will host a Housing Choice Voucher Executive Management Seminar and Training course from Monday, September 26, 2016 to Friday, September 30, 2016 in Houston, TX; and

WHEREAS, the training is designed to promote new principles that can be incorporated into the entire agency's operation of the HCV program, and enable executive staff to become more productive by enforcing the skills needed to delegate tasks, make assertive decisions, and communicate clear expectations; and

WHEREAS, HCHA's executive staff members, Debra McCray and Diana Zuniga, will attend these five days of training at a rate of \$1,325.00 per person; and

WHEREAS, the Board approved passed resolution 16-23 on May 18, 2016 authorizing Ms. McCray to attend this training in McMinnville, OR; and

WHEREAS, HCHA was able to transfer Ms. McCray's registration to the Houston training at the same rate with no travel costs; and

WHEREAS, HCHA will need to purchase Ms. Zuniga's registration for \$1,325.00;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Harris County Housing Authority that the Board is authorized to approve the above stated expense.

This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 20th day of July 2016.

Chairman: _____

Secretary: _____

RESOLUTION NO. 16-32

**RESOLUTION APPROVING AND AUTHORIZING TRAVEL EXPENSES FOR
HORACE ALLISON AND TIMIKA SIMMONS**

WHEREAS, Nan McKay and Associates, Inc. will host its annual Housing Conference from Monday, September 19, 2016 to Tuesday, September 20, 2016 in San Antonio, TX; and

WHEREAS, the Housing Conference will present the opportunity to learn from key industry players and policy experts, attend focused learning sessions and speak to housing experts about industry issues; and

WHEREAS, HCHA's executive staff members, Horace Allison and Timika Simmons, will attend this conference and request per diem, travel, and other related expenses in the approximate amount of \$1,800.00;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Harris County Housing Authority that the Chairman of the Board is authorized to approve the above stated expenses.


This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 20th day of July 2016.

Chairman: _____



Secretary: _____



Attachments: Estimated travel expenditures

RESOLUTION NO. 16-33

RESOLUTION APPROVING AND AUTHORIZING HCHA REDEVELOPMENT AUTHORITY, INC. TO AUTHORIZE AND NEGOTIATE THE EXECUTION OF A CONTRACT FOR GENERAL CONTRACTING SERVICES FOR FENIX ESTATES

WHEREAS, HCHA Redevelopment Authority, Inc., a Texas non-profit corporation (the "Corporation"), is an instrumentality of the Harris County Housing Authority (the "Authority"); and

WHEREAS, the Corporation is the sole member of Fenix Estates I GP, LLC (the "Company"), which in turn serves as the sole general partner of Fenix Estates I, LP (the "Partnership"); and

WHEREAS, the Partnership is the owner of Fenix Estates, a proposed low income multi-family housing project consisting of approximately 200 units to be located at 3815 Gulf Freeway, Houston, Texas 77003 (the "Project") within the boundaries of the Authority in Harris County, Texas; and

WHEREAS, the Authority issued solicitation(s) for bids for a General Contractor and has made a selection based on qualifications, responsiveness and reasonable pricing;

NOW, THEREFORE, BE IT RESOLVED that the Corporation is authorized to take such actions as are necessary or convenient to approve the selection of a General Contractor for the Project, including negotiating and executing a contract; and

BE IT FURTHER RESOLVED, that to the extent any of the actions authorized by these Resolutions have already been taken on behalf of the Corporation, in its own capacity or in its capacity as the sole general partner of the Partnership, such actions are hereby ratified and confirmed as the valid actions of the Corporation, effective as of the date such actions were taken; and

BE IT FURTHER RESOLVED, that the execution by the Executing Officer of any document or instrument authorized by the foregoing Resolutions or any document or instrument executed in the accomplishment of any action or actions authorized, or the execution of any amendment or modification of any such document or instrument shall be deemed to be conclusive approval thereof by the Corporation or the Partnership, as the case may be, and the binding act and obligation of the Corporation or the Partnership, as the case may be; and

BE IT FURTHER RESOLVED, that the Chief Executive Officer of the Authority shall bring the final negotiated agreement back to the Board for discussion and authorization to execute.

PASSED, by the Board of Commissioners this 20th day of July 2016.

Chairman: _____

Secretary: _____

RESOLUTION NO. 16-34**RESOLUTION AUTHORIZING THE CEO TO NEGOTIATE AND EXECUTE
AN AGREEMENT FOR THE DISPOSAL OF SURPLUS PROPERTY**

WHEREAS, Section 392.056 of the Texas Local Government Code and Section 21 of the Harris County Housing Authority (HCHA) Procurement Policy authorizes HCHA to dispose of surplus property; and

WHEREAS, HCHA owns surplus vehicles in need of disposal; and

WHEREAS, HCHA and Harris County, Texas (the "County") have entered into an Interlocal Agreement for the provision of materials, goods, and services in accordance with HUD regulations, Section 392.096 of the Texas Local Government Code, and Sections 791.001 – 791.030 of the Texas Government Code; and

WHEREAS, under Job No. 12/0106, the County has procured auctioneering services and related items from Houston Auto Auction, Inc. ("HAA") for the disposal of the County's surplus vehicles; and

WHEREAS, the Interlocal Agreement between HCHA and the County allows HCHA to enter into its own agreement with HAA for the disposal of surplus vehicles;

NOW, THEREFORE BE IT RESOLVED, that the Chief Executive Officer is hereby authorized to negotiate and execute an agreement with HAA to provide auctioneering services and related items to HCHA under substantially similar terms as HAA provides to the County under Job No. 12/0106;

BE IT FURTHER RESOLVED, that HCHA's Agreement with HAA shall be in substantially the same form as Exhibit A to this Resolution.

PASSED, by the Board of Commissioners this 17th day of August 2016.

Chairman: _____

Secretary: _____

RESOLUTION NO. 16-35**RESOLUTION AUTHORIZING THE APPROVAL AND EXTENSION OF A
CONTRACT FOR ACCESS TO THE RESERVATION SYSTEM FOR THE AMY
YOUNG BARRIER REMOVAL PROGRAM**

WHEREAS, the Texas Department of Housing and Community Affairs (TDHCA) Housing Trust Funds (HTF) published and released the 2016-2018 Amy Young Barrier Removal Program Notice of Funding Availability; and

WHEREAS, the TDHCA has \$232,074 (\$116,037 for 2016 and \$116,037 for 2017) in HTF funding for the Barrier Removal Program through the TDHCA's first-come, first-served reservation system; and

WHEREAS, the Houston Metro Area's (Region 6) allocation is \$116,037 (each year); and

WHEREAS, the program provides one time grants up to \$20,000 to persons with disabilities, qualified as low income, for home modifications necessary for accessibility and addressing housing related health and safety hazards; and

WHEREAS, the administrative fee shall not exceed 10% (\$2,000) of the project costs, which shall be paid to the administrator(s) for the operation of the program and paid upon completion of each project; and

WHEREAS, staff of the Harris County Housing Authority has prepared and desires to continue to administer the Amy Young Barrier Removal Program;

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Harris County Housing Authority, approves the application to access the Reservation System for the 2016-2018 Amy Young Barrier Removal Program Funds and authorizes Horace Allison, Chief Executive Officer of the Harris County Housing Authority, to renew/execute a written Reservation System Access Agreement Amendment #1.

This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this day 17th of August 2016.

Chairman: _____

Secretary: _____

RESOLUTION NO. 16-36

RESOLUTION APPROVING REVISIONS TO THE HCHA ADMINISTRATIVE PLAN

WHEREAS, the Harris County Housing Authority (HCHA) held a Resident Advisory Board meeting on October 23, 2015; and

WHEREAS, HCHA held a public hearing on the revised HCHA Annual Plan and the revised HCHA Administrative Plan on January 8, 2016; and

WHEREAS, the HCHA Board of Commissioners approved the 2016 Administrative Plan on January 20, 2016; and

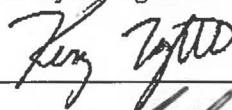
WHEREAS, HCHA staff has recommended changes regarding Project-Based Voucher (PBV) Assistance; and

WHEREAS, the recommended changes do not reflect significant amendments or substantial deviations or modifications to the HCHA Administrative Plan;

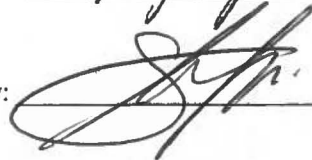
NOW, THEREFORE BE IT RESOLVED, that HCHA hereby adopts the changes to the HCHA Administrative Plan attached to this resolution.

PASSED, by the Board of Commissioners this 17th day of August 2016.

Chairman: _____



Secretary: _____



Attachment: HCHA Administrative Plan Revisions

RESOLUTION NO. 16-37

**RESOLUTION AUTHORIZING THE AMMENDMENT OF AN AGREEMENT TO
EXTEND THE TERMIACTION DATE FOR A TIME EXTENSION REQUEST SENT
TO THE GENERAL LAND OFFICE FOR CONTRACT NO. 13-446-000-7915 —
COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY
PROGRAM RENTAL HOUSING PROJECTS ROUND 2 SUBRECIPIENT GRANT
AGREEMENT**

WHEREAS, Harris County Housing Authority ("HCHA") submitted an application for Community Development Block Disaster Recovery grant funds; and

WHEREAS, the grant funds are to be used to replace housing damaged by hurricanes Dolly and Ike; and

WHEREAS, the grant funds are administered by the General Land Office ("GLO") as Community Development Block Grants approved by the Texas Land Commissioner; and

WHEREAS, the use of the grant funds are limited to facilitating recovery efforts in Presidentially-declared major disaster areas; and

WHEREAS, HCHA identified units that were damaged by the storm and not replaced;
and

WHEREAS, HCHA proposes to use the grant funds to develop 200 units of replacement housing; and

WHEREAS, Resolution 13-37 was approved by the HCHA Board of Commissioners, authorizing the execution of a Grant Agreement ("Contract") between HCHA and the GLO in the amount of \$13,635,867.00; and

WHEREAS, the GLO awarded HCHA additional funding in the amount of \$1,018,473 for a total grant amount not to exceed \$14,654,340.00; and

WHEREAS, Amendment #1 was approved and executed to increase the grant amount to \$14,654,340.00 (see Resolution #15-09); and

WHEREAS, the subrecipient agreement is effective on the date executed by the GLO and shall terminate on December 31, 2015 or upon the completion of all benchmarks listed in the agreement; and

WHEREAS, HCHA desires to amend the subrecipient agreement to extend the contract duration ("Termination Date") to December 31, 2017;

NOW, THEREFORE, BE IT RESOLVED, that the Chief Executive Officer of HCHA, is authorized to request the GLO to extend the allotted time for completion of the Community Development Block Grant Disaster Recovery Program Rental Housing Projects Round 2 Subrecipient Grant Agreement, to December 31, 2017. This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 17th day of August 2016.

Chairman: _____

Secretary: _____

The image shows two handwritten signatures in blue ink. The first signature, for the Chairman, is written over a horizontal line and appears to be "Katy Neuro". The second signature, for the Secretary, is also written over a horizontal line and is more stylized, possibly reading "Katy Neuro" or a similar name.

RESOLUTION NO. 16-38

**RESOLUTION AUTHORIZING THE APPROVAL OF A FIVE-YEAR EXTENSION TO THE
HOUSING ASSISTANCE PAYMENT CONTRACT FOR
JACKSON HINDS GARDENS**

WHEREAS, effective September 6, 2006 Harris County Housing Authority entered into a Housing Assistance Payment (HAP) contract with Jackson Hinds Gardens, Inc.; and

WHEREAS, Jackson Hinds Gardens is a 72-unit single room occupancy development; and

WHEREAS, the HAP contract expires on September 6, 2016; and

WHEREAS, Harris County Housing Authority can extend the current contract five additional years, not to exceed fifteen years total in the aggregate; and

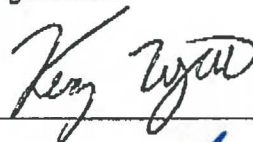
WHEREAS, Jackson Hinds Gardens has requested an extension of the existing contract; and

WHEREAS, HCHA staff has reviewed Jackson Hinds Garden's request and recommends an extension of five years from September 6, 2016, to expire September 6, 2021;

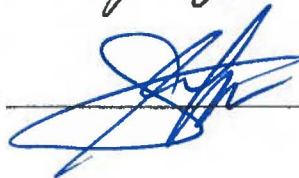
NOW, THEREFORE, BE IT RESOLVED that the Harris County Housing Authority Board of Commissioners authorizes the Chief Executive Officer to negotiate and execute a HAP contract extending the duration of the existing contract through September 6, 2021.

PASSED, by the Board of Commissioners this 17th day of August 2016.

Chairman:



Secretary:



RESOLUTION NO. 16-39

**RESOLUTION AUTHORIZING HARRIS COUNTY HOUSING AUTHORITY
PUBLIC FACILITY CORPORATION TO GRANT AN EASEMENT TO
CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY
TEXAS GAS OPERATIONS FOR GAS MAIN EXTENSIONS**

WHEREAS, Harris County Housing Authority Public Facility Corporation owns the following property upon which The Retreat at Westlock is being built:

Unrestricted Reserve "A" of Block 1 of Retreat at Westlock, a subdivision located in the William Perkins Survey, Abstract 621, Harris County, Texas, according to the map or plat thereof recorded in Film Code No. 665242 of the Map Records of said county and state, being the same property described in a deed from Baker-Jackson Real Estate Investments, LTD., to Harris County Housing Authority Public Facility Corporation, dated August 28, 2014 and filed for record under County Clerk's File No. 20140389778 in the Official Public Records of Real Property of said County and State

(the "Property"); and

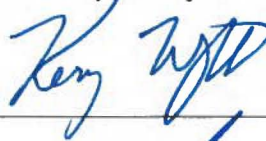
WHEREAS, Centerpoint Energy Resources Corp., d/b/a Centerpoint Energy Texas Gas Operations ("Centerpoint") is the natural gas utility provider to the Property ; and

WHEREAS, in order to provide natural gas services, Centerpoint has requested an Easement across the Property;

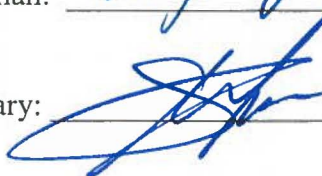
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Harris County Housing Authority that the Harris County Housing Authority Public Facility Corporation is authorized to grant an Easement to Centerpoint for gas main extensions to, and upon, the Property;

PASSED, by the Board of Commissioners this 22nd day of September 2016.

Chairman: _____



Secretary: _____



RESOLUTION NO. 16-40

RESOLUTION AUTHORIZING TRAVEL EXPENSES FOR SCOTT LEMOND

WHEREAS, Novogradac & Company, LLC, will host an Affordable Housing Tax Credit Conference from September 29, 2016 to September 30, 2016 in New Orleans, Louisiana; and

WHEREAS, the training is designed to promote compliance with United States Department of Housing and Urban Development regulations, and provide understanding of ownership, financing, and operation of Tax Credit properties; and

WHEREAS, HCHA's General Counsel Scott Lemond will attend these two days of training and requests per diem travel expenses in the approximate amount of \$1,341.00; and

WHEREAS, the Harris County Attorney's Office has agreed to pay half of said expenses;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Harris County Housing Authority that the Chairman of the Board is authorized to approve the payment of the above stated expenses.

BE IT FURTHER RESOLVED that the CEO is authorized to request reimbursement of half of Mr. Lemond's per diem travel expenses from the Harris County Attorney's Office, Mr. Lemond's employer, in the approximate amount of \$670.50.

PASSED, by the Board of Commissioners this 22nd day of September 2016.

Chairman: _____



Secretary: _____



RESOLUTION NO. 16-41

RESOLUTION OF THE HARRIS COUNTY HOUSING AUTHORITY (THE "AUTHORITY") AUTHORIZING THE HARRIS COUNTY HOUSING AUTHORITY PUBLIC FACILITY CORPORATION, TO ENTER INTO A THIRD AMENDMENT TO AGREEMENT BETWEEN HARRIS COUNTY AND HARRIS COUNTY HOUSING AUTHORITY PUBLIC FACILITY CORPORATION FOR THE RETREAT AT WESTLOCK; AND AUTHORIZING THE CORPORATION TO TAKE SUCH OTHER STEPS AS THE CORPORATION DEEMS NECESSARY OR CONVENIENT TO CARRY OUT THIS RESOLUTION

WHEREAS, the Harris County Housing Authority Public Facility Corporation ("the Corporation") is a sponsored affiliate of the Authority; and

WHEREAS, on June 25, 2013, the Corporation entered into an agreement ("the Agreement") with Harris County, Texas (the "County") in which the County loaned the Corporation \$1,133,000.00 in Home Investment Partnership Programs ("HOME") funds for the Retreat at Westlock development, a 140-unit affordable housing development for the elderly located at the southwest corner of State Highway 249 and Westlock Road in Harris County (the "Project"); and

WHEREAS, the Authority authorized, and the Corporation formed, HCHA Westlock, LLC, whose sole member is the Corporation ("HCHA Westlock"); and

WHEREAS, HCHA Westlock is the General Partner of the Retreat at Westlock, LTD (the "Partnership"); and

WHEREAS, on April 8, 2014, the Corporation and County amended the Agreement to:

- 1) add HOME Funds in the amount of \$800,000.00 for a total HOME funds loan of \$1,933,000.00 for acquisition and inspection costs;
- 2) replace the previous Loan Note for the HOME funds;
- 3) increase the number of assisted units from 29 units to 49 units;
- 4) increase the number of Section 504 units; and
- 5) revise deadlines to account for Project delays; and

WHEREAS, on August 25, 2015, the Corporation and County further amended the Agreement to:

- 1) revise the Budget to add \$200,000.00 in HOME funds for a total of \$2,133,000.00 in HOME funds, add \$420,000.00 in CDBG-D Round 2 funds, and increase HOME Match funds;
- 2) replace the previous Loan Note for HOME funds;
- 3) include options if bids received are over budget;
- 4) include Whistleblower Protection Act provisions;
- 5) increase the number of assisted units from 49 to 71 units; and
- 6) revise deadlines to account for Project delays; and

WHEREAS, the Corporation and the County now wish to amend the Agreement once again in order to:

- 1) revise the Scope of Services to increase the number of HOME assisted-units from 71 to 72; and
- 2) amend the Budget to add non-county funds in the amount of \$2,283,733.00 to the Project; and

WHEREAS, in connection with this Third Amendment to the Agreement between the

Corporation and the County, the Partnership and Corporation may be required to enter into various documents, including, but not limited to, commitments, amendments to documents evidencing and governing the original loans, promissory notes, fee and leasehold deeds of trust with absolute assignment of leases and rents, regulatory agreement, security agreement and fixture filing, indemnity agreements, guaranties, certificates, directions, approvals, waivers, notices, instruments, assignments, and other communications as may be required by the County, any other lender with a loan secured by a fee or leasehold interest in the Project, and/or the Partnership's limited partner (all of documents collectively, the "Transaction Documents");



NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Harris County Housing Authority hereby authorizes the Corporation to enter into a Third Amendment to Agreement Between Harris County and Harris County Housing Authority Public Facility Corporation for the Retreat at Westlock Project in substantially similar form as Exhibit A attached to this Resolution; and

BE IT FURTHER RESOLVED that the execution by the Executing Officer of any document or instrument authorized by this Resolution, or any document or instrument executed in the accomplishment of any action or actions authorized, or the execution of any amendment or modification of any such document or instrument, shall be deemed to be conclusive approval thereof by the Authority and the Corporation, as the case may be, and the binding act and obligation of such entity; and

BE IT FURTHER RESOLVED that the Board of Commissioners of the Authority finds the actions authorized by this Resolution may reasonably be expected to directly or indirectly benefit each of the Authority and the Corporation; and

BE IT FURTHER RESOLVED that each of the Authority and the Corporation is authorized and directed to deliver a certified copy of the foregoing Resolution to the County, any other lender with a loan secured by a fee or leasehold interest in the Project, and/or the Partnership's limited partner, and to certify that the foregoing Resolution are duly adopted and that the provisions thereof are in full conformity with the governing and organizational documents of each of the Authority and the Corporation; and

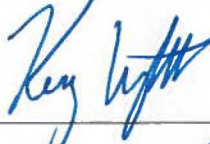
BE IT CERTIFIED that the following person or persons now hold the office indicated below and that such person's bona fide signature is set forth below:

Name	Title	Signature
Horace Allison	CEO of the Authority	
Horace Allison	Secretary of the Corporation	

This Resolution shall be in full force and effect from and upon its adoption.

'PASSED, by the Board of Commissioners this 22nd day of September 2016.

Chairman: _____



Secretary: _____



RESOLUTION NO. 16-42

RESOLUTION ADOPTING REVISIONS TO HCHA'S CHECK WRITING POLICY

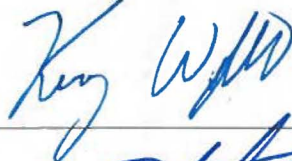
WHEREAS, Harris County Housing Authority ("HCHA") adopted a check writing policy on March 26, 2013; and

WHEREAS, HCHA desires to add monthly payments to NMA Inspections, LLC for inspection services to those checks that do not require two manual signatures by HCHA Commissioners;

NOW, THEREFORE BE IT RESOLVED, that HCHA hereby adopts the attached HCHA check writing policy.

PASSED, by the Board of Commissioners this 22nd day of September 2016

Chairman: _____



Secretary: _____



RESOLUTION NO. 16-43

**RESOLUTION AUTHORIZING THE NEGOTIATION AND EXECUTION OF A
CONTRACT FOR ELECTRICAL SERVICE WITH CONSTELLATION NEW ENERGY**

WHEREAS, Constellation New Energy is Harris County Housing Authority's (HCHA) current electrical provider for HCHA's central offices; and

WHEREAS, CGP Solutions has solicited electricity rates under the Houston-Galveston Area Council (HGAC) Energy Aggregation for Government Agencies Program; and

WHEREAS, CGP Solutions has submitted its recommendation to retain Constellation New Energy as HCHA's electricity provider for an additional 18 months; and

WHEREAS, Constellation New Energy's proposed rate has been reviewed by staff and determined to be in the best interest of HCHA; and

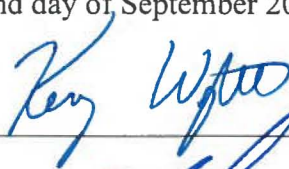
WHEREAS, Constellation New Energy's rate will be substantially in accordance with the attached quote and analysis;

NOW, THEREFORE BE IT RESOLVED, that the Chief Executive Officer is hereby authorized and directed to negotiate a contract for electrical service with Constellation New Energy for HCHA's central offices.

PASSED, by the Board of Commissioners this 22nd day of September 2016.

Chairman: _____

Secretary: _____



RESOLUTION NO. 16-44

**RESOLUTION AUTHORIZING THE NEGOTIATION AND EXECUTION OF A
MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN HARRIS COUNTY
HOUSING AUTHORITY (HCHA) AND SEARCH HOMELESS SERVICES (SEARCH)**

WHEREAS, HCHA has established a second local preference for up to but no more than 100 applicant households that are qualified homeless and who are referred to HCHA by the Harris County Mental Health Jail Diversion Program (MHJDP); and

WHEREAS, SEARCH and HCHA entered into an MOU effective July 28, 2015 to provide case management services funded by MHJDP; and

WHEREAS, the MOU expired on August 20, 2016; and

WHEREAS, HCHA desires to enter into an MOU with SEARCH for two years to provide case management services for clients referred to HCHA under the MHJDP; and

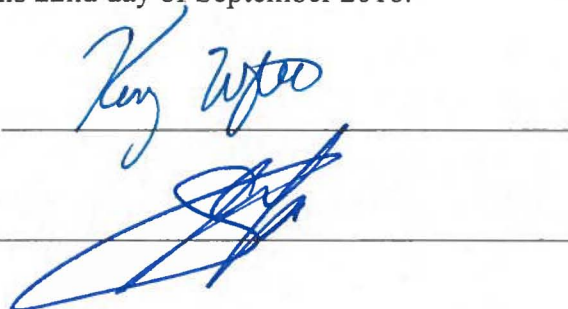
NOW, THEREFORE BE IT RESOLVED, that the Chief Executive Officer is hereby authorized to negotiate and execute an MOU with SEARCH for case management services for the MHJDP.

This resolution should be in full effect upon its adoption.

PASSED, by the Board of Commissioners this 22nd day of September 2016.

Chairman: _____

Secretary: _____

The image shows two handwritten signatures in blue ink. The first signature, for the Chairman, is written over a horizontal line and appears to read 'Ken W. ...'. The second signature, for the Secretary, is also written over a horizontal line and is more stylized and cursive.

RESOLUTION NO. 16-45

**RESOLUTION AUTHORIZING THE NEGOTIATION AND EXECUTION OF A CONTRACT
FOR PROPERTY MANAGEMENT SERVICES FOR FENIX ESTATES**

WHEREAS, Harris County Housing Authority (the "Authority"), through its instrumentality, HCHA Redevelopment Authority, Inc. ("the Corporation"), a Texas non-profit corporation, is proposing to develop a 200 unit permanent supportive housing development known as Fenix Estates (the "Project"); and

WHEREAS, the Authority issued a Request for Proposals ("RFP") for property management services for Fenix Estates on February 1, 2016 seeking proposals from firms to provide property management services; and

WHEREAS, the Authority received three proposals in response to the RFP from Allied Orion Group, QuadCo Management Solutions, and New Hope Housing; and

WHEREAS, the HCHA staff reviewed, evaluated, and ranked the responses the RFP; and

WHEREAS, New Hope Housing's response to the RFP was rated most qualified, responsive, and most advantageous to HCHA; and

WHEREAS, the Authority authorized, pursuant to Resolution 16-20, the HCHA Redevelopment Authority to enter into contract negotiations with New Hope Housing; and

WHEREAS, the HCHA Redevelopment Authority entered into negotiations with New Hope Housing but were unable to agree to terms regarding the management of Fenix Estates; and

WHEREAS, the HCHA Redevelopment Authority desires to enter into negotiations with the second highest ranked firm (Allied Orion Group); and

WHEREAS, Allied Orion Group has extensive experience and a successful track record in managing tax credit developments and providing comprehensive supportive services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Harris County Housing Authority authorizes the HCHA Redevelopment Authority to negotiate and execute a property management services contract with Allied Orion Group.

PASSED, by the Board of Commissioners this 22nd day of September 2016.

Chairman: _____

Secretary: _____

RESOLUTION NO. 16-46

RESOLUTION APPROVING REVISIONS TO THE HCHA ADMINISTRATIVE PLAN

WHEREAS, the Harris County Housing Authority (HCHA) held a Resident Advisory Board meeting on October 23, 2015; and

WHEREAS, HCHA held a public hearing on the revised HCHA Annual Plan and the revised HCHA Administrative Plan on January 8, 2016; and

WHEREAS, the Board of Commissioners approved a revised 2016 Administrative Plan on February 20, 2016; and

WHEREAS, HCHA staff has recommended adopting a new local preference; and

WHEREAS, staff has recommended a residency preference for persons who reside in a specified geographic area (unincorporated areas of Harris County); and

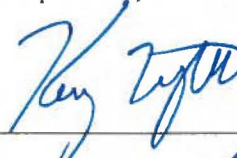
WHEREAS, the recommended changes do not reflect significant amendments or substantial deviations or modifications to the HCHA Administrative Plan or the Annual Plan;

NOW, THEREFORE BE IT RESOLVED, that HCHA hereby adopts the changes to the HCHA Administration Plan revisions attached to this resolution; and

BE IT FURTHER RESOLVED, that HCHA leave the waiting list open for referrals for the three remaining local preferences.

PASSED, by the Board of Commissioners this 22nd day of September, 2016.

Chairman: _____



Secretary: _____



Attachment: HCHA Administrative Plan Revisions

RESOLUTION NO. 16- 47

RESOLUTION APPROVING REVISIONS TO THE 2016 ANNUAL PLAN

WHEREAS, the Harris County Housing Authority (HCHA) held a Resident Advisory Board meeting on October 23, 2015; and

WHEREAS, HCHA held a public hearing on the revised HCHA Annual Plan on January 6, 2016; and

WHEREAS, the Board of Commissioners approved the 2016 Annual Plan on January 20, 2016; and

WHEREAS, the approved 2016 Annual Plan must be updated to include an addition to HCHA's local preferences; and

NOW, THEREFORE, BE IT RESOLVED, that HCHA hereby adopts the changes to the HCHA Annual Plan attached to this resolution.

PASSED, by the Board of Commissioners this 22nd day of September 2016.

Chairman: _____



Secretary: _____



Attachments: PHA Plan

RESOLUTION NO. 16-48

**RESOLUTION APPROVING THE SELECTION OF A DEVELOPMENT AND THE
NEGOTIATION AND EXECUTION OF A HOUSING ASSISTANCE PAYMENT
CONTRACT FOR PARTICIPATION IN HARRIS COUNTY HOUSING AUTHORITY'S
PROJECT BASED VOUCHER PROGRAM**

WHEREAS, Harris County Housing Authority (HCHA) issued Request for Proposals (RFP) #16-07 on July 10 and 17, 2016; and

WHEREAS, responses to RFP #16-07 were due on August 19, 2016; and

WHEREAS, HCHA received two responses to RFP #16-07, including a response from Fenix Estates I, LP; and

WHEREAS, Fenix Estates I, LP was the only "eligible property," within the meaning of Paragraph 2.2 of RFP #16-07 and §§ 392.015, .019, and .059 of the Texas Local Government Code, to respond to RFP #16-07; and

WHEREAS, Fenix Estates I, LP is requesting 110 Project Based Vouchers; and

WHEREAS, the total Project Based Voucher request does not exceed the 20% total allowable cap (781 vouchers) established by the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, the selection of the developments and execution of the Housing Assistance Payment (HAP) contract must be in compliance with 24 CFR Part 983, Project Based Vouchers – Final Rule;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Harris County Housing Authority hereby approves the selection of Fenix Estates I, LP development for participation in HCHA's Project Based Voucher program; and

BE IT FURTHER RESOLVED that HCHA's Chief Executive Officer is hereby authorized to obtain all applicable approvals from HUD, prepare all documents necessary to carry out this resolution, and negotiate and execute the HAP contracts with Fenix Estates I, LP.

PASSED, by the Board of Commissioners this 22nd day of September 2016.

Chairman: _____

Secretary: _____

RESOLUTION NO. 16-49

RESOLUTION AUTHORIZING THE CEO TO PURCHASE WETLANDS MITIGATION CREDITS FROM THE GREENS BAYOU WETLANDS MITIGATION BANK.

WHEREAS, Harris County Housing Authority ("HCHA") owns property located within Harris County Municipal Utility District No. 499 ("MUD 499"); and

WHEREAS, in order to develop or sell the property at a reasonable price, HCHA must comply with the United States Army Corps of Engineers' ("USACE") directive in Permit No. SWG-2009-00408 to "purchase and debit 17 credits from Greens Bayou Wetlands Mitigation Bank;" and

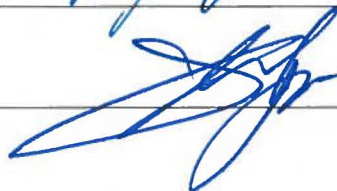
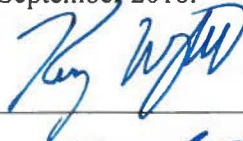
WHEREAS, Green Bayou Wetlands Mitigation Bank has invoiced HCHA \$334,000.00 for the 17 wetlands mitigation credits mandated by USACE;

NOW, THEREFORE BE IT RESOLVED, that the Chief Executive Officer is hereby authorized to pay \$334,000.00 to Greens Bayou Wetlands Mitigation Bank for the purpose of securing 17 wetlands mitigation credits.

PASSED, by the Board of Commissioners this 22nd day of September 2016.

Chairman: _____

Secretary: _____



RESOLUTION NO. 16-50

**RESOLUTION AUTHORIZING THE CEO TO PAY \$68,368.54 TO
HARRIS COUNTY MUNICIPAL DISTRICT NO. 499 FOR THE
PURPOSE OF SECURING WASTEWATER TREATMENT CAPACITY
FOR 56 EQUIVALENT SINGLE FAMILY CONNECTIONS IN THE FIRST
EXPANSION OF THE INTERIM WASTEWATER TREATMENT PLANT**

WHEREAS, Harris County Housing Authority (HCHA) owns property located within Harris County Municipal Utility District No. 499 ("MUD 499"); and

WHEREAS, MUD 400 is the Project Manager for a 200,000 gallon per day Interim Wastewater Treatment Plant (the "Interim Plant") that services HCHA's property in MUD 499, as well as other properties located in MUDs 400, 423, 422, and 48; and

WHEREAS, in order to develop or sell the property at a reasonable price, HCHA will need sufficient wastewater treatment capacity; and

WHEREAS, 200,000 gallons per day is insufficient wastewater treatment capacity to service future development within the MUDs; and

WHEREAS, as a result of current plans to develop properties in MUDs 400 and 499, including HCHA's property, as well as, the obsolescence of the Interim Plant, MUD 400 has concluded that it shall initially expand the Interim Plant from 200,000 to 600,000 gallons per day ("First Expansion"); and

WHEREAS, on June 6, 2016, as a result of current plans to develop properties in MUDs 400 and 499, including HCHA's property, MUD 400 formally requested from all MUDs serviced by the Interim Plant, funding for the design and site construction costs of the First Expansion, and reservations of wastewater treatment capacity; and

WHEREAS, MUD 499, in turn, formally requested funding from all property owners within the MUD, including HCHA, for the design and site construction costs of the First Expansion, as well as, reservations of capacity in the First Expansion; and

WHEREAS, on July 8, 2016, HCHA promised to pay for, and requested to reserve from MUD 499, 240 Equivalent Single Family Connections ("ESFC") of wastewater treatment capacity; and

WHEREAS, based on HCHA's request, as well as, the requests it received from other landowners, MUD 499 requested to reserve from MUD 400, a total of 422 ESFCs in the First Expansion; and

WHEREAS, MUD 400 received capacity requests from the relevant MUDs, including MUD 499, in the total amount of 1,932 ESFCs in the First Expansion; and

WHEREAS, because the First Expansion can only accommodate 1,333 ESFCs, MUD 400 determined that it would allocate shares in the First Expansion to each MUD on a *pro rata* basis based on each MUD's projected ultimate share of wastewater treatment capacity; and

WHEREAS, MUD 499 determined that it too would allocate shares in the First Expansion to each of its property owners on a *pro rata* basis based on each property owner's projected ultimate share of wastewater treatment capacity; and

WHEREAS, MUD 499's *pro rata* share in the First Expansion is 219 ESFCs; and

WHEREAS, HCHA's *pro rata* share in the First Expansion is 56 ESFCs; and

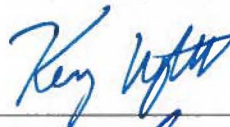
WHEREAS, MUD 499's *pro rata* cost for 219 ESFCs in the First Expansion is \$267,369.83 or \$1,220.86 per ESFC; and

WHEREAS, HCHA's *pro rata* share is \$68,368.54 or \$1,220.86 per ESFC for 56 ESFCs;

NOW, THEREFORE BE IT RESOLVED, that the Chief Executive Officer is hereby authorized to pay \$68,368.54 to Harris County Municipal District No. 499 for the purpose of securing wastewater treatment capacity for 56 Equivalent Single Family Connections in the First Expansion of the Interim Wastewater Treatment Plant.

PASSED, by the Board of Commissioners this 22nd day of September 2016.

Chairman: _____



Secretary: _____



RESOLUTION NO. 16-51

RESOLUTION BY THE HARRIS COUNTY HOUSING AUTHORITY (THE "AUTHORITY") AUTHORIZING HARRIS COUNTY HOUSING AUTHORITY PUBLIC FACILITY CORPORATION (THE "ISSUER") TO INDUCE BONDS TO BE ISSUED FOR THE FENIX ESTATES PROJECT

WHEREAS, the Board of Commissioners of the Harris County Housing Authority (the "Authority"), pursuant to the Public Facility Corporation Act, Chapter 303, Texas Government Code, as amended (the "Act"), has approved and created Harris County Housing Authority Public Facility Corporation, a nonprofit public facility corporation (the "Issuer"); and

WHEREAS, the Issuer, on behalf of the Authority is empowered to issue bonds to finance, refinance, or provide one or more public facilities, as such term is defined in the Act, which projects will be within or partially within the Authority's boundaries, including Harris County, Texas; and

WHEREAS, Fenix Estates I, LP, a Texas limited partnership (the "User"), has requested that the Issuer finance a low income multi-family housing project named Fenix Estates consisting of approximately 200 units to be located at 3815 Gulf Freeway, Houston, Texas 77003 (the "Project") within the boundaries of the Authority in Harris County, Texas, and further that the Issuer adopt this Resolution with respect to the acquisition, construction, and installation of the Project; and

WHEREAS, the User has advised the Issuer that a contributing factor that would further induce the User to proceed with providing for the acquisition and construction of the Project would be a commitment and agreement by the Issuer to issue revenue bonds pursuant to the Act (the "Bonds") to finance and pay for the Project; and

WHEREAS, in view of a shortage of decent, safe, and sanitary housing for persons and families of low income at prices or rentals they can afford, it is considered essential that construction of the Project be completed at the earliest practicable date, but at the same time, the User wishes to begin construction of the Project after satisfactory assurances from the Issuer, subject to the conditions set forth herein, that the proceeds of the sale of the Bonds, or other obligations, of the Issuer in an amount necessary to pay the costs of the Project will be made available to finance the Project; and

WHEREAS, the Issuer finds, intends, and declares that its Resolution for Inducement of Bonds to be Issued to finance the Fenix Estates Project shall constitute its official binding commitment, subject to the conditions set forth herein, to issue Bonds, or other obligations, pursuant to the Act in an amount prescribed by the User not to exceed the maximum aggregate principal amount of up to \$30,000,000 and to expend the proceeds thereof to acquire, construct, and install the Project and to pay all expenses and costs of the Issuer in connection with the issuance of the Bonds; and

WHEREAS, in order to finance and pay for the Project through the issuance of revenue bonds, the interest on which is excludable from the gross income of the holders thereof under the

Internal Revenue Code of 1986, as amended (the "Code"), the Issuer must apply to the Texas Bond Review Board (the "TBRB") for a reservation of state ceiling available to "private activity bonds" (as defined in the Code) for a calendar year;

NOW, THEREFORE, BE IT RESOLVED that the following actions of the Issuer are hereby ratified and approved:

Section 1. Subject to the terms hereof, the Issuer will:

(a) Issue the Bonds, and if the User and the Issuer agree, other evidences of indebtedness providing temporary financing of the Project which will be issued after the date hereof and be refunded by the Bonds pursuant to the Act, or any other Texas legislation heretofore or hereafter enacted which may provide a suitable method of financing in addition to or in substitution for the Act.

(b) Cooperate with the User with respect to the issuance of the Bonds, and, if arrangements therefor satisfactory to the User and the Issuer can be made, the Issuer will take such action and authorize the execution of such documents and will take such further action as may be necessary or advisable for the authorization, execution, and delivery of any contracts or agreements deemed necessary or desirable by the User or the Issuer in connection with the issuance of the Bonds (collectively, the "Contracts"), providing among other things for payment of the principal of, interest on, redemption premiums, paying agents' charges, and Trustee's fees, if any, on the Bonds; payment of fees and charges of the Issuer or the Authority; acquisition, construction, and improvement of the Project; and use, operation, and maintenance of the Project (and the execution of any appropriate and necessary guaranty agreements), all as shall be authorized, required, or permitted by law and as shall be mutually satisfactory to the Issuer, the Authority, and the User.

(c) If the proceeds from the sale of the Bonds are insufficient, take such actions and execute such documents as may be necessary to permit the issuance from time to time in the future of additional bonds on terms which shall be set forth therein, whether on a parity with other series of bonds or otherwise, for the purpose of paying the costs of completing the acquisition, construction, and installation of the Project, as requested by the User and within then applicable limitations.

(d) Take or cause to be taken such other actions as may be required to implement the aforesaid undertakings or as it may deem appropriate in pursuance thereof.

The Bonds shall specifically provide that neither the State of Texas, the Authority, nor any political issuer, subdivision, or agency of the State of Texas shall be obligated to pay the same or the interest thereon and that neither the faith and credit nor the taxing power of the State of Texas, the

Authority, or any political issuer, subdivision, or agency thereof is pledged to the payment of the principal of, premium, if any, or interest on the Bonds.

The obligation of the Issuer to issue the Bonds is specifically subject to satisfaction of each of the following conditions:

- (i) evidence that the Project will not be operated for profit or as a source of revenue to the Issuer or User;
- (ii) the receipt of a ruling from the Internal Revenue Service or an opinion from nationally recognized bond counsel, substantially to the effect that the interest on the Bonds is excludable from gross income tax purposes under existing law;
- (iii) Approval of the Bonds by all other governmental agencies required to approve the Bonds including, but not limited to, approval of the Bonds by the Attorney General of the State of Texas and any other applicable governmental authority; and
- (iv) any other conditions reasonably imposed by the Issuer.

Section 2. The Issuer shall submit an application to the TBRB for a reservation of the state ceiling for "private activity bonds" for program year 2016 and each subsequent calendar year at the User's request to finance the Project. Any officer of the Board of Directors of the Issuer is hereby authorized to execute and submit an application to the TBRB in such form as may be approved by the TBRB for such purpose.

Section 3. It is understood by the Issuer and the Authority, and the User has represented to the Issuer, that in consideration of this Resolution and by filing the Application, and subject to the terms and conditions hereof, the User has agreed that:

- (a) Prior to or contemporaneously with the sale of the Bonds in one or more series or issues from time to time as the Issuer and the User shall hereafter agree to in writing, the User will enter into the Contracts with the Issuer under the terms of which the User will obligate itself to pay to the Issuer (or to a Trustee, as the case may be) sums sufficient in the aggregate to pay the principal of, interest on, redemption premiums, paying agents' fees, and Trustee's fees, if any, on the Bonds, as and when the same become due and payable, with such contract to contain the provisions described in Section 1 hereof and such other provisions as may be required or permitted by law and to be mutually acceptable to the Issuer and the User.
- (b) The User will (1) pay all Project costs which are not or cannot be paid or reimbursed from the proceeds of the Bonds and (2) at all times, indemnify and hold harmless the Issuer against all losses, costs, damages, expenses, and liabilities of whatsoever nature (including but not limited to attorneys' fees, litigation and court

costs, amounts paid in settlement, and amounts paid to discharge judgments) directly or indirectly resulting from, arising out of or related to the issuance, offering, sale, or delivery of the Bonds, or the design, construction, installation, operation, use, occupancy, maintenance, or ownership of the Project.

(c) The User will provide to the Issuer all information required to be submitted to the TBRB and any other governmental agencies for approval of the Project or the Bonds and will execute all necessary documents in connection therewith.

Section 4. The Issuer finds, determines, recites, and declares that the issuance of the Bonds to provide financing for the Project will promote the public purposes set forth in Section 303 of the Act, including, without limitation, assisting persons of low and moderate income to obtain decent, safe, and sanitary housing at rentals they can afford.

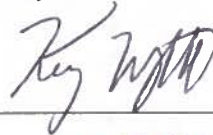
Section 5. It is understood by the Issuer that all commitments of the Issuer and the User with respect to the Project and the Bonds are subject to the condition that the Bonds shall have been issued no later than three years from the date of this Resolution, or such other date as shall be mutually satisfactory to the Issuer and the User.

Section 6. It is recognized and agreed by the Issuer that the User may exercise its rights and perform its obligations with respect to the financing of the Project either through (i) itself in its own name; (ii) any of its wholly-owned subsidiaries; (iii) any "related person" as defined in Section 144(a)(3) of the Code; or (iv) any legal successor thereto, respectively, subject to approval of the Issuer's bond counsel and, provided that suitable guaranties necessary or convenient for the marketability of the Bonds shall be furnished, if required by the Issuer, and all references to the User shall be deemed to include the User acting directly through itself or any such approved entities.

Section 7. The adoption of this Resolution, as requested by the User, shall be deemed to constitute the acceptance of the User's proposal that it be further induced to proceed with providing financing for the Project, and this Resolution shall constitute an agreement between the Issuer and the User effective on the date that this Resolution is adopted, and this Resolution is affirmative of official action taken by the Issuer towards the issuance of the Bonds.

PASSED, by the Board of Commissioners this 19th day of October 2016.

Chairman:



Secretary:



RESOLUTION NO. 16-52

RESOLUTION APPROVING REVISIONS TO THE HCHA ADMINISTRATIVE PLAN

WHEREAS, the Harris County Housing Authority (HCHA) held a Resident Advisory Board meeting on October 23, 2015; and

WHEREAS, HCHA held a public hearing on the revised HCHA Annual Plan and the revised HCHA Administrative Plan on January 8, 2016; and

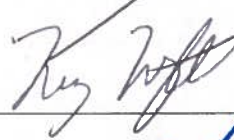
WHEREAS, the Board of Commissioners approved a revised 2016 Administrative Plan on September 22, 2016; and

WHEREAS, HCHA staff has recommended updating the Administrative Plan (Chapter 4: Application, Waiting List and Tenant Selection) for the opening of the waiting list;

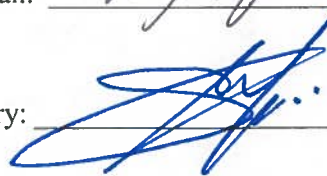
NOW, THEREFORE BE IT RESOLVED, that HCHA hereby adopts the changes to the HCHA Administration Plan revisions attached to this resolution; and

PASSED, by the Board of Commissioners this 19th day of October, 2016.

Chairman: _____



Secretary: _____



Attachment: HCHA Administrative Plan Revisions

RESOLUTION NO. 16-53

**RESOLUTION AUTHORIZING HARRIS COUNTY HOUSING AUTHORITY (HCHA)
TO PROVIDE THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
(HUD) THE ANNUAL REAL ESTATE ASSESSMENT CENTER (REAC) SUBMISSION
AS PREPARED BY HCHA'S INDEPENDENT AUDITORS**

WHEREAS, HUD requires that HCHA submit annual financial statements and audit information through the REAC system; and

WHEREAS, financial statements relevant to HCHA's REAC submission have been prepared by independent auditors from the firm of Berman Hopkins Wright & LaHam CPAs & Associates, LLP; and

WHEREAS, auditors from the firm of Berman Hopkins Wright & LaHam CPAs & Associates, LLP presented the final draft of the financial statements to the Board of Commissioners on November 16, 2016 for its review and approval;

NOW THEREFORE BE IT RESOLVED, that that the Board of Commissioners of the Harris County Housing Authority authorizes HCHA staff to provide to HUD the annual REAC submission as prepared by HCHA's independent auditors no later than December 31, 2016.

This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 16th day of December 2016.

Chairman: _____



Secretary: _____



RESOLUTION NO. 16-54

**RESOLUTION BY THE HARRIS COUNTY HOUSING AUTHORITY
(THE "AUTHORITY") AUTHORIZING HARRIS COUNTY HOUSING
AUTHORITY REDEVELOPMENT AUTHORITY, INC. (THE
"CORPORATION") TO FORM THREE BUSINESS ENTITIES FOR THE
FENIX ESTATES CONDOMINIUM SPACE, AND ANY OTHER
ACTIONS NECESSARY TO CARRY OUT THIS RESOLUTION**

WHEREAS, HCHA Redevelopment Authority, Inc., a Texas non-profit corporation (the "Corporation") formed under the Texas Business Organizations Code by Harris County Housing Authority (the "Authority"), desires to become the sole member of Fenix Estates Condos, LLC (the "Condo Owner") and of Fenix Estates Commercial MM, LLC (the "Managing Member"), the latter of which shall be the Managing Member of Fenix Estates Commercial, LLC (the "Company"); and

WHEREAS, the above-mentioned business entities are being formed for the purposes to own, make a condominium declaration, and control the condominium space within the Fenix Estates Project which shall contain the office space for the Authority's use; and

WHEREAS, the Authority desires to authorize the creation of the above-mentioned business entities;

NOW THEREFORE, BE IT RESOLVED that the Authority is authorized to do the following, in connection with the transactions contemplated by this Resolution, and the Commissioners of the Authority hereby adopt the following Resolution at a duly-called meeting of the Authority:

The Formation of the Condo Owner

BE IT RESOLVED, that the Certificate of Formation of the Condo Owner, a Texas limited liability company, is hereby approved, has been prepared for filing with the Texas Secretary of State, and is to be filed with the Texas Secretary of State; and

BE IT FURTHER RESOLVED, that the Condo Owner is being formed for its company purpose and to control the condominium space covering the Fenix Estates Project in accordance with any applicable regulations, and the provisions of its company agreement; and

BE IT FURTHER RESOLVED, that the Company Agreement of the Condo Owner is hereby approved and it shall be, and it hereby is, approved and is adopted as the Company Agreement of the Condo Owner; and

BE IT FURTHER RESOLVED, that Horace Allison and Paul Curry shall each be an initial Manager of the Condo Owner under the terms of its Company Agreement and each are authorized to act as a Manager on behalf of the Condo Owner; and

The Formation of the Managing Member

BE IT FURTHER RESOLVED, that the Certificate of Formation of the Managing Member, a Texas limited liability company, is hereby approved, has been prepared for filing with the Texas Secretary of State, and is to be filed with the Texas Secretary of State; and

BE IT FURTHER RESOLVED, that the Managing Member is being formed for its company purpose and is, through its control of the Company, to control the commercial condominium space in the Fenix Estates Project in accordance with any applicable regulations, and the provisions of its Company Agreement; and

BE IT FURTHER RESOLVED, that the Company Agreement of the Managing Member is hereby approved and it shall be, and it hereby is, approved and is adopted as the Company Agreement of the Managing Member; and

BE IT FURTHER RESOLVED, that Horace Allison and Paul Curry shall each be an initial Manager of the Managing Member under the terms of its Company Agreement and each are authorized to act as a Manager on behalf of the Managing Member; and

The Formation of the Company

BE IT FURTHER RESOLVED, that the Certificate of Formation of the Company, a Texas limited liability company, is hereby approved, has been prepared for filing with the Texas Secretary of State, and is to be filed with the Texas Secretary of State; and

BE IT FURTHER RESOLVED, that the Company is being formed for its company purpose and to control the commercial condominium space in the Fenix Estates Project in accordance with any applicable regulations, and the provisions of its Company Agreement; and

BE IT FURTHER RESOLVED, that the Company Agreement of the Company is hereby approved and it shall be, and it hereby is, approved and is adopted as the Company Agreement of the Company; and

BE IT FURTHER RESOLVED, that the Managing Member shall be the sole manager of, and a member of, the Company under the terms of the Company's Company Agreement and the Managing Member is authorized to act on behalf of the Company; and

Banking Authority for the Company

BE IT FURTHER RESOLVED, that the Managing Member be, and it hereby is, authorized and directed to execute and deliver on behalf of itself and/or the Company, such form resolutions of any state or national banking institution (the "Bank") that the Company may select, as may be required to establish whatever checking accounts and borrowing accounts the Company shall deem necessary and appropriate for the Managing Member's use and for and on behalf of the Company; and

BE IT FURTHER RESOLVED, that the banking Resolution, as passed by the Corporation, on or about even date hereof, is hereby approved; and

Ratification

BE IT FURTHER RESOLVED, that the signing of this resolution shall constitute full ratification of any actions previously taken in contemplation of this resolution by the signatories; and

BE IT FURTHER RESOLVED, that to the extent any of the actions authorized by this resolution have already been taken on behalf of the Authority, such actions are hereby ratified and confirmed as the valid actions of the Authority, effective as of the date such actions were taken; and

BE IT FURTHER RESOLVED that the Authority is authorized to take such other actions as the Corporation or Authority shall consider necessary or appropriate toward completion of the transactions contemplated by this resolution.

This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 16th day of November 2016.

Chairman: 
Secretary: 

RESOLUTION NO. 16-55

RESOLUTION BY THE HARRIS COUNTY HOUSING AUTHORITY (THE "AUTHORITY") AUTHORIZING THE FORMATION OF FENIX ESTATES CONDOMINIUMS ASSOCIATION, INC. (THE "CORPORATION") AND TO APPROVE AND RATIFY ITS FORMATION AS A CONDOMINIUMS ASSOCIATION, AND SUCH OTHER ACTIONS NECESSARY OR CONVENIENT TO CARRY OUT THIS RESOLUTION

WHEREAS, the Authority, a body politic formed under the laws of Texas, desires to create the Fenix Estates Condominiums Association, Inc., a Texas non-profit corporation (the "Corporation"), for the purposes of being a condominium association over the commercial space which the Authority desires to occupy; and

WHEREAS, the Authority shall with this Resolution authorize and approve the creation of the Corporation;

NOW, THEREFORE, BE IT RESOLVED that the Authority is authorized to do the following, in connection with the transactions contemplated by this resolution, and the Commissioners of the Authority hereby adopt the following resolution at a duly-called meeting of the Authority:

The Formation of the Corporation

BE IT RESOLVED, that the Certificate of Formation of the Corporation is hereby approved by the Authority and has been prepared for filing with the Texas Secretary of State; and that it be filed with the Texas Secretary of State; and

BE IT FURTHER RESOLVED, that the form of Bylaws of the Corporation is hereby adopted and approved as the Bylaws of the Corporation; and

BE IT FURTHER RESOLVED, that the Corporation is being formed in order to be the Association, as that term is used in Chapter 82 of the Texas Property Code, over certain condominium space to be comprised of both the commercial space and the residential space within the Fenix Estates Project, and that the Corporation is hereby approved to act as the Association of its members, which shall be Fenix Estates Commercial, LLC and Fenix Estates I, LP; and

Board of Directors of the Corporation

BE IT FURTHER RESOLVED, that the Directors of the Corporation shall, at all times, be limited to individuals who are either the Commissioners of the Authority, the Chief Executive Officer of the Authority, and/or executive staff member of the Authority. In the event that a Director of the Corporation ceases to be a Commissioner of the Authority, the Chief Executive Officer of the Authority, or executive staff member of the Authority, such event shall constitute automatic resignation as a Director of the Corporation; and

Ratification

BE IT FURTHER RESOLVED, that the Authority be, and it hereby is, authorized to do any and all acts and things and to execute any and all agreements, consents, and documents as in its opinion, or in the opinion of counsel to the Authority, may be necessary, convenient, or appropriate in order to carry out the purposes and intent of the foregoing resolution; and

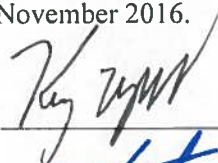
BE IT FURTHER RESOLVED, that the signing of this resolution shall constitute full ratification of any actions taken in contemplation of this resolution by the signatories; and

BE IT FURTHER RESOLVED, that all actions heretofore taken by any Officer or Commissioner to carry out the intent of the foregoing resolution, and his or her execution and delivery of such instruments and documents as he or she believes are necessary for that purpose, are hereby approved, ratified, and confirmed in all respects.

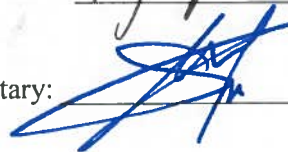
This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 16th day of November 2016.

Chairman:



Secretary:



RESOLUTION NO. 16-56

RESOLUTION BY THE HARRIS COUNTY HOUSING AUTHORITY (THE "AUTHORITY") AUTHORIZING FENIX ESTATES CONDOS, LLC (THE "COMPANY") TO CONTROL CONDOMINIUM SPACE COVERING THE FENIX ESTATES PROJECT AND ANY OTHER ACTIONS NECESSARY TO CARRY OUT THIS RESOLUTION

WHEREAS, HCHA Redevelopment Authority, Inc., a Texas non-profit corporation (the "Corporation") and instrumentality of the Harris County Housing Authority (the "Authority"), is the sole member of Fenix Estates Condos, LLC, a Texas limited liability company (the "Company"); and

WHEREAS, the Company shall take control of all of the space the of the Fenix Estates Project (the "Project") in order to declare and create condominiums covering residential space and commercial space within the Project; and

WHEREAS, the Authority desires for the Company to enter into a Master Declaration and Conveyance Documentation (the "Declaration Documents") for the purposes referenced in this resolution; and

WHEREAS, the Authority desires Fenix Estates I, LP and Fenix Estates Commercial, LLC to become orders of the residential condominium units and the commercial condominium unit, respectively; and

WHEREAS, the Authority desires to authorize the (a) creation of condominiums described in this resolution and (b) the execution by the Company of the Declaration Documents;

NOW, THEREFORE, BE IT RESOLVED that the Authority is authorized to do the following, in connection with the transactions contemplated by this resolution, and the Commissioners of the Authority hereby adopt the following Resolutions at a duly-called meeting of the Authority:

BE IT RESOLVED that the Corporation, acting in its individual capacity, and in its capacity as the sole member of the Company, be, and hereby is, authorized and directed to negotiate and to enter into the Declaration Documents in such form and containing such provisions as the Executing Officer (hereafter defined) may deem necessary or appropriate, which are hereby in each and every respect approved, ratified and confirmed; and

BE IT FURTHER RESOLVED, that all other documents, instruments, and writings of any nature required in order to carry out the purposes of this resolution as executed by the Corporation and/or the Company in consummation of the transactions herein described, including, but not limited to Declaration Documents, shall be in form and substance approved by the Executing Officer (hereafter defined); and

BE IT FURTHER RESOLVED, that, once condominiums are established, such condominium spaces shall be conveyed to Fenix Estates I, LP for the residential condominium space and to Fenix Estates Commercial, LLC for the Commercial condominium space; and

BE IT FURTHER RESOLVED, that Horace Allison, the Secretary of the Corporation (the "Executing Officer"), acting for and on behalf of the Corporation and for and on behalf of the Company, is hereby authorized and directed to take such other action in the consummation of the transactions herein contemplated and to do any and all other acts and things necessary or proper in furtherance of the transactions contemplated by this resolution, as the Executing Officer shall deem to be necessary or desirable, without the necessity of attestation by the any other officer and all acts heretofore taken by the Executing Officer to such end are hereby expressly ratified and confirmed as the acts and deeds of the Corporation and the Company; and

BE IT FURTHER RESOLVED, that the signing of this resolution shall constitute full ratification of any actions previously taken in contemplation of this resolution by the signatories; and

BE IT FURTHER RESOLVED, that to the extent any of the actions authorized by this resolution have already been taken by the Authority on behalf of the Corporation or the Company, such actions are hereby ratified and confirmed as the valid actions of the Corporation or the Company, effective as of the date such actions were taken; and

BE IT FURTHER RESOLVED that the Authority is authorized to take such other actions as the Corporation or Authority shall consider necessary or appropriate toward completion of the transactions contemplated by this resolution.

PASSED, by the Board of Commissioners this 16th day of November 2016.

Chairman: _____



Secretary: _____



RESOLUTION NO. 16-57

**RESOLUTION AUTHORIZING FENIX ESTATES COMMERCIAL, LLC (THE
"COMPANY") TO CONTROL THE COMMERCIAL CONDOMINIUM SPACE
IN THE FENIX ESTATES PROJECT AND ANY OTHER ACTIONS
NECESSARY TO CARRY OUT THIS RESOLUTION**

WHEREAS, HCHA Redevelopment Authority, Inc., a Texas non-profit corporation (the "Corporation") and instrumentality of the Harris County Housing Authority (the "Authority"), is the sole member of Fenix Estates Commercial MM, LLC, a Texas limited liability company (the "Managing Member"); and

WHEREAS, the Managing Member is the sole manager of, and a member of the Company, a Texas limited liability company; and

WHEREAS, the Authority desires for the Company to take control of all of the commercial space in the Fenix Estates Project in order to lease it to the Authority; and

WHEREAS, the Authority desires for the Company to enter into conveyance documentation (the "Ownership Documents") for the purposes referenced in this resolution, and the Authority desires to authorize the Company's execution of the Ownership Documents;

NOW, THEREFORE, BE IT RESOLVED that the Authority is authorized to do the following, in connection with the transactions contemplated by this resolution, and the Commissioners of the Authority hereby adopt the following Resolutions at a duly-called meeting of the Authority:

BE IT RESOLVED that the Corporation, acting in its individual capacity, and in its capacity as the sole member of the Managing Member and in turn in its capacity as the sole Managing Member of the Company, be, and hereby is, authorized and directed to negotiate and to enter into the Ownership Documents in such form and containing such provisions as the Executing Officer (hereafter defined) may deem necessary or appropriate, which are hereby in each and every respect approved, ratified, and confirmed; and

BE IT FURTHER RESOLVED, that all other documents, instruments, writings of any nature required in order to carry out the purposes of these Resolutions as executed by the Corporation, the Managing Member, and/or the Company in consummation of the transactions herein described, including, but not limited to Ownership Documents, shall be in form and substance approved by the Executing Officer (hereafter defined); and

BE IT FURTHER RESOLVED, that, once a commercial condominium space is established, such commercial condominium space shall be conveyed to the Company, and the Company hereby accepts and approves such conveyance; and

BE IT FURTHER RESOLVED, that Horace Allison, the Secretary of the Corporation (the "Executing Officer"), acting for and on behalf of the Corporation and for and on behalf of the Company, is hereby authorized and directed to take such other action in the consummation of the transactions herein contemplated and to do any and all other acts and things necessary or proper in furtherance of the

transactions contemplated by this resolution, as the Executing Officer shall deem to be necessary or desirable, without the necessity of attestation by the any other officer and all acts heretofore taken by the Executing Officer to such end are hereby expressly ratified and confirmed as the acts and deeds of the Corporation, the managing Member, and the Company; and

BE IT FURTHER RESOLVED, that the signing of this resolution shall constitute full ratification of any actions previously taken in contemplation of this resolution by the signatories; and

BE IT FURTHER RESOLVED, that to the extent any of the actions authorized by this resolution have already been taken by the Authority on behalf of the Corporation, the Managing Member, or the Company such actions are hereby ratified and confirmed as the valid actions of the Corporation, the Managing Member, or the Company, effective as of the date such actions were taken; and

BE IT FURTHER RESOLVED that the Authority is authorized to take such other actions as the Corporation or Authority shall consider necessary or appropriate toward completion of the transactions contemplated by this resolution.

This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 16th day of November 2016.

Chairman: _____



Secretary: _____



RESOLUTION NO. 16-58

RESOLUTION AUTHORIZING A TRANSFER OF NON-PROGRAM FUNDS TO HCHA REDEVELOPMENT AUTHORITY, INC. (THE "CORPORATION") FOR THE DEVELOPMENT OF THE FENIX ESTATES PROJECT (THE "PROJECT") AND TO TAKE ANY OTHER ACTIONS DEEMED NECESSARY OR CONVENIENT TO CARRY OUT THIS RESOLUTION

WHEREAS, HCHA Redevelopment Authority, Inc., a Texas non-profit corporation (the "Corporation"), is an instrumentality of the Harris County Housing Authority (the "Authority"); and

WHEREAS, the Authority owns the land on which the Fenix Estates project, a low income multi-family housing project consisting of approximately 200 units located at 3815 Gulf Freeway, Houston, Texas 77003 (the "Project"); and

WHEREAS, the Corporation owns all of the interest in the sole general partner of the ground lessor of the Project; and the Corporation owns all of the interest in the developer of the Project; and

WHEREAS, the Authority desires to transfer \$1,000,000 of non-program funds (the "Funds") to the Corporation for the purpose of developing the Project;

NOW, THEREFORE, BE IT RESOLVED that, in connection with the development of the Project, the Authority hereby transfers the Funds to the Corporation; and

BE IT FURTHER RESOLVED that the Executing Officer, Horace Allison, is authorized to execute any documentation necessary in order to complete the transaction contemplated by this resolution; and

BE IT FURTHER RESOLVED, that, to the extent any of the actions authorized by this resolution have already been taken on behalf of the Authority, such actions are hereby ratified and confirmed as the valid actions of the Authority; that the past lawful actions of the Commissioners and Officers related to this resolution, taken on behalf of the Authority, are hereby ratified, approved, and adopted, effective as of the date such actions were taken; and

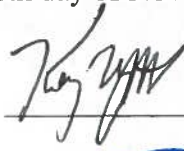
BE IT FURTHER RESOLVED, that the execution by the Executing Officer of any document or instrument authorized by the foregoing resolution or any document or instrument executed in the accomplishment of any action or actions authorized, shall be deemed to be conclusive approval thereof by the Authority, and the binding act and obligation of the Authority; and

BE IT FURTHER RESOLVED that the Executing Officer may take any other related action necessary or convenient in order to carry out this Resolution.

This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 16th day of November 2016.

Chairman:



Secretary:



RESOLUTION NO. 16-59

RESOLUTION AUTHORIZING THE RENEWAL OF A CONTRACT FOR REAL ESTATE BROKERAGE SERVICES FOR THE SALE OF REAL PROPERTY

WHEREAS, Harris County Housing Authority (HCHA) issued a Qualification Based Solicitation # 12-2 (QBS) on October 15, 2012, soliciting proposals for real estate firms to provide brokerage services related to the sale of real property related to the HCHA's real estate holdings; and

WHEREAS, the HCHA Board of Commissioners passed Resolution 13-61 on October 16, 2013 authorizing HCHA to negotiate and execute a contract with Lewis Property Company, a Real Estate Broker, to assist HCHA with the sale of a parcel(s) of land and/or other real estate holdings; and

WHEREAS, HCHA entered into an agreement with Lewis Property Company on December 18, 2013; and

WHEREAS, the HCHA Board of Commissioners passed Resolution 15-47 on August 19, 2015 authorizing the CEO to extend the contract with Lewis Property Company through December 31, 2016; and

WHEREAS, HCHA desires to again renew its contract with Lewis Property Company;

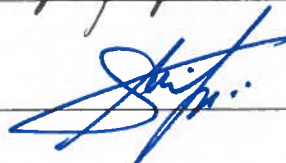
NOW, THEREFORE, BE IT RESOLVED, that the Chief Executive Officer of HCHA is authorized and directed to renew its contract for real estate brokerage services with Lewis Property Company through December 15, 2017 to provide services related to the sale of a parcel(s) of land and/or other real estate holdings with all other terms of said contract remaining the same.

PASSED by the Board of Commissioners this 16th day of November 2016.

Chairman: _____



Secretary: _____



RESOLUTION NO. 16-60

RESOLUTION AUTHORIZING THE RENEWAL OF A CONTRACT FOR FEE ACCOUNTING SERVICES

WHEREAS, the Harris County Housing Authority (HCHA) issued a Request for Proposals (RFP) #13-07 on September 4, 2013, soliciting proposals for accounting firms to provide fee accounting services; and

WHEREAS, HCHA received responses from Kubas Keller Associates and The Cornwell Associates, Accountants, Inc.; and

WHEREAS, The Cornwell Associates, Accountants, Inc.'s proposal was the most advantageous to HCHA; and

WHEREAS, on October 16, 2013, the HCHA Board of Commissioners approved the HCHA Chief Executive Officer (CEO) to negotiate and execute a contract for fee accounting services with The Cornwell Associates, Accountants, Inc. to provide fee accounting services not to exceed \$100,000 per fiscal year; and

WHEREAS, this contract expired on October 15, 2015, but provides the HCHA the option to renew the contract for up to two, one year periods subject to fee negotiations; and

WHEREAS, HCHA staff determined it to be in the best interest of HCHA to renew the contract between HCHA and The Cornwell Associates, Accountants, Inc.; and

WHEREAS, on October 21, 2015 the Board of Commissioners authorized HCHA's CEO to enter into an extended fee accounting services agreement for an amount not to exceed \$100,000 per fiscal year; and

WHEREAS, the extended fee accounting services agreement expired October 15, 2016; and

WHEREAS, HCHA desires to extend this fee accounting services agreement for an additional year, expiring October 15, 2017;

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Harris County Housing Authority that the CEO is authorized and directed to negotiate and execute a contract renewal for one additional year to expire October 15, 2017 for fee accounting services with The Cornwell Associates, Accountants, Inc., in an amount not to exceed \$100,000 per fiscal year and to take such actions as the CEO deems necessary to effectuate the intent of this resolution, the execution of any document or taking of any action to be conclusive evidence of the necessity therefor.

PASSED, by the Board of Commissioners this 21st day of December 2016.

Chairman: _____

Secretary: _____



RESOLUTION NO. 16-61

RESOLUTION AUTHORIZING AMENDMENT TO CONTRACT FOR AUDIT SERVICES

WHEREAS, the Harris County Housing Authority (HCHA) issued a Request for Proposals (RFP) #16-04 on March 11, 2016, soliciting proposals for independent public accounting firms to provide audit and tax preparation services for various programs for fiscal years ending March 31, 2016 and 2017, with two additional years at the sole option of HCHA; and

WHEREAS, the RFP was advertised in the local newspaper on March 13, 2016 and March 24, 2016, and was posted on HCHA's website; and

WHEREAS, the due date for RFP #16-04 was set for Monday, April 4, 2016 at 4:00 pm to answer questions and to clarify the RFP requirements; and

WHEREAS, HCHA staff found that the terms of the proposal submitted by Berman Hopkins Wright & LaHam, CPAs & Associates, LLP was the most advantageous to HCHA; and

WHEREAS, Berman presented the audit for the financial year ending March 31, 2017 to the HCHA Board of Commissioners on November 16, 2016; and

WHEREAS, On November 18, 2016, Berman notified HCHA that, due to supposed undisclosed facts from HCHA's RFP, Berman's fee estimate was too low; and

WHEREAS, HCHA disagreed with Berman's contentions; and

WHEREAS, the parties then entered into negotiations to resolve their disagreement; and

WHEREAS, Paragraph 2(B) of the Agreement allows for the modification of the Agreement if additional services are needed or requested; and

WHEREAS, contractual disputes are expensive, time consuming, and uncertain.

NOW THEREFORE BE IT RESOLVED, that the Chief Executive Officer of HCHA is authorized and directed to negotiate and execute a contract amendment for audit and tax preparation services with Berman Hopkins Wright & LaHam, CPAs & Associates, LLP for the additional amounts of:

- \$7,500.00 for the fiscal year ending March 31, 2016;
- \$5,000.00 for the fiscal year ending March 31, 2017;
- \$5,000.00 for each fiscal year thereafter should HCHA exercise the option to extend the Agreement.

This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 21st day of December 2016.

Chairman: _____

Secretary: _____

RESOLUTION NO. 16-62

**RESOLUTION APPROVING THE FISCAL YEAR ENDING MARCH 31, 2017 BUDGET
REVISION #1**

WHEREAS, the staff of Harris County Housing Authority ("HCHA") drafted budget revision #1 for the fiscal year beginning April 1, 2016 and ending March 31, 2017; and

WHEREAS, on a consolidated basis the HCHA is projected to have a positive cash flow of \$2,569,228 for the fiscal year ending March 31, 2017; and,

WHEREAS, budget revision #1 identifies a one-time payment in lieu of a cost of living Adjustment (COLA) (i.e. a payroll adjustment for each eligible employee's annual salary); and,

WHEREAS, the HCHA Board of Commissioners has reviewed the proposed budget revision and has found that the anticipated revenues as reflected in the proposed budget are sufficient to meet all proposed expenses for HCHA; and,


NOW, THEREFORE, BE IT RESOLVED, that the HCHA Board of Commissioners hereby adopts the attached budget revision #1 for the fiscal year beginning April 1, 2016 and ending March 31, 2017.

PASSED, by the Board of Commissioners this 21st day of December 2016.

Chairman: _____



Secretary: _____



Attachment: FY2017 Budget Revision# 1

RESOLUTION NO. 16-63

RESOLUTION AUTHORIZING HARRIS COUNTY HOUSING AUTHORITY (THE "AUTHORITY") TO SUBMIT A SUBSIDY LAYERING REVIEW RELATING TO FENIX ESTATES TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ("HUD") FOR APPROVAL, AND AUTHORIZING THE AUTHORITY TO TAKE OTHER ACTIONS DEEMED NECESSARY OR CONVENIENT TO CARRY OUT THIS RESOLUTION

WHEREAS, the Authority, a body politic formed under the laws of Texas, is the owner of the site for the planned project in Houston, Harris County, Texas known as Fenix Estates (the "Project"), which is comprised of 200 residential units controlled by Fenix Estates I, LP, an affiliate of the Authority, with 110 (out of the 200) units to designated as project based vouchers ("PBV") authorized under a Housing Assistance Payment ("HAP") Contract with the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, the Authority desires to undergo a Subsidy Layering Review by HUD to approve the funding for the PBVs for the Project and the Authority shall with this Resolution authorize and approve the submission of all documents to be submitted to HUD for same Subsidy Layering Review;

NOW, THEREFORE, BE IT RESOLVED that the Authority is authorized to take all action resolved in the following paragraphs contemplated by this resolution, and that the Commissioners of the Authority hereby adopt the following resolution:

BE IT RESOLVED that Horace Allison, the CEO of the Authority and/or his designee(s) are hereby authorized to take part in one or more submissions to HUD for the Subsidy Layering Review, including the Agreement to Enter into a HAP ("AHAP") and all related documents, writings, correspondences, certifications, and/or instruments along with any documents advisable or desirable in order to support the Subsidy Layering Package (collectively, the "Subsidy Layering Package"); and

BE IT FURTHER RESOLVED that the Authority shall execute the AHAP and submit the Subsidy Layering Package to HUD; and

BE IT FURTHER RESOLVED that all acts, transactions, or agreements undertaken prior to this resolution by any Director or Officer of the Authority or his or her designee, in connection with the foregoing matters, including the Subsidy Layering Package, are hereby ratified and confirmed as the valid actions of the Authority, effective as of the date such actions were taken; and

BE IT FURTHER RESOLVED that the Authority is authorized to take such other actions as the Authority shall consider necessary, convenient, or appropriate toward completion of the actions contemplated by this resolution.

This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 21st day of December 2016.

Chairman:



Secretary:



RESOLUTION NO. 16-64

RESOLUTION AUTHORIZING HARRIS COUNTY HOUSING AUTHORITY (THE "AUTHORITY") TO APPROVE AND RATIFY ACTIONS IN CONNECTION WITH THE FINANCING FOR FENIX ESTATES THAT INCLUDE (I) APPROVAL FOR HCHA REDEVELOPMENT AUTHORITY, INC (THE "CORPORATION") TO ENTER INTO A HOME LOAN FROM THE CITY OF HOUSTON (THE "LENDER"), AND (II) APPROVAL TO LET THE AUTHORITY TAKE ANY OTHER ACTIONS DEEMED NECESSARY OR CONVENIENT TO CARRY OUT THIS RESOLUTION

WHEREAS, the Corporation, a Texas non-profit corporation and instrumentality of the Authority, is the sole member of Fenix Estates I GP, LLC (the "General Partner"), a Texas limited liability company; and

WHEREAS, the General Partner is the sole general partner of Fenix Estates I, LP (the "Partnership"), a Texas limited partnership that controls the residential property (the "Property") located in the City of Houston, Harris County, Texas whereupon the Partnership shall construct a 200-unit multifamily complex known as Fenix Estates (the "Project"); and

WHEREAS, the Corporation desires to enter into a HOME loan in the amount of up to \$3,900,000.00 (the "Loan") from the Lender for the development and related costs of the Project;

NOW, THEREFORE, BE IT RESOLVED that the Authority is authorized to take all action resolved in the following paragraphs contemplated by this resolution, and that the Commissioners of the Authority hereby adopt the following resolution:

BE IT RESOLVED that the Corporation is authorized to (a) enter into a Loan and make any amendments to the Loan, and (b) execute a promissory note or notes in the amount of \$3,900,000.00 payable to the order of Lender (collectively, the "Loan Documents"), an amended and restated deed of trust and Restrictive Covenants against the a Project and all other documents and instruments executed as security for or otherwise in connection with the Loan; and

BE IT FURTHER RESOLVED, that the Corporation shall enter into an Intercreditor and Subordination Agreement among the Lender, Harris County, Harris County Housing Authority, Citibank, N.A., and the Partnership (the "Intercreditor Agreement"); and

BE IT FURTHER RESOLVED, that the Corporation shall also enter into a Letter Loan Agreement with Partnership (the "Letter Loan Agreement"), and the Corporation shall lend the proceeds of the Loan to the Company in accordance with the Letter Loan Agreement; and

BE IT FURTHER RESOLVED, that Horace Allison (the "Executing Officer"), the Secretary of the Corporation, is hereby authorized, for and on behalf of the Corporation, to negotiate such terms and conditions for the Loan as the Executing Officer may deem best, and authorize the Horace Allison, the Chief Executive Officer (the "CEO"), on behalf of the Corporation, to execute and deliver the Loan Documents, the Intercreditor Agreement, and the Letter Loan Agreement, and any other instruments or written obligations (collectively, the "Closing Documents") desired or required by the Lender in connection

with the Loan, containing such terms and conditions deemed acceptable or agreeable to such Executing Officer, conclusively evidenced by execution and delivery by the Executing Officer; and

BE IT FURTHER RESOLVED, that the Executing Officer is hereby authorized, on behalf of the Corporation, to take any necessary further action, and is authorized to do all things necessary in connection with or arising out of the Loan; and

BE IT FURTHER RESOLVED, that the Executing Officer is authorized and empowered to initiate or carry out all such acts deemed necessary and to initiate or carry out the execution and delivery of all such documents, instruments, and certificates (including, without limitation, any and all notices and certificates required or permitted to be given or made to the Lender under the terms of any of the instruments executed on behalf of the Corporation relating to the Loan) on behalf of Corporation; and may, at his discretion, deem it necessary, advisable or appropriate to effectuate or carry out the purposes and intent of the foregoing resolution and also may perform the obligations of the Corporation under the Closing Documents; and

BE IT FURTHER RESOLVED, that the Executing Officer's execution of any documents authorized by the foregoing resolution or in the accomplishment of any action or actions so authorized, is (or shall become upon delivery) enforceable as the binding act and obligation of the Corporation without the necessity of the signature, the attestation of any other officer, or of affixing any corporate seal; and

BE IT FURTHER RESOLVED, that all acts, transactions or agreements undertaken prior to the adoption of the resolution by any such Officer or Commissioner of the Authority are hereby ratified, confirmed, and adopted by Authority; and

BE IT FURTHER RESOLVED, that the Closing Documents, the Loan, and the Letter Loan Agreement may reasonably be expected to benefit, directly or indirectly, the Corporation; and

BE IT FURTHER RESOLVED, that the Authority is authorized to take such other actions that the Corporation or Authority deem necessary or appropriate to complete the transactions contemplated by this resolution.

This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 21st day of December 2016.

Chairman:



Secretary:

