

RESOLUTION NO. 15-01

RESOLUTION ADOPTING A REVISED HCHA ADMINISTRATIVE PLAN

WHEREAS, the Harris County Housing Authority (HCHA) held a Resident Advisory Board meeting on October 23, 2014; and

WHEREAS, HCHA held a public hearing on the revised HCHA Annual Plan and the revised HCHA Administrative Plan on January 6, 2015; and

WHEREAS, HCHA staff has recommended the attached changes regarding:

- Guidelines prohibiting discrimination based on gender identity and sexual orientation; and
- Procedures related to discrimination complaints; and
- Resources offered to persons with limited English proficiency; and
- Policies to protect the rights of domestic, dating, or sexual violence victims in accordance with the Violence Against Women Act of 2013; and
- Guidelines involving family absences from the unit; and
- Selection preferences for extremely low income families with disabled dependents; and
- Guidelines governing voucher size; and
- Definitions and exclusions related to annual income calculations; and
- Definitions related to Housing Quality Standards (HQS) and inspection procedures relating to rent reasonableness and special inspections; and
- Procedures related to annual and interim re-certifications; and
- Procedures related to decisions and notifications sent as part of an informal hearings; and
- Procedures and guidelines related to project-based vouchers; and

WHEREAS, HCHA staff has made various other edits to the Administrative Plan to improve its clarity, comply with federal regulations, and reduce redundant, contradictory or extraneous information; and

WHEREAS, the recommended changes do not reflect significant amendments or substantial deviations or modifications to the HCHA Administrative Plan;

NOW, THEREFORE BE IT RESOLVED, that HCHA hereby adopts the updated HCHA Administration Plan attached to this resolution.

PASSED, by the Board of Commissioners this 21st day of January 2015.

Chairman: _____

Secretary: _____

RESOLUTION NO. 15-02

RESOLUTION ADOPTING THE 2015 ANNUAL PLAN

WHEREAS, the Harris County Housing Authority (HCHA) held a Resident Advisory Board meeting on October 23, 2014; and

WHEREAS, HCHA held a public hearing on the revised HCHA Annual Plan and the revised HCHA Administrative Plan on January 6, 2015;

NOW, THEREFORE BE IT RESOLVED, that HCHA hereby adopts the HCHA Annual Plan attached to this Resolution.

PASSED, by the Board of Commissioners this 21st day of January 2015.

Chairman: _____



Secretary: _____



Attachment: 2015 PHA Submission – HUD 50075

RESOLUTION NO. 15-03

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HARRIS COUNTY HOUSING AUTHORITY (THE "BOARD") AS PART OF THE DEVELOPMENT PLAN FOR THE CHERRY PARK FAMILY APARTMENTS AND CHERRY PARK SENIOR APARTMENTS AUTHORIZING (1) THE NEGOTIATION AND EXECUTION OF DEBT AND EQUITY LETTERS OF INTENT FOR EACH OF THE CHERRY PARK FAMILY APARTMENTS AND CHERRY PARK SENIOR APARTMENTS, AND (2) THE CHIEF EXECUTIVE OFFICER ("CEO") OF THE HARRIS COUNTY HOUSING AUTHORITY ("HCHA") TO TAKE SUCH OTHER ACTION NECESSARY, CONVENIENT, OR APPROPRIATE TO CARRY OUT THIS RESOLUTION

WHEREAS, in furtherance of the objective of HCHA to promote the development of affordable housing in Harris County, the Board has previously resolved, pursuant to Resolutions 14-47 and 14-48, that HCHA is authorized, through its affiliate, to submit applications for 4% Low Income Housing Tax Credits (collectively, "**LIHTCs**") and private activity bond allocations (collectively, the "**BONDS**") for the development of (a) 120 units of low income multifamily housing as part of the development plan for Cherry Park Family Apartments (the "**Family Project**") and (b) 81 units of low income senior housing as part of the development plan for Cherry Park Senior Apartments (the "**Senior Project**" and collectively with the Family Project, the "**PROJECT**"); and

WHEREAS, the Board has accordingly resolved previously that the CEO is authorized to enter into a Memorandum of Understanding ("**MOU**") with AMTEX Multi-Housing, LLC ("**AMTEX**") relating to AMTEX and HCHA developing the Project as development partners and such MOU has been duly executed; and

WHEREAS, the development of the Project requires the syndication of the LIHTCs, as well as construction and permanent financing; and

WHEREAS, after a thorough analysis of available syndicators/investors AMTEX and HCHA have identified Hudson Housing Capital (the "**INVESTOR**") as the syndicator/investor best suited and offering the most favorable terms for investment in each of the Family Project and Senior Project; and

WHEREAS, after a thorough analysis of available lenders, AMTEX and HCHA have identified Community Bank of Texas (the "**LENDER**") as the lender best suited and offering the most favorable terms for lending to each of the Family Project and Senior Project, and

WHEREAS, HCHA now seeks to move forward with negotiating letters of intent with each of the Investor and Lender (each, an "**LOI**") relating to the requisite debt and equity required to close

on the tax credit syndication and development of each of the Family Project and Senior Project;

NOW, THEREFORE, BE IT RESOLVED by the Board that the CEO is hereby authorized to undertake pre-development negotiations with each of the Investor and Lender and execute and deliver LOIs with each of the Investor and Lender for each of the Family Project and Senior Project on terms acceptable to the CEO in his reasonable business discretion, as well as all documents, instruments, certificates and other writings of every nature whatsoever necessary or desirable to consummate the transactions described herein and to take such other action in the consummation of the transactions herein contemplated as the CEO shall deem to be necessary or desirable, without the necessity of attestation by a secretary or any other officer of HCHA and with or without a seal of the HCHA and any and all acts heretofore taken by the CEO of the HCHA to such end are hereby expressly ratified and confirmed as the acts and deeds of the HCHA; and

BE IT FURTHER RESOLVED, that the CEO, or his designee, be, and hereby is, authorized to do any and all acts and things and to execute any and all agreements, consents, and documents as in his or her opinion, or in the opinion of counsel to the HCHA, may be necessary, convenient, or appropriate in order to carry out the purposes and intent of any of the foregoing resolutions.

PASSED, by the Board of Commissioners this 21st day of January 2015.

Chairman: _____



Secretary: _____



RESOLUTION NO. 15-04

RESOLUTION APPROVING REVISIONS TO THE HCHA EMPLOYEE HANDBOOK

WHEREAS, Harris County Housing Authority (HCHA) provides its employees with an Employee Handbook outlining important policies and procedures; and

WHEREAS, staff has recommended multiple changes to the handbook including:

- Stating that eligible, non-exempt employees receive 1.5 hours in overtime pay or compensatory time for every hour worked over 40 per week and that exempt employees no longer receive compensatory time
- Capping compensatory time for eligible, non-exempt employees at 240 hours
- Subject to Board approval, allowing HCHA to recognize outstanding employee performance by awarding vacation time beyond an employee's normal vacation accrual
- Capping personal time off (PTO) at 720 hours and allowing employees to earn PTO at a rate of 2 hours per pay period starting immediately upon employment
- Eliminating sick leave that previously accrued at a rate of 3.08 hours per week, and transferring all currently accrued sick leave balances to PTO
- Authorizing a vacation buy back to reduce accrued liabilities if HCHA determines it has sufficient cash reserves for such a buy back
- Awarding vacation time annually on the anniversary of an employee's start date and capping vacation accrual at 240 hours for all employees; and

WHEREAS, staff has recommended other changes as attached to clarify and codify procedures already in place;

NOW, THEREFORE BE IT RESOLVED, that HCHA hereby adopts the updated Employee Handbook attached to this resolution and the policies included therein.

PASSED, by the Board of Commissioners this 21st day of January 2015.

Chairman: 
Secretary: 

RESOLUTION NO. 15-05

**RESOLUTION AUTHORIZING THE EXECUTION AND RENEWAL OF
HCHA'S CHIEF EXECUTIVE OFFICER'S EMPLOYMENT AGREEMENT**

WHEREAS, Harris County Housing Authority employed Tom McCasland as Chief Executive Officer ("CEO") of HCHA on the terms and conditions outlined in McCasland's Employment Agreement executed as of January 1, 2013; and

WHEREAS, the initial term of McCasland's employment as permanent CEO of HCHA was from January 1, 2013 to December 31, 2014; and

WHEREAS, the Board of Commissioners wishes to renew the Chief Executive Officer Employment Agreement effective as of January 1, 2015;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the HCHA that the Chairman of the Board of Commissioners is hereby authorized to execute an employment agreement with Tom McCasland as Chief Executive Officer for HCHA, subject to the terms and conditions as discussed in executive session and subject to review by HCHA's legal counsel.

This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 21st day of January 2015.

Chairman: _____



Secretary: _____



RESOLUTION NO. 15-06

RESOLUTION APPROVING THE CREATION OF AN IN-HOUSE LEGAL COUNSEL POSITION

WHEREAS, the Harris County Housing Authority (HCHA) desires to reduce legal costs and strengthen the HCHA team by creating an In-House Legal Counsel position; and

WHEREAS, this position would be paid for by the HCHA Central Office Cost Center with the expectation that approximately half of annual hours worked would be billed to other HCHA lines of business at a reduced rate; and

WHEREAS, the HCHA Board of Commissioners approved the FY 2015 budget on March 19, 2014; and

WHEREAS, HCHA Board of Commissioners approved revisions to the FY 2015 budget on October 15, 2014;

WHEREAS, HCHA Board of Commissioners current fiscal year costs for the new position will be reflected in a later formal revision of the FY 2015 budget;

NOW, THEREFORE BE IT RESOLVED, that HCHA Board of Commissioners hereby approves the creation of a full-time In house Legal Counsel position, the costs of which will not exceed \$95,000 plus full benefits on an annualized basis and the costs of which will be reflected in a later formal revision of the FY 2015 budget.

PASSED, by the Board of Commissioners this 21st day of January 2015.

Chairman: _____

Secretary: _____

RESOLUTION NO. 15-07

**RESOLUTION APPROVING AND AUTHORIZING THE REIMBURSEMENT OF
TRAVEL EXPENSES FOR HCV STAFF**

WHEREAS, Nan McKay and Associates, Inc in conjunction with Chicago Housing Authority, will host a Housing Choice Voucher Housing Quality Standards (HQS) Seminar and Training course from Wednesday, March 25, 2015 to Friday, March 27, 2015 in Chicago, IL; and

WHEREAS, the training is designed to promote compliance with the US Department of Housing and Urban Development (HUD) regulations and provide understanding of the required elements that relate to HQS inspections; and

WHEREAS, HCHA's Inspections Department staff members, Debra McCray and Vanessa Gonzalez, will attend these three days of training and request per diem travel expenses in the approximate amount of \$1,582.45 per person;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Harris County Housing Authority that the Chairman of the Board is authorized to approve the reimbursement of the above stated expenses.

This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 18th day of February 2015.

Chairman: _____

Secretary: _____

Attachments: Estimated travel expenditures

RESOLUTION NO. 15-08

RESOLUTION AUTHORIZING THE PURCHASE OF COMPUTER EQUIPMENT

WHEREAS, Harris County Housing Authority (HCHA) contracts with First Service Technology to provide information technology (IT) services; and

WHEREAS, First Service Technology has recommended that HCHA replace its current inventory of computer and laptop equipment in order to meet current business needs; and

WHEREAS, HCHA obtained quotes from multiple vendors and found that GovConnection offered the most competitive pricing;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners authorizes the purchase of new computer equipment as detailed in the attached quote from GovConnection.

PASSED, by the Board of Commissioners this 18th day of February 2015.

Chairman: _____

Secretary: _____

Attachment: Price quotes for IT equipment

RESOLUTION NO. 15-09

**RESOLUTION AUTHORIZING THE EXECUTION OF A COMMUNITY
DEVELOPMENT BLOCK GRANT DISASTER RECOVERY PROGRAM RENTAL
HOUSING PROJECTS ROUND 2 SUBRECIPIENT GRANT AGREEMENT
AMENDMENT NO. 1**

WHEREAS, Harris County Housing Authority (HCHA) submitted an application for Community Development Block Disaster Recovery grant funds, and

WHEREAS, the grant funds are to be used to replace housing damaged by hurricanes Dolly and Ike; and

WHEREAS, the grant funds are administered by the General Land Office (GLO) as Community Development Block Grants approved by the Texas Land Commissioner; and

WHEREAS, the use of the grant funds are limited to facilitating recovery efforts in Presidentially-declared major disaster areas; and

WHEREAS, HCHA identified units that were damaged by the storms and not replaced; and

WHEREAS, HCHA proposes to use the grant funds to develop **two hundred (200)** units of replacement housing; and

WHEREAS, Resolution 13-37 was approved by HCHA Board of Commissioners, authorizing the execution of a Grant Agreement (contract) between HCHA and the GLO in the amount of **Thirteen Million Six Hundred Thirty Five Thousand Eight Hundred Sixty Seven Dollars (\$13,635,867.00)**; and

WHEREAS, the GLO awarded the HCHA additional funding in the amount of **One Million Eighteen Thousand Four Hundred Seventy-Three Dollars (\$1,018,473)** for a total grant amount not to exceed **Fourteen Million Six Hundred Fifty-Four Thousand Three Hundred Forty Dollars (\$14,654,340.00)**; and

WHEREAS, **Attachment A** of the Contract, Performance Statement and Benchmarks is deleted and replaced by the Revised Performance Statement and Benchmarks (**Attachment A-1**); and

WHEREAS, **Attachment B** of the contract, Project Budgets, is hereby deleted and replaced by the Revised Project Budgets (**Attachment B-1**); and

WHEREAS, the grant funds are payable as reimbursement of allowable expenses incurred in developing the replacement housing; and

WHEREAS the subrecipient agreement outlines the terms, conditions and benchmarks under which the HCHA must maintain compliance; and

WHEREAS, the subrecipient agreement is effective on the date executed by the GLO and shall terminate on December 31, 2015 or upon the completion of all benchmarks listed in the agreement;

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Harris County Housing Authority authorizes Tom McCasland, Chief Executive Officer of Harris County Housing Authority to negotiate and execute the Community Development Block Grant Disaster Recovery Program Rental Housing Projects Round 2 Subrecipient Grant Agreement Amendment #1 with the General Land Office.

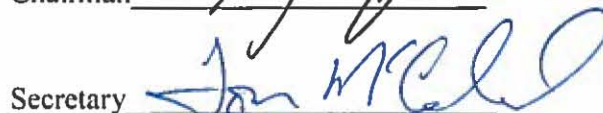
This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 18th day of February, 2015.

Chairman

A handwritten signature in black ink, appearing to be "Ray", written over a horizontal line.

Secretary

A handwritten signature in blue ink, appearing to be "Tom McCasland", written over a horizontal line.

RESOLUTION NO. 15-10

**RESOLUTION AUTHORIZING AN INTERLOCAL AGREEMENT WITH
HARRIS COUNTY REGARDING INFORMATION TECHNOLOGY (IT)
SERVICES**

WHEREAS, the Harris County Information Technology Center (ITC) is responsible for maintaining electronic information and providing IT services to multiple departments and agencies within Harris County; and

WHEREAS, Harris County Housing Authority (HCHA) requires IT services and currently contracts these services from First Service Technology; and

WHEREAS, Harris County ITC may provide superior service at a more competitive rate than HCHA's current contractor; and

WHEREAS, prior to providing any services, Harris County ITC requires that HCHA enter into an interlocal agreement with the county to formalize the terms of a service arrangement;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Harris County Housing Authority that the Chief Executive Officer is hereby authorized to negotiate and execute an interlocal agreement with Harris County for IT services provided that this agreement does not exceed the currently budgeted amount of \$42,300 for managed IT support services. This \$42,300 maximum cost shall not include any additional fees that may be required for data storage and backups.

This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 18th day of February 2015.

Chairman: _____

Secretary: _____

RESOLUTION NO. 15-11

**RESOLUTION AUTHORIZING THE CEO TO NEGOTIATE AND EXECUTE A
RENEWED OFFICE LEASE FOR HCHA**

WHEREAS, Harris County Housing Authority (HCHA) uses office space at 8933 Interchange Drive through SL Interchange, LP; and

WHEREAS, HCHA signed a modification and ratification of a Lease for office space on August 16, 2012 for 36 months; and

WHEREAS, HCHA's lease for office space is up for renewal on August 31, 2015;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Harris County Housing Authority that the Chief Executive Officer is hereby authorized to negotiate and execute a renewed office lease for HCHA at 8933 Interchange Drive with SL Interchange, LP for up to 18 months, subject to direction provided in Executive Session.

This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 18th day of March 2015.

Chairman: _____

Secretary: _____

RESOLUTION NO. 15-12

**RESOLUTION AUTHORIZING THE WRITE OFF OF ACCOUNTS
RECEIVABLE BALANCES DEEMED NO LONGER COLLECTABLE**

WHEREAS, the Harris County Housing Authority (**HCHA**) from time to time has accounts receivable balances in its books that cannot be collected or recovered; and

WHEREAS, the funds cannot be placed with a collection agency since they are internal receivables between lines of business; and

WHEREAS, the Affordable Housing Program absorbed a receivable for \$27,557 dating to before March 21, 2012 from the Disaster Voucher Program (DVP) Program, which had been previously closed out. The funds represent security deposits that were paid out on behalf of participants of the DVP program;

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Harris County Housing Authority authorizes Tom McCasland, Chief Executive Officer of the Harris County Housing Authority, to write off the accounts receivable balances to bad debt in the current fiscal year ending March 31, 2015.

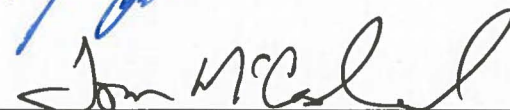
This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 18th day of March 2015.

Chairman: _____



Secretary: _____



RESOLUTION NO. 15-13

**RESOLUTION TO APPROVE THE HARRIS COUNTY HOUSING AUTHORITY'S
ETHICS POLICY DISCLOSURE FORM**

WHEREAS, the Harris County Housing Authority Ethics Policy requires that "[t]he Authority's counsel shall prepare disclosure forms, and amendments as necessary or reasonable for approval of the board of commissioners;" and

WHEREAS, the Authority's counsel has prepared such a form;

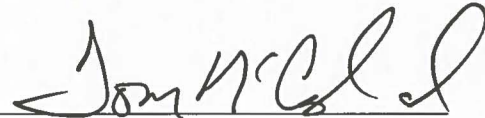
NOW THEREFORE, BE IT RESOLVED, that the HCHA Board of Commissioners approves the form prepared by counsel and attached to this Resolution as Exhibit A.

PASSED by the Board of Commissioners on this 18th day of March 2015.

Chairman: _____



Secretary: _____



RESOLUTION NO. 15-14

**RESOLUTION DIRECTING THE GENERAL COUNSEL TO REVIEW THE ETHICS
POLICY DISCLOSURE FORM SUBMITTED BY COMMISSIONER GERALD R.
WOMACK AND RECOMMEND ACTION**

WHEREAS, the Harris County Housing Authority Ethics Policy requires that the Board of Commissioners “submit all disclosure forms to Authority counsel for review” and to “determine whether there is any actual or potential conflict or violation of the laws, HUD’s Annual Contributions Contract (ACC), or Ethics Policy, and recommend action by the board of commissioners or executive director to resolve any conflict or violation;”

NOW THEREFORE, BE IT RESOLVED, that the HCHA Board of Commissioners submits the disclosure form of Commissioner Gerald R. Womack to the General Counsel for review and directs counsel to determine whether there is any actual or potential conflict or violation of the laws, HUD’s ACC, or Ethics Policy, and recommend action by the board of commissioners or executive director to resolve any conflict or violation.

PASSED by the Board of Commissioners on this 18th day of March 2015.

Chairman: _____



Secretary: _____



RESOLUTION NO. 15-15

RESOLUTION TO ADOPT THE RECOMMENDATION OF THE GENERAL COUNSEL CONCERNING POTENTIAL CONFLICTS OF INTEREST

WHEREAS, the Harris County Housing Authority Ethics Policy requires that the Authority's counsel shall review Ethics Policy Disclosure Forms to "determine whether there is any actual or potential conflict or violation of the laws, HUD's Annual Contributions Contract (ACC), or Ethics Policy, and recommend action by the board of commissioners or executive director to resolve any conflict or violation;" and

WHEREAS, the Authority's counsel has reviewed the form submitted by Commissioner Gerald R. Womack, interviewed Commissioner Womack, reviewed the written statement submitted by Commissioner Womack, and conducted an analysis of Federal and State laws and regulations, as well as, the Harris County Housing Authority Ethics Policy; and

WHEREAS, the Authority's counsel has determined that there is no actual or potential conflict under, or any violation of, any Federal or State laws or regulations; and

WHEREAS, the Authority's counsel has determined that there is an actual or potential conflict under the Ethics Policy; and

WHEREAS, the Authority's counsel has determined that Commissioner Womack previously disclosed the actual or potential conflict to HCHA; and

WHEREAS, the Authority's counsel has determined that Commissioner Womack has refrained from Unfair Participation in accordance with the Policy; and

WHEREAS, the Authority's counsel has determined that Commissioner Womack Committed no violation of the Ethics Policy; and

WHEREAS, the Authority's counsel has recommended that the Board take no further action in this matter;

NOW THEREFORE, BE IT RESOLVED, that the HCHA Board of Commissioners adopts the recommendation of the General Counsel.

PASSED by the Board of Commissioners on this 18th day of March 2015.

Chairman: _____



Secretary: _____



RESOLUTION NO. 15-16

RESOLUTION APPROVING THE DESTRUCTION OF ARCHIVED RECORDS

WHEREAS, the Harris County Housing Authority (HCHA) Board of Commissioners approved an interlocal agreement with the Harris County Records Management Division on April 22, 2013; and

WHEREAS, as part of this interlocal agreement, HCHA adopted Harris County's Records Control Schedule; and

WHEREAS, Harris County's Records Management Officer has reviewed an inventory of records maintained by the housing authority and found that many are eligible for destruction under the Records Control Schedule;

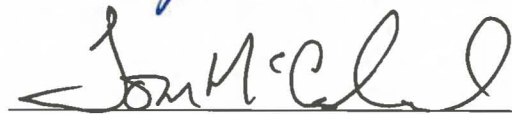
NOW, THEREFORE BE IT RESOLVED, that the HCHA Board of Commissioners approves the destruction of these records in accordance with Harris County's Records Control Schedule and pending final approval by the County's Records Management Officer.

PASSED, by the Board of Commissioners this 21st day of April 2015.

Chairman: _____



Secretary: _____



RESOLUTION NO. 15-17

RESOLUTION APPROVING REVISIONS TO THE ADMINISTRATIVE PLAN

WHEREAS, Harris County Housing Authority ("HCHA") held a Resident Advisory Board meeting on October 23, 2014; and

WHEREAS, HCHA held a public hearing on the revised HCHA Annual Plan and the revised HCHA Administrative Plan on January 6, 2015; and

WHEREAS, HCHA staff has recommended changes regarding:

- Housing quality standard (HQS) inspection requirements
- Inspection procedures and charges
- Procedures related to annual reexaminations

WHEREAS, staff has recommended other changes to update various citations throughout the plan; and

WHEREAS, the recommended changes do not reflect significant amendments or substantial deviations or modifications to the HCHA Administrative Plan;

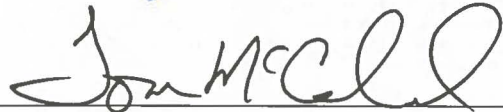
NOW, THEREFORE, BE IT RESOLVED, that HCHA hereby adopts the updated HCHA Administration Plan attached to this resolution.

PASSED, by the Board of Commissioners this 21st day of April 2015.

Chairman: _____



Secretary: _____



Attachment: HCHA Administrative Plan Revisions

RESOLUTION NO. 15-18

**RESOLUTION AUTHORIZING THE NEGOTIATION AND EXECUTION OF A CONTRACT
FOR FINANCIAL CONSULTING SERVICES**

WHEREAS, Harris County Housing Authority ("HCHA") issued a Request for Proposals ("RFP") # 15-02 on March 29, 2015, soliciting proposals for Financial Consulting Firms to provide financial consulting services related to the HCHA's affordable housing and construction program; and

WHEREAS, the RFP was advertised in the local newspaper on March 29, 2015 and April 5, 2015, and posted on HCHA's website; and

WHEREAS, responses to RFP #15-02 were due April 15, 2015; and

WHEREAS, HCHA received five responses to RFP #15-02 from the following firms:

TAG Associates, Inc.

Duvernay+Brooks

EJP Consulting Group, LLC

CSG Advisors

Firebrand; and

WHEREAS, HCHA staff reviewed, evaluated and ranked the responses for the received RFPs; and

WHEREAS, HCHA staff found that EJP Consulting Group, LLC's qualifications and proposal adequately complied with the requirements of the RFP; and

WHEREAS, EJP Consulting Group, LLC's proposal was ranked number one, and the proposed scope and fees (subject to negotiation) will be the most advantageous to HCHA;

NOW, THEREFORE, BE IT RESOLVED, that the Chief Executive Officer of HCHA, is authorized to negotiate and execute a contract for Financial Consulting Services with EJP Consulting Group, LLC for services related to HCHA's Affordable Housing Development and Construction program, and to take any other actions the Chief Executive Officer deems necessary to effectuate the intent of this resolution, including executing any documents or taking of any action to be conclusive evidence of the necessity therefor.

PASSED, by the Board of Commissioners this 21st day of April 2015.

Chairman: _____

Secretary: _____

RESOLUTION NO. 15-19

**RESOLUTION APPROVING THE SUBMISSION OF THE SECTION EIGHT
MANAGEMENT ASSESSMENT PROGRAM (SEMAP) CERTIFICATION TO
THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

WHEREAS, the Department of Housing and Urban Development (HUD) requires housing authorities to submit an annual SEMAP report; and

WHEREAS, this report is due to HUD 60 days after the close of the authority's fiscal year; and

WHEREAS, staff members have prepared and reviewed a draft of the SEMAP report and recommend its submission;

NOW, THEREFORE, BE IT RESOLVED, that the Harris County Housing Authority ("HCHA") Board of Commissioners approves the submission of the 2015 SEMAP certification report to HUD.

PASSED, by the Board of Commissioners this 21st day of April 2015.

Chairman: _____



Secretary: _____



Attachment: SEMAP summary

RESOLUTION NO. 15-20**RESOLUTION AUTHORIZING THE NEGOTIATION AND EXECUTION OF A
CONTRACT FOR LEGAL CONSULTING SERVICES REGARDING REAL ESTATE
TRANSACTIONS AND CONSTRUCTION RELATED SERVICES**

WHEREAS, the Harris County Housing Authority ("HCHA") issued a Request for Qualifications ("RFQ") #15-01 on January 23, 2015, soliciting proposals for Legal Firms to provide legal consulting services related to the HCHA's affordable housing and construction program; and

WHEREAS, the RFQs were advertised in the local newspaper on January 26, 2015 and February 8, 2015, and posted on HCHA's website; and

WHEREAS, responses to RFQ #15-01 were due February 25, 2015; and

WHEREAS, HCHA received three responses to RFQ #15-01 from the following firms:

Reno & Cavanaugh
Jones Walker
Ballard Spahr-Coats Rose ("BSCR"); and

WHEREAS, HCHA staff and the assigned attorney from the Harris County Attorney's Office reviewed, evaluated, and ranked the responses to the RFQs; and

WHEREAS, HCHA staff found all responders' qualifications and proposals complied with the requirements of the RFQ; and

WHEREAS, BSCR's proposal was ranked number one, Reno & Cavanaugh's was ranked number two, Jones Walker was ranked number three, and the proposed scopes and fees (subject to negotiation) are most advantageous to HCHA;

NOW, THEREFORE, BE IT RESOLVED, that the Chief Executive Officer of HCHA, is authorized and directed to negotiate and execute contracts for Legal Consulting Services with BSCR, Reno & Cavanaugh, and Jones Walker for services related to HCHA's Affordable Housing Development and Construction Program, and to take such actions as the Chief Executive Officer deems necessary to effectuate the intent of this resolution, the execution of any document, or taking of any action to be conclusive evidence of the necessity therefor as discussed in Executive Session.

PASSED, by the Board of Commissioners this 21st day of April 2015.

Chairman: _____



Secretary: _____



RESOLUTION NO. 15-21

**RESOLUTION TO ENTER INTO AN INTERLOCAL AGREEMENT TO ACCEPT
COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY FUNDS
FROM THE HARRIS COUNTY COMMUNITY SERVICES DEPARTMENT**

WHEREAS, Harris County Community Services Department ("HCCSD") desires to enter into an agreement whereby HCCSD shall grant Community Development Block Grant Disaster Recovery ("CDBG-DRP") funds to Harris County Housing Authority ("HCHA") for the purpose of providing permanent support housing; and

WHEREAS, HCHA desires to accept such CDBG-DRP funds;

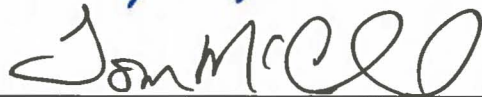
NOW, THEREFORE, BE IT RESOLVED, that the HCHA Board of Commissioners authorizes the CEO to execute the agreement attached to this Resolution as Exhibit A.

PASSED, by the Board of Commissioners this 21st day of April 2015.

Chairman: _____



Secretary: _____



RESOLUTION NO. 15-22

RESOLUTION TO ENTER INTO EXCHANGE AGREEMENTS WITH NON-PROFIT HOUSING CORPORATION OF GREATER HOUSTON AND CULLEN GULF FREEWAY, LLC FOR THE PURPOSE OF DEVELOPING FENIX ESTATES

WHEREAS, Harris County Housing Authority ("HCHA") desires to develop Fenix Estates; and

WHEREAS, HCHA desires to enter into exchange agreements with Non-Profit Housing Corporation of Greater Houston and Cullen Gulf Freeway, LLC for the purpose of developing Fenix Estates;

NOW, THEREFORE, BE IT RESOLVED, that the HCHA Board of Commissioners authorizes the CEO to negotiate and enter into exchange agreements as discussed in executive session.

PASSED, by the Board of Commissioners this 21st day of April 2015.

Chairman: _____



Secretary: _____



RESOLUTION NO. 15-23

**RESOLUTION AUTHORIZING THE CEO TO NEGOTIATE AND EXECUTE A
RENEWED OFFICE LEASE FOR HCHA**

WHEREAS, Harris County Housing Authority (HCHA) uses office space at 8933 Interchange Drive through SL Interchange, LP; and

WHEREAS, HCHA signed a modification and ratification of a Lease for office space on August 16, 2012 for 36 months; and

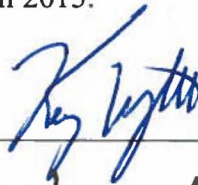
WHEREAS, HCHA's lease for office space is up for renewal on August 31, 2015;

NOW, THEREFORE, BE IT RESOLVED, by the HCHA Board of Commissioners that the Chief Executive Officer is hereby authorized to negotiate and execute a renewed office lease for HCHA at 8933 Interchange Drive with SL Interchange, LP at a \$10 per square feet limit for up to 18 months with the option to request two 6-month extensions, subject to direction provided in Executive Session.

This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 21st day of April 2015.

Chairman: _____



Secretary: _____



RESOLUTION NO. 15-24

RESOLUTION APPROVING THE FY2016 BUDGET

WHEREAS, David Cornwell and staff members of Harris County Housing Authority ("HCHA") have drafted a budget for the fiscal year beginning April 1, 2015 and ending March 31, 2016; and

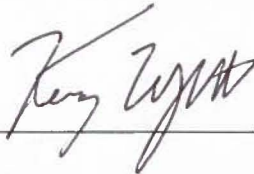
WHEREAS, each of HCHA's six active Lines of Business are projected to have positive cash flows for FY2016; and

WHEREAS, the HCHA Board of Commissioners has reviewed the proposed budget and has found that the anticipated revenues as reflected in the proposed budget are sufficient to meet all proposed expenses for HCHA;

NOW, THEREFORE, BE IT RESOLVED, that the HCHA Board of Commissioners hereby adopts the attached budget for the fiscal year beginning April 1, 2015 and ending March 31, 2016.

PASSED, by the Board of Commissioners this 11th day of May 2015.

Chairman: _____



Secretary: _____



Attachment: FY2016 Budget

RESOLUTION NO. 15-25

RESOLUTION APPROVING REVISIONS TO THE ADMINISTRATIVE PLAN

WHEREAS, Harris County Housing Authority ("HCHA") held a Resident Advisory Board meeting on October 23, 2014; and

WHEREAS, HCHA held a public hearing on the revised HCHA Annual Plan and the revised HCHA Administrative Plan on January 6, 2015; and

WHEREAS, HCHA staff has recommended changes in policies related to denials and terminations of applicants/participants due to their criminal background; and

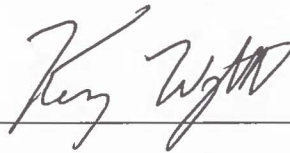
WHEREAS, HCHA staff has recommended changes related to tenant notification procedures regarding move-out dates; and

WHEREAS, the recommended changes do not reflect significant amendments or substantial deviations or modifications to the HCHA Administrative Plan;

NOW, THEREFORE, BE IT RESOLVED, that HCHA hereby adopts the updated HCHA Administration Plan attached to this resolution.

PASSED, by the Board of Commissioners this 11th day of May 2015.

Chairman: _____



Secretary: _____



Attachment: HCHA Administrative Plan Revisions

RESOLUTION NO. 15-26

**RESOLUTION AUTHORIZING THE CEO TO ENTER INTO AN
INTERLOCAL AGREEMENT WITH HARRIS COUNTY FOR THE PROVISION
OF LEGAL SERVICES**

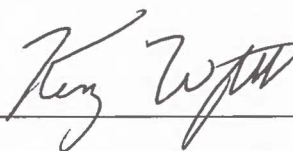
WHEREAS, the Harris County Attorney's Office (CAO) is responsible for providing legal services to multiple departments and agencies within Harris County; and

WHEREAS, Harris County Housing Authority (HCHA) is authorized to contract for these services from the CAO pursuant to Section 392.040(b) of the Texas Local Government Code and Chapter 791 of the Texas Government Code; and

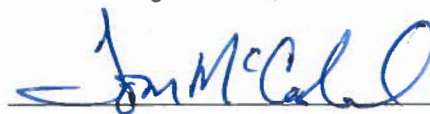
NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Harris County Housing Authority that the Chief Executive Officer is hereby authorized to negotiate and execute an interlocal agreement with Harris County for legal services provided by the CAO.

PASSED, by the Board of Commissioners this 11th day of May 2015.

Chairman: _____



Secretary: _____



RESOLUTION NO. 15-27

RESOLUTION AUTHORIZING THE DEVELOPMENT OF UP TO 140 UNITS OF MULTIFAMILY HOUSING AS PART OF THE DEVELOPMENT PLAN FOR RETREAT AT WESTLOCK APARTMENTS, AND ALSO AUTHORIZING HARRIS COUNTY HOUSING AUTHORITY (THE "AUTHORITY"): (1) TO DESIGNATE AN AFFILIATE TO SUBMIT AN APPLICATION TO TDHCA FOR 4% LIHTCS; (2) TO AUTHORIZE HARRIS COUNTY HOUSING AUTHORITY PUBLIC FACILITY CORPORATION TO REQUEST A PRIVATE ACTIVITY BOND ALLOCATION FROM THE TEXAS BOND REVIEW BOARD; AND (3) TO TAKE SUCH OTHER ACTIONS NECESSARY, CONVENIENT, OR APPROPRIATE TO CARRY OUT THIS RESOLUTION

WHEREAS, Harris County Housing Authority (the "Authority") desires to develop Retreat at Westlock Apartments; and

WHEREAS, the Authority and a to-be-selected development partner intend to collaborate on a development plan for the Project (as defined below) to develop up to 140 units of multifamily senior housing located at 24000 block of State Highway 249, south of Westlock Drive, in Harris County, Texas (the "Project"); and

WHEREAS, the Project will consist of up to 140 Low-Income Housing Tax Credit ("LIHTC") units serving families with incomes up to 60% of the area median income ("AMI"); and

WHEREAS, the Authority, through its designated affiliate, desires to submit an application for the Project for 4% LIHTCs to the Texas Department of Housing and Community Affairs (TDHCA); and

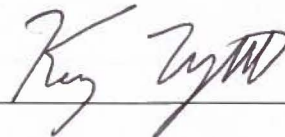
WHEREAS, the Authority, through the Issuer, desires to submit an application requesting a private activity bond allocation from the Texas Bond Review Board in an amount not to exceed the aggregate principal amount of \$15,000,000 ("Bonds"); and

WHEREAS, the Project's proposed financing plan includes the following funds: 4% LIHTC equity, tax-exempt bonds, private loan, Authority funds, and Hurricane Disaster CDBG funds;

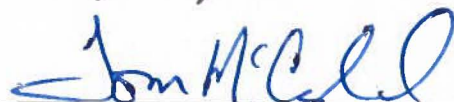
NOW, THEREFORE, BE IT RESOLVED, that the Chief Executive Officer of HCHA, is authorized, through its affiliate, to submit an application to TDHCA for 4% LIHTCs and to Texas Bond Review Board for tax-exempt bonds for the development of up to 140 units of multifamily senior housing as part of the development plan for Retreat at Westlock Apartments.

PASSED, by the Board of Commissioners this 11th day of May 2015.

Chairman: _____



Secretary: _____



RESOLUTION NO. 15-28

**RESOLUTION AUTHORIZING THE SUBMISSION OF A TIME EXTENSION
REQUEST TO THE GENERAL LAND OFFICE FOR CONTRACT NO. 13-446-000-7915
– COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY
PROGRAM RENTAL HOUSING PROJECTS ROUND 2 SUBRECIPIENT GRANT
AGREEMENT**

WHEREAS, Harris County Housing Authority (“HCHA”) submitted an application for Community Development Block Disaster Recovery grant funds; and

WHEREAS, the grant funds are to be used to replace housing damaged by hurricanes Dolly and Ike; and

WHEREAS, the grant funds are administered by the General Land Office (“GLO”) as Community Development Block Grants approved by the Texas Land Commissioner; and

WHEREAS, the use of the grant funds are limited to facilitating recovery efforts in Presidentially-declared major disaster areas; and

WHEREAS, HCHA identified units that were damaged by the storm and not replaced; and

WHEREAS, HCHA proposes to use the grant funds to develop 200 units of replacement housing; and

WHEREAS, Resolution 13-37 was approved by the HCHA Board of Commissioners, authorizing the execution of a Grant Agreement (“Contract”) between HCHA and the GLO in the amount of \$13,635,867.00; and

WHEREAS, the GLO awarded HCHA additional funding in the amount of \$1,018,473 for a total grant amount not to exceed \$14,654,340.00; and

WHEREAS, Amendment #1 was approved and executed to increase the grant amount to \$14,654,340.00 (see Resolution #15-09); and

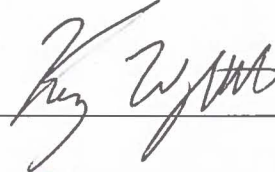
WHEREAS, the subrecipient agreement is effective on the date executed by the GLO and shall terminate on December 31, 2015 or upon the completion of all benchmarks listed in the agreement; and

WHEREAS, HCHA desires to amend the subrecipient agreement to extend the contract duration (“Termination Date”) to December 31, 2016;

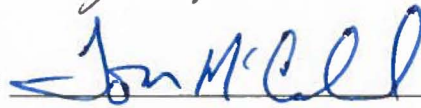
NOW, THEREFORE, BE IT RESOLVED, that the Chief Executive Officer of HCHA, is authorized to request the GLO to extend the allotted time for completion of the Community Development Block Grant Disaster Recovery Program Rental Housing Projects Round 2 Sub-Recipient Grant Agreement, to December 31, 2016. This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 11th day of May 2015.

Chairman: _____



Secretary: _____



RESOLUTION NO. 15-29

RESOLUTION APPROVING AND AUTHORIZING HARRIS COUNTY HOUSING AUTHORITY (THE "AUTHORITY") TO MAKE A GRANT NOT TO EXCEED \$8,000,000.00 OF FUNDS SOURCED FROM THE TEXAS GENERAL LAND OFFICE (THE "GLO FUNDS") TO THE HARRIS COUNTY HOUSING AUTHORITY PUBLIC FACILITY CORPORATION (THE "CORPORATION"), TO WHICH GLO FUNDS WILL BE LOANED BY THE COPORATION TO RETREAT AT WESTLOCK LTD. (THE "PARTNERSHIP") TO FACILITATE THE DEVELOPMENT OF RETREAT AT WESTLOCK IN TOMBALL, TEXAS (THE "PROJECT"); AND APPROVING AND AUTHORIZING THE AUTHORITY TO EXECUTE THE REQUISITE DOCUMENTS TO MAKE THE GRANT AND TAKE SUCH OTHER STEPS AS THE AUTHORITY DEEMS NECESSARY OR CONVENIENT TO CARRY OUT THESE RESOLUTIONS

WHEREAS, the Corporation is a sponsored affiliate of the Authority; and

WHEREAS, the Authority has a commitment for GLO Funds from the Texas General Land Office ("GLO") and the Authority intends to grant the GLO Funds (in an amount not to exceed \$8,000,000.00) to the Corporation to assist with the development of the Project (the "Grant"); and

WHEREAS, the Corporation is the sole member of HCHA Westlock, LLC (the "Company"), which is the sole general partner of the Partnership (the "Project Owner");

NOW, THEREFORE, BE IT RESOLVED, that the Authority does and takes all steps necessary to make the Grant to the Corporation for the development of the Project; and

BE IT FURTHER RESOLVED, that the Authority, in connection with (i) the Grant to the Corporation, and (ii) the related transactions contemplated thereby, is authorized to execute and deliver all such agreements (grant or otherwise), affidavits, security agreements, notes, subordination agreements, deeds of trust, assignments, financing statements, documents, consents, assurances, supplements, instruments and other writings of every nature whatsoever as the Authority deems necessary to consummate the closing of the transactions contemplated by these resolutions (collectively, the "Documents") and each are hereby in each and every respect authorized, ratified and confirmed; and

BE IT FURTHER RESOLVED, that Tom McCasland (the "Executing Officer"), the Chief Executive Officer of the Authority, is authorized, empowered, and directed to negotiate and execute the Documents and any other necessary documents, agreements, and/or certifications for the Grant of behalf of the Authority; and

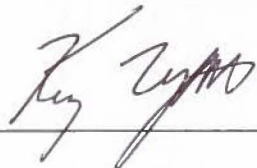
BE IT FURTHER RESOLVED, that to the extent any of the actions authorized by these Resolutions have already been taken on behalf of the Authority, such actions are hereby ratified and confirmed as the valid actions of the Authority, effective as of the date such actions were taken; and

BE IT FURTHER RESOLVED, that the Authority, in order to provide financing for the Project, has the authority to make the Grant, for the purpose of funding the Project; and

BE IT FURTHER RESOLVED, that the execution by the Executing Officer of any document or instrument authorized by the foregoing Resolutions or any document or instrument executed in the accomplishment of any action or actions authorized, or the execution of any amendment or modification of any such document or instrument shall be deemed to be conclusive approval thereof by the Authority and the binding act and obligation of the Authority.

These Resolutions shall be in full force and effect from and upon their adoption.

PASSED, by the Board of Commissioners this 11th day of May 2015.

Chairman:  _____

Secretary:  _____

4830-8372-7636, v. 1

RESOLUTION NO. 15-30

**RESOLUTION APPROVING THE DISPOSAL OR RECYCLING OF
OBSOLETE COMPUTER EQUIPMENT**

WHEREAS, Harris County Housing Authority (HCHA) purchased computer equipment including desktops, laptops and tablets prior to 2011; and

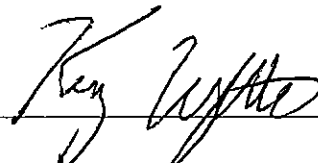
WHEREAS, HCHA replaced its computer equipment inventory in 2015 with new laptops and desktops for staff members; and

WHEREAS, staff has recommended the disposal or recycling of any computer equipment purchased prior to 2011 that is no longer in use;

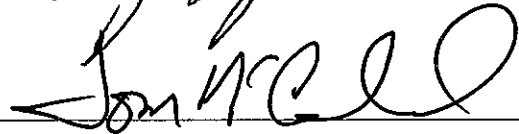
NOW, THEREFORE BE IT RESOLVED, that the HCHA Board of Commissioners approves the disposal or recycling of this equipment in accordance with the HCHA Procurement Policy.

PASSED, by the Board of Commissioners this 18th day of May 2015.

Chairman: _____



Secretary: _____



Attachment: List of inventory items to be disposed of or recycled

RESOLUTION NO. 15-31


RESOLUTION ADOPTING A CHECK WRITING POLICY

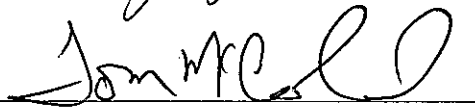
WHEREAS, Harris County Housing Authority ("HCHA") adopted a check writing policy on March 26, 2013; and

WHEREAS, HCHA desires to add monthly payments to Harris County for General Counsel services to those checks which do not require two manual signatures by HCHA Commissioners;

NOW, THEREFORE BE IT RESOLVED, that HCHA hereby adopts the attached HCHA check writing policy.

PASSED, by the Board of Commissioners this 17th day of June 2015

Chairman: 

Secretary: 

RESOLUTION NO. 15-32

**RESOLUTION AUTHORIZING THE CEO TO NEGOTIATE AND EXECUTE A
RENEWED OFFICE LEASE FOR HCHA**

WHEREAS, Harris County Housing Authority (HCHA) uses office space at 8933 Interchange Drive through SL Interchange, LP; and

WHEREAS, HCHA signed a modification and ratification of a Lease for office space on August 16, 2012 for 36 months; and


WHEREAS, HCHA's lease for office space is up for renewal on August 31, 2015;

NOW, THEREFORE, BE IT RESOLVED, by the HCHA Board of Commissioners that the Chief Executive Officer is hereby authorized to execute the attached lease for HCHA at 8933 Interchange Drive with SL Interchange, LP.

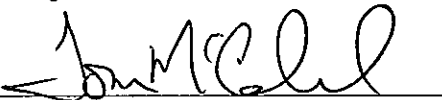
This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 17th day of June 2015.

Chairman: _____



Secretary: _____



Attachment: Third amendment to interchange lease agreement

RESOLUTION NO. 15-33

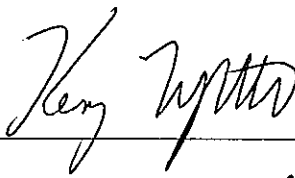
**RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR
FINANCIAL SERVICES**

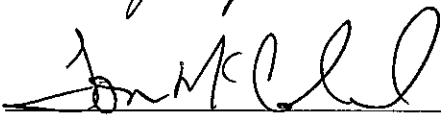
WHEREAS, Harris County Housing Authority (HCHA) desires to enter into a contract with EJP Consulting Group, LLC for Financial Consulting Services for the Fenix Estates development; and

WHEREAS, staff negotiated the statement of work and related fees, in the amount of \$104,837.00, for the financial consulting services;

NOW, THEREFORE, BE IT RESOLVED, that HCHA's Chief Executive Officer (CEO) is authorized to execute a contract for Financial Consulting Services with EJP Consulting Group, LLC for services related to development of the Fenix Estates, and to take such actions as the CEO deems necessary to effectuate the intent of this resolution, the execution of any document, or taking of any action to be conclusive evidence of the necessity therefor.

PASSED, by the Board of Commissioners this 17th day of June 2015.

Chairman: 

Secretary: 

RESOLUTION NO. 15-34

RESOLUTION APPROVING REVISIONS TO THE ADMINISTRATIVE PLAN

WHEREAS, Harris County Housing Authority ("HCHA") held a Resident Advisory Board meeting on October 23, 2014; and


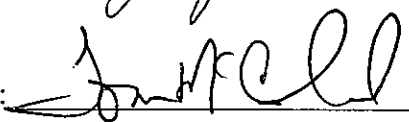
WHEREAS, HCHA held a public hearing on the revised HCHA Annual Plan and the revised HCHA Administrative Plan on January 6, 2015; and

WHEREAS, HCHA staff has recommended changes regarding housing quality standard (HQS) inspection procedures and procedures related to interim reexaminations; and

WHEREAS, the recommended changes do not reflect significant amendments or substantial deviations/modifications to the HCHA Administrative Plan;

NOW, THEREFORE, BE IT RESOLVED, that HCHA hereby adopts an updated Administrative Plan that includes the revisions attached to this resolution.

PASSED, by the Board of Commissioners this 17th day of June 2015.

Chairman: 
Secretary: 

Attachment: HCHA Administrative Plan Revisions

RESOLUTION NO. 15-35

RESOLUTION AUTHORIZING AN EXECUTING OFFICER FOR THE HARRIS COUNTY HOUSING AUTHORITY (THE "AUTHORITY") AND FOR ITS AFFILIATES TO EXECUTE THE PLAT AND ENTER CERTAIN TITLE AND SURVEY DOCUMENTATION; AUTHORIZING THE AUTHORITY TO TAKE SUCH OTHER ACTIONS NECESSARY OR CONVENIENT TO CARRY OUT THIS RESOLUTION

WHEREAS, Harris County Housing Authority (the "Authority") is and shall be a member of Texas limited liability companies that are and shall be general partners of certain owner-entities (the "Project Owners") that will construct, control, and operate multifamily projects in Harris County; and

WHEREAS, the Authority, in its own individual capacity, and in its capacity as general partner for Project Owners, desires to appoint an authorized officer; and

WHEREAS, the Authority and/or its Project Owners shall enter into one or more transfer documents, plats, title-cure documents, easements, restrictions, contracts, notices, affidavits, instruments, and survey-related documents, and/or other writings of every nature whatsoever (collectively, the "Documents"); and

WHEREAS, the Authority, in its capacity as the controlling entity for the general partners, for Project Owners, and for any of its affiliates (collectively, the "Affiliates"), desires to appoint same authorized officer;

NOW, THEREFORE, BE IT RESOLVED, that the Authority, in its individual capacity and in its capacity as the member of the general partners of the Owner Entities, along with the Board of Commissioners of the Authority, hereby adopts the following resolutions at a duly-called meeting of the Authority; and

BE IT FURTHER RESOLVED, that the Chair of the Board of Commissioners (the "Executing Officer") of the Authority is hereby authorized to sign any and all Documents and to do any and all things necessary to execute Documents; and

BE IT FURTHER RESOLVED, that the authorization of the Authority to enter into the Documents, whether individually, in its capacity as a member of any general partner of any Owner Entity, or in its capacity as the controlling entity of any Affiliate, is hereby approved, ratified, and confirmed; and

BE IT FURTHER RESOLVED, that the execution and delivery of documents in the name and on behalf of the Authority, any Owner Entity, or any Affiliate, by the Executing Officer, is hereby approved, ratified, and confirmed; and

BE IT FURTHER RESOLVED, that the Executing Officer is authorized to negotiate, execute, and/or approve all Documents and other documents necessary to effectuate the foregoing Resolution, all on such terms and containing such provisions as the Executing Officer executing same shall deem appropriate, and the approval of the terms of each such instrument herein described by the Executing Officer shall be conclusively evidenced by his execution and delivery thereof; and

BE IT FURTHER RESOLVED, that all Documents, acts, transactions, consents, certificates, or actions undertaken by the Executing Officer prior to this date, in connection with the foregoing matters,

are hereby ratified and confirmed as the valid actions of the Authority, the Project Owner(s), and/or their general partner(s), effective as of the date such actions were taken; and

BE IT FURTHER RESOLVED, that any other actions, documents, or instruments necessary or convenient in order to carry out the purposes and intent of any of the foregoing resolutions are hereby authorized and ratified; and

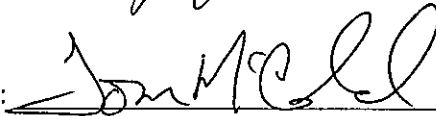
BE IT FURTHER RESOLVED, that the Executing Officer is authorized to take such other actions for the Authority or for any Affiliate (acting for itself or in a representative capacity as identified in these Resolutions) as the Executing Officer shall consider appropriate toward completion of the transactions contemplated by these Resolutions or performance of obligations of the Authority, Affiliate(s), and/or the Project Owner(s) under the Documents.

PASSED, by the Board of Commissioners this 17th day of June 2015

Chairman: _____



Secretary: _____



RESOLUTION NO. 15-36

**RESOLUTION AUTHORIZING THE RENEWAL OF A MEMBERSHIP
AGREEMENT WITH THE STATE OF TEXAS CO-OP PURCHASING
PROGRAM**

WHEREAS, Harris County Housing Authority (HCHA) purchases items competitively through existing state contracts and the TXSmartBuy system using the State of Texas CO-OP Purchasing Program; and

WHEREAS, the Texas CO-OP Purchasing Program requires that we renew our membership agreement; and

WHEREAS, HCHA's current membership is up for renewal on August 28, 2015;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Harris County Housing Authority that the Chief Executive Officer is hereby authorized to execute a membership agreement with the State of Texas CO-OP Purchasing Program.


This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 15th day of July 2015.

Chairman: _____



Secretary: _____



RESOLUTION NO. 15-37

RESOLUTION AUTHORIZING THE PURCHASE OF A COMPANY VEHICLE

WHEREAS, Harris County Housing Authority (HCHA) Affordable Housing staff require company vehicles to travel to HCHA's affordable housing development sites; and

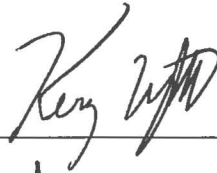
WHEREAS, HCHA desires to purchase a new company vehicle in order to meet current business needs; and

WHEREAS, HCHA obtained quotes from multiple vendors and found that Sterling McCall Toyota / Scion offered the most competitive pricing;


NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners authorizes the purchase of a new company vehicle for a price not to exceed \$26,900.00, subject to obtaining a third competitive quote.

PASSED, by the Board of Commissioners this 15th day of July 2015.

Chairman: _____



Secretary: _____



Attachment: Price quotes for HCHA vehicle

RESOLUTION NO. 15-38

**RESOLUTION REVISING HARRIS COUNTY HOUSING AUTHORITY'S
PROCUREMENT POLICY**

WHEREAS, the Board of Commissioners of Harris County Housing Authority (HCHA) adopted a Procurement Policy on August 15, 2012; and

WHEREAS, the U.S. Office of Management and Budget issued government-wide policies and procedures for the award and administration of grants and agreements; and

WHEREAS, the Procurement Policy is covered by the OMB policies and procedures, including 2 C.F.R. § 200.110; and

WHEREAS, 2 C.F.R. § 200.110 authorizes HCHA to "continue to comply with the procurement standards in previous OMB guidance (superseded by this part as described in § 200.104) for one additional fiscal year after this part goes into effect;"

NOW, THEREFORE, BE IT RESOLVED, that Section 1.2 is added to HCHA's Procurement Policy as follows:

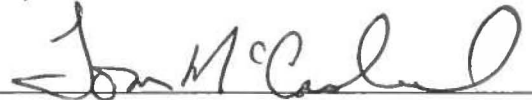
1.2 Procurement Standards. In accordance with 2 C.F.R. § 200.110, HCHA chooses to use the procurement standards in previous US Office of Management and Budget guidance through the end of the 2016 fiscal year.

PASSED, by the Board of Commissioners this 15th day of July 2015.

Chairman: _____



Secretary: _____



RESOLUTION NO. 15-39

RESOLUTION APPROVING AND AUTHORIZING THE HARRIS COUNTY HOUSING AUTHORITY PUBLIC FACILITY CORPORATION (THE “PFC”) AND THE HCHA REDEVELOPMENT AUTHORITY, INC. (THE “NONPROFIT CORPORATION”), BOTH BEING SPONSORED AFFILIATES OF HARRIS COUNTY HOUSING AUTHORITY (THE “AUTHORITY”), TO TAKE SUCH STEPS AS EACH DEEMS NECESSARY TO (A) TRANSFER THE PFC’S INTEREST IN HCHA WESTLOCK, LLC TO THE NONPROFIT CORPORATION; (B) EXECUTE AND DELIVER ANY AND ALL REQUISITE DOCUMENTS TO EFFECT THE FOREGOING; AND (C) TAKE ANY OTHER ACTIONS NECESSARY TO CARRY OUT THIS RESOLUTION

WHEREAS, both the PFC and the Nonprofit Corporation are sponsored affiliates of the Authority; and

WHEREAS, the PFC serves as the sole member of HCHA Westlock, LLC (the “General Partner”), which is the sole general partner of Retreat at Westlock, Ltd. (the “Partnership”), which was formed for the development of the Retreat at Westlock, a 140 unit affordable housing development for the elderly to be developed on certain land owned by the PFC and located in Harris County (the “Project”); and

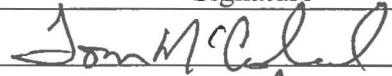

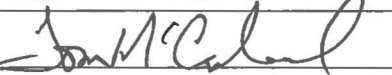
WHEREAS, the Project will be developed in part using loan funds sourced from the proceeds of the sale of bonds issued by the PFC; and

WHEREAS, it is in the best interest of the Authority, the PFC and the Project that the PFC not serve as both bond issuer and sole member of the general partner of the Project;

NOW, THEREFORE, BE IT RESOLVED, that the PFC is authorized to assign its interest in the General Partner (the “Interests”) to the Nonprofit Corporation, and the Nonprofit Corporation is authorized to assume such Interests, and both entities are authorized to execute and deliver the requisite documents to effect the foregoing, including an assignment and assumption agreement and an amendment to the company agreement of the General Partner (all such requisite documents, the “Documents”) without limitation; and that Tom McCasland, as Secretary of each of the PFC and Nonprofit Corporation (the “Executing Officer”), is hereby authorized, empowered and directed for, on behalf of, and in the name of each of the PFC and the Nonprofit Corporation to execute and deliver the Documents to the appropriate parties, and such other documents and instruments in connection therewith as may be necessary or desirable, with such changes and modifications thereto as shall be approved by executing the same, such execution and delivery to be conclusive evidence of such approvals; and

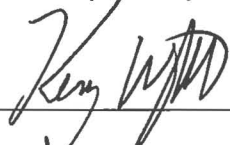
BE IT FURTHER RESOLVED, that this resolution may be executed in several counterparts, and all so executed shall constitute as one resolution, binding on all the parties hereto. Any counterpart of this resolution, which has separate signature pages attached to it, which together contain the signatures of all parties or is executed by an attorney-in-fact on behalf of some or all of the parties, shall for all purposes be deemed a fully executed instrument; and

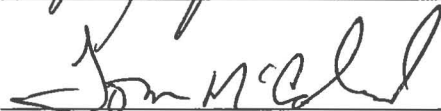
BE IT FURTHER RESOLVED, that the following person or persons now hold the office indicated below and that such person's bona fide signature is set forth below:

Name	Title	Signature
Tom McCasland	Chief Executive Officer of the Authority	
Tom McCasland	Secretary of the PFC	
Tom McCasland	Secretary of the Nonprofit Corporation	

These Resolutions shall be in full force and effect from and upon their adoption.

PASSED, by the Board of Commissioners this 15th day of July 2015.

Chairman: 

Secretary: 

RESOLUTION NO. 15-40

RESOLUTION APPROVING AND AUTHORIZING HARRIS COUNTY HOUSING AUTHORITY (THE “AUTHORITY”) TO MAKE A GRANT NOT TO EXCEED \$8,000,000.00 OF FUNDS SOURCED FROM THE TEXAS GENERAL LAND OFFICE (THE “GLO FUNDS”) TO THE HCHA REDEVELOPMENT AUTHORITY, INC. (THE “NONPROFIT CORPORATION ”), BY WHICH GLO FUNDS WILL BE LOANED BY THE NONPROFIT COPORATION TO RETREAT AT WESTLOCK LTD. (THE “PARTNERSHIP”) TO FACILITATE THE DEVELOPMENT OF THE RETREAT AT WESTLOCK APARTMENTS IN TOMBALL, TEXAS (THE “PROJECT”); AND APPROVING AND AUTHORIZING THE AUTHORITY TO EXECUTE THE REQUISITE DOCUMENTS TO MAKE THE GRANT AND TAKE SUCH OTHER STEPS AS THE AUTHORITY DEEMS NECESSARY OR CONVENIENT TO CARRY OUT THIS RESOLUTION

WHEREAS, the Authority is a party to GLO Contract No. 13-446-000-7915 Community Development Block Grant Disaster Recovery Program Rental Housing Projects Round 2 Sub-recipient Grant Agreement by and between the Authority and the Texas General Land Office (“GLO”), as amended and originally executed October 4, 2013, pursuant to which the GLO agreed to make a grant to the Authority in an amount not to exceed \$14,654,340.00; and

WHEREAS, the Nonprofit Corporation is a sponsored affiliate of the Authority; and

WHEREAS, the Nonprofit Corporation will serve as the sole member of HCHA Westlock, LLC (the “Company”), which is the general partner of the Partnership (the Project owner); and

WHEREAS, the costs to develop the Project currently exceeds the Project sources, which has resulted in a financing gap (the “Financing Gap”); and

WHEREAS, the Authority now seeks to assist in the elimination of the Financing Gap by making a sub-grant of a portion of the GLO Funds (in an amount not to exceed \$8,000,000.00) to the Nonprofit Corporation to assist with the development of the Project (the “Grant”);

NOW, THEREFORE, BE IT RESOLVED, that the Authority agrees to take all steps necessary to make the Grant to the Nonprofit Corporation for the development of the Project; and

BE IT FURTHER RESOLVED, that the Authority, in connection with (i) the Grant to the Nonprofit Corporation, and (ii) the related transactions contemplated thereby, is authorized to execute and deliver all such agreements (grants or otherwise),

affidavits, security agreements, notes, subordination agreements, deeds of trust, assignments, financing statements, documents, consents, assurances, supplements, instruments and other writings of every nature whatsoever as the Authority deems necessary to consummate the closing of the transactions contemplated by these resolutions (collectively, the "Documents") and each are hereby in each and every respect authorized, ratified and confirmed; and

BE IT FURTHER RESOLVED, that Tom McCasland (the "Executing Officer"), the Chief Executive Officer of the Authority, is authorized, empowered, and directed to negotiate and execute the Documents and any other necessary documents, agreements, and/or certifications for the Grant of behalf of the Authority; and

BE IT FURTHER RESOLVED, that to the extent any of the actions authorized by these resolutions have already been taken on behalf of the Authority, such actions are hereby ratified and confirmed as the valid actions of the Authority, effective as of the date such actions were taken; and

BE IT FURTHER RESOLVED, that the Authority, in order to provide financing for the Project, has the authority to make the Grant, for the purpose of funding the Project; and

BE IT FURTHER RESOLVED, that the Executing Officer's execution of any document or instrument authorized by the foregoing resolutions, or any document or instrument executed in the accomplishment of any action or actions authorized, or the execution of any amendment or modification of any such document or instrument shall be deemed to be conclusive approval thereof by the Authority and the binding act and obligation of the Authority.

These Resolutions shall be in full force and effect from and upon their adoption.

PASSED, by the Board of Commissioners this 15th day of July 2015.

Chairman: _____

Secretary: _____

RESOLUTION NO. 15-41

RESOLUTION APPROVING AND AUTHORIZING THE HCHA REDEVELOPMENT AUTHORITY, INC. (THE “NONPROFIT CORPORATION”), A SPONSORED AFFILIATE OF HARRIS COUNTY HOUSING AUTHORITY, TO TAKE SUCH STEPS AS THE NONPROFIT CORPORATION DEEMS NECESSARY ON ITS OWN BEHALF AND IN ITS PLANNED CAPACITY AS THE SOLE MEMBER OF THE GENERAL PARTNER OF RETREAT AT WESTLOCK, LTD. TO (A) OBTAIN TAX-EXEMPT BONDS, TAX CREDITS, AND OTHER FINANCING FOR THE CONSTRUCTION, DEVELOPMENT, AND OPERATION OF THE RETREAT AT WESTLOCK APARTMENTS; (B) EXECUTE AND DELIVER ANY AND ALL REQUISITE DOCUMENTS TO EFFECT THE FOREGOING; AND (C) TAKE ANY OTHER ACTIONS NECESSARY TO CARRY OUT THIS RESOLUTION

WHEREAS, the Nonprofit Corporation is a sponsored affiliate of Harris County Housing Authority (the “Authority”) and will serve as the sole member of HCHA Westlock, LLC (the “General Partner”), which is the sole general partner of Retreat at Westlock, Ltd. (the “Partnership”); and

WHEREAS, the current limited partners in the Partnership are Tom McCasland, an individual, as limited partner, and KV Westlock, LLC, a Texas limited liability company, as special limited partner (the “KV Partner”); and

WHEREAS, to facilitate financing of the acquisition and development of Retreat at Westlock, a 140 unit affordable housing development for the elderly, which is to be developed on the Property (the “Project”), (i) The Authority and the Harris County Public Facility Corporation (the “PFC”) heretofore approved, and the Partnership heretofore entered into certain loan documents (the “2014 Loan Documents”) relating to a loan of up to \$1,933,000.00 (the “County Loan”) from Harris County (the “County”), and the PFC and the Partnership entered into a Ground Lease of the Property (the “Ground Lease”); and

WHEREAS, the County Loan is secured by a leasehold deed of trust against the Property; and

WHEREAS, the PFC received \$1,885,000.00 of the proceeds of the County Loan, which it heretofore loaned to the Partnership; and

WHEREAS, in connection with the development and operation of the Project, the Partnership obtained a pre-equity loan from Hudson HT, LP, a Delaware limited partnership (the “Hudson Lender”) in an amount up to \$225,000.00 (the “Hudson Loan,” and together, with the Bonds, County Loan, CDBG Sub-grant Loan, and CONA Loan, all are defined herein, the “Loans”), for which Hudson Loan is secured by a leasehold deed of trust against the Property; and

WHEREAS, the Partnership was previously awarded an allocation of approximately \$1,300,000.00 in 2013 Housing Tax Credits (the “9% Tax Credits”) by the Texas Department of Housing and Community Affairs (“TDHCA”), which the Partnership intendeds to leverage, along with certain other financing, to the develop the Project in 2014; and

WHEREAS, the developer of the Project, which was an affiliate of the KV Partner, decided it would be unable to complete the construction of the Project in accordance with the timeline set by TDHCA, which caused closing on the debt and equity financing for the Project to not occur, and the 9% Tax Credits to be returned to TDHCA; and

WHEREAS, in early 2015 the Partnership (i) Applied for an allocation of approximately \$560,983.00 in 2015 4% Housing Tax Credits (the “Tax Credits”) from TDHCA, which Tax Credits the Partnership expects to be awarded on or about July 30, 2015; and (ii) Received a bond reservation for Multifamily Housing Mortgage Revenue Bonds (Retreat at Westlock Project) Series 2015 in the amount up to \$15,000,000.00 to be issued by the PFC (the “Bonds”); and

WHEREAS, the PFC will loan the proceeds of the sale of the Bonds to the Partnership to finance a portion of the costs of the Project; and

WHEREAS, the Partnership now intends to leverage the Tax Credits, Bonds, and certain other financing (collectively and including without limitation, the Capital Contributions and Loans, the “Project Financing”), to develop the Project; and

WHEREAS, an affiliate of Hudson Housing Capital (“Hudson”) desires to invest approximately \$5,777,550.00 in capital contributions (“Capital Contributions”) in the Partnership for the development of the Project in consideration of admission to the Partnership as a limited partner, pursuant to the terms and conditions as set forth in the Partnership’s proposed Amended and Restated Agreement of Limited Partnership and all exhibits thereto (the “Partnership Agreement”); and

WHEREAS, in connection with the construction, equipping and operating of the Project, the Partnership desires to obtain a construction loan from Capital One National Association (“CONA”) in an amount up to \$12,000,000.00, which is sourced from Bond proceeds and will be secured by a leasehold deed of trust against the Property (the “CONA Loan”); and

WHEREAS, in connection with the development and operation of the Project, the Partnership desires to obtain a loan of Community Development Block Grant Disaster Recovery funds from the Nonprofit Corporation in an amount up to \$8,000,000.00 (the “CDBG Sub-grant Loan”), which will be secured by a leasehold deed of trust against the Property; and

WHEREAS, in connection with the contemplated Project Financing, the Hudson Lender may require the Partnership to enter into various documents further evidencing or ratifying the Hudson Loan (the “Hudson Bring-Down Documents”), if any; and

WHEREAS, in connection with the contemplated Project Financing, the County may require the Partnership to enter into various documents further evidencing or ratifying the County Loan (the “County Bring-Down Documents”), if any; and

WHEREAS, in connection with the Bonds and the contemplated Project Financing, the Partnership and Nonprofit Corporation are required to enter into various documents which will evidence the Loans, including but not limited to commitments, indentures, loan and/or credit and funding agreements, promissory notes, fee and leasehold deeds of trust with absolute assignment of leases and rents, regulatory agreements, security agreement and fixture filing, indemnity agreements, guaranties, certificates, directions, approvals, waivers, notices, instruments, the County Assignment, other assignments, and other communications as may be required by CONA, the Hudson Lender, the Nonprofit Corporation, and/or the County in connection with the Loans and the Bonds (all of such loan and security documents collectively, the “2015 Loan Documents” and together with any Hudson Bring-Down Documents, and any County Bring-Down Documents, the “Loan Documents”); and

WHEREAS, in connection with the contemplated Project Financing, Hudson, the County, and/or CONA may require the Partnership and PFC to amend and restate the Ground Lease (such amended and restated Ground Lease, the “AR Ground Lease”); and

WHEREAS, in connection with the contemplated Project Financing, the Partnership and Nonprofit Corporation intend to enter into various construction related documents agreements pursuant to which the Nonprofit Corporation will serve as general contractor of the Project, and ICON Construction, LLC will serve as prime subcontractor (collectively, the “Construction Contracts”);

NOW THEREFORE, BE IT RESOLVED, that the Partnership is authorized to obtain the Loans from the PFC, CONA, Nonprofit Corporation, County, and Hudson Lender; and that each of the Authority, the Nonprofit Corporation, the General Partner, and the Partnership is authorized to execute and deliver the Loan Document, as and to the extent applicable; and that Tom McCasland, as Secretary of the Nonprofit Corporation (the “Executing Officer”), is hereby authorized, empowered and directed for, on behalf of, and in the name of each the Partnership, the General Partner, and the Nonprofit Corporation, to execute and deliver Loan Documents to the appropriate parties and such other documents and instruments in connection therewith as may be necessary or desirable, with such changes and modifications thereto as shall be approved by executing the same such execution and delivery to be conclusive evidence of such approvals; and

BE IT FURTHER RESOLVED, that the Partnership Agreement is hereby approved, and the Authority, Partnership, General Partner, and Nonprofit Corporation, to the extent applicable, are authorized to execute the Partnership Agreement, pursuant to which *inter alia* Hudson will be admitted to the Partnership, Tom McCasland will withdraw as limited partner; the KV Partner will withdraw as special limited partner; Retreat at Westlock, SLP, LLC, a Texas limited liability company, will be admitted to the Partnership; and the Capital Contributions will be made and accepted pursuant to the terms thereof, and to execute and deliver all other documents as may be necessary to consummate the transactions described in this resolution and in the Partnership Agreement on behalf of the Authority, Partnership, the General Partner, and/or

the Nonprofit Corporation , as the case may be, including any Development Agreement, Right of First Refusal Agreement, Social Services Agreement, Social Services Plan, Capital Contribution Certificate(s), and/or such other written instruments or obligations that the Partnership, General Partner, and/or Nonprofit Corporation , as the case may be, may be required to execute by Hudson, in connection with the aforesaid events and transactions, containing such terms and conditions as are acceptable to the Partnership, General Partner, and/or Nonprofit Corporation (collectively, the "Equity Documents"); and that the Executing Officer is authorized, empowered and directed for, on behalf of, and in the name of the Partnership, General Partner, and Nonprofit Corporation, as applicable, to execute and deliver the Partnership Agreement and Equity Documents; and

BE IT FURTHER RESOLVED, that both the Nonprofit Corporation and Partnership are authorized to execute and deliver an AR Ground Lease as required by Hudson or CONA Lender, and execute and deliver such additional documents and instruments in connection with the leasehold disposition and acquisition of the Property as may be reasonably necessary or desirable to accomplish the transaction; and

BE IT FURTHER RESOLVED, that both the Nonprofit Corporation and Partnership are authorized to execute and deliver the Construction Contracts, and execute and deliver such additional documents and instruments in connection with the construction and development of the Project as may be reasonably necessary or desirable to accomplish the transaction; and

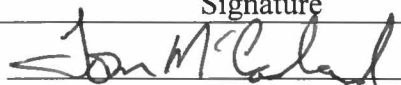
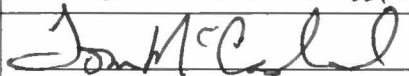
BE IT FURTHER RESOLVED, that the Executing Officer's execution of any document or instrument authorized by the foregoing resolutions or any document or instrument executed in the accomplishment of any action or actions authorized, or the execution of any amendment or modification of any such document or instrument shall be deemed to be conclusive approval thereof by the Authority, Partnership, General Partner, and the Nonprofit Corporation , as the case may be, and the binding act and obligation of the Authority, Partnership, General Partner, and the Nonprofit Corporation , as and to the extent applicable; and

BE IT FURTHER RESOLVED, that the Authority finds the actions authorized by these resolutions may reasonably be expected to directly or indirectly benefit the Authority, Partnership, General Partner, and the Partnership; and

BE IT FURTHER RESOLVED, that this Resolution may be executed in several counterparts, and all so executed shall constitute one resolution, binding on all the parties hereto. Any counterpart of this Resolution, which has attached to it separate signature pages which together contain the signatures of all parties or is executed by an attorney-in-fact on behalf of some or all of the parties, shall for all purposes be deemed a fully executed instrument; and

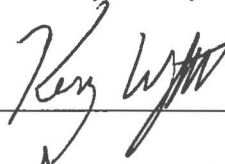
BE IT FURTHER RESOLVED, that the Nonprofit Corporation is authorized and directed to deliver a certified copy of the foregoing resolutions to CONA, the County, the Hudson Lender, and Hudson, and to certify that the foregoing resolutions were duly adopted and that the provisions thereof are in full conformity with the Articles of Incorporation and Bylaws of the Nonprofit Corporation; and

BE IT FURTHER RESOLVED, that the following person or persons now hold the office indicated below and that such person's bona fide signature is certified and set forth below:

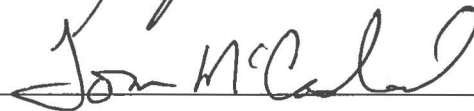
Name	Title	Signature
Tom McCasland	Chief Executive Officer of the Authority	
Tom McCasland	Secretary of the Nonprofit Corporation	

PASSED, by the Board of Commissioners this 15th day of July 2015.

Chairman: _____



Secretary: _____



RESOLUTION NO. 15-42

RESOLUTION APPROVING AND AUTHORIZING THE HARRIS COUNTY HOUSING AUTHORITY PUBLIC FACILITY CORPORATION (THE "PFC"), A SPONSORED AFFILIATE OF THE HARRIS COUNTY HOUSING AUTHORITY (THE "AUTHORITY"), TO (A) SELECT U.S. BANK AS THE BOND TRUSTEE FOR THE ISSUANCE OF THE MULTIFAMILY HOUSING MORTGAGE REVENUE BONDS (RETREAT AT WESTLOCK PROJECT) SERIES 2015 (THE "BONDS"); (B) EXECUTE AND DELIVER ANY AND ALL REQUISITE DOCUMENTS TO EFFECT THE FOREGOING; AND (C) TAKE ANY OTHER ACTIONS NECESSARY TO CARRY OUT THIS RESOLUTION

WHEREAS, the PFC is a sponsored affiliate of the Authority; and

WHEREAS, the PFC intends to issue the Bonds, the proceeds from the sale of which will be loaned to the Retreat at Westlock, Ltd. for the construction of the Retreat at Westlock, a 140-unit affordable housing project for seniors to be developed in Harris County (the "Project"); and

WHEREAS, maintenance of the Bonds requires a bond trustee (the "Bond Trustee"); and

WHEREAS, the PFC issued RFP No. 15-03 in solicitation of proposals to serve as Bond Trustee and received numerous responses thereto; and

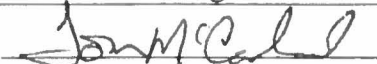
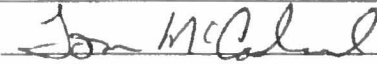
WHEREAS, the responses have been reviewed by staff of the Authority and the Authority staff now recommends the selection of U.S. Bank as the Bond trustee; and

WHEREAS, it is in the best interest of the Authority and the PFC to select U.S. Bank as the Bond Trustee;

NOW, THEREFORE, BE IT RESOLVED, that the PFC is authorized to engage U.S. Bank as the Bond Trustee and execute and deliver the requisite documents to effect the foregoing (the "Documents"); and that Tom McCasland, as Secretary of each of the PFC and the Nonprofit Corporation (the "Executing Officer"), is hereby authorized, empowered and directed for, on behalf of, and in the name of each of PFC and Nonprofit Corporation to execute and deliver the Documents to the appropriate parties, and such other documents and instruments in connection therewith as may be necessary or desirable, with such changes and modifications thereto as shall be approved by executing the same, such execution and delivery to be conclusive evidence of such approvals; and

BE IT FURTHER RESOLVED, that this resolution may be executed in several counterparts, and all so executed shall constitute as one resolution, binding on all the parties hereto. Any counterpart of this resolution, which has separate signature pages attached to it, which together contain the signatures of all parties or is executed by an attorney-in-fact on behalf of some or all of the parties, shall for all purposes be deemed a fully executed instrument; and

BE IT FURTHER RESOLVED, that the following person or persons now hold the office indicated below and that such person's bona fide signature is set forth below:

Name	Title	Signature
Tom McCasland	Chief Executive Officer of the Authority	
Tom McCasland	Secretary of the PFC	

These Resolutions shall be in full force and effect from and upon their adoption.

PASSED, by the Board of Commissioners this 15th day of July 2015.

Chairman:



Secretary:



RESOLUTION NO. 15-43

RESOLUTION APPROVING A RESOLUTION OF HARRIS COUNTY HOUSING AUTHORITY PUBLIC FACILITY CORPORATION THAT PROVIDES THE ISSUANCE OF MULTIFAMILY HOUSING REVENUE BONDS (THE RETREAT AT WESTLOCK PROJECT) SERIES 2015, AND AUTHORIZES ANY OTHER ACTIONS NECESSARY OR CONVENIENT TO FACILITATE THE DEVELOPMENT OF THE RETREAT AT WESTLOCK

WHEREAS, Harris County Housing Authority Public Facility Corporation (the "Issuer") was created by Harris County Housing Authority (the "Sponsor"), pursuant to the provisions of the Public Facility Corporation Act, Chapter 303, Texas Local Government Code, as amended (the "Act"); and

WHEREAS, Section 303.071 of the Act requires that the governing body of the Sponsor approve any of the Issuer's bonds by resolution; and

WHEREAS, the Sponsor and Retreat at Westlock, Ltd. (the "Partnership") desire to enter into a ground lease (the "Ground Lease") granting site control of the land to the Partnership; and

WHEREAS, it is deemed necessary and advisable that this resolution be adopted;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Harris County Housing Authority that the following is hereby authorized:

Section 1. The Chief Executive Officer of the Sponsor and/or his designee is hereby authorized to review, approve, and execute all certificates, affidavits, agreements, documents, and other writings (collectively the "Agreements") the Chief Executive Officer shall deem necessary or desirable in the consummation of the transactions herein contemplated.

Section 2. The resolution authorizing the issuance of Harris County Housing Authority Public Facility Corporation Multifamily Housing Revenue Bonds (The Retreat at Westlock Project) Series 2015, adopted or to be adopted by the Board of Directors of the Issuer on August 5, 2015 (the "Issuer Resolution"), a copy of which is attached hereto as Exhibit A and made a part hereof for all purposes, is hereby approved.

Section 3. The bonds, which are issued in an aggregate principal amount not to exceed \$15,000,000.00, which will finance the acquisition and construction of a multifamily housing residential rental development located in Harris County (more specifically described in the Issuer Resolution), which will include utilities, foundation, structures and equipment to be owned and operated by the Retreat at Westlock, Ltd., a Texas limited partnership (the "Project"), are hereby approved pursuant to Section 303.071 of the Act.

Section 4. The approval herein given is in accordance with the provisions of Section 303.071 of the Act and is not to be construed as any undertaking by the Sponsor. The bonds shall never constitute an indebtedness or pledge of the Sponsor, Harris County, or the State of Texas

within the meaning of any constitutional or statutory provision, and the holders of the Bonds shall never be paid in whole or in part with any funds raised or to be raised by taxation or any other revenues of the Issuer, the Sponsor, Harris County, or the State of Texas except with those revenues assigned and pledged by the Issuer in the Trust Indenture (as defined in the Issuer Resolution).

Section 5. The issuance of the Bonds to assist in the financing of the Project will promote the public purposes set forth in Section 303.002 of the Act, and will accomplish a valid public purpose of the Sponsor by providing for the acquisition, construction, rehabilitation, renovation, repair, equipping, furnishing, and placement in service of public facilities in an orderly, planned manner and at the lowest possible borrowing costs, and will also provide decent, safe, and sanitary urban housing for persons of low income.

Section 6. An income that is greater than 80% of Median Gross Income for the Harris County area is the amount of income that the Sponsor considers necessary for families or persons to live without financial assistance in decent, safe, and sanitary housing without overcrowding.

Section 7. The programs and expenditures authorized and contemplated by the Issuer Resolution are hereby in all respects approved.

Section 8. The Chief Executive Officer and Secretary of the Sponsor and the other officers of the Sponsor are hereby authorized, jointly and severally, to execute and deliver such endorsements, instruments, certificates, documents, or papers necessary and advisable to carry out the intent and purposes of this resolution.

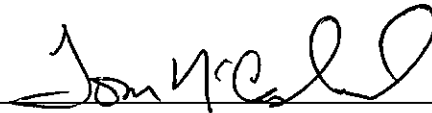
Section 9. This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 5th day of August 2015.

Chairman: _____



Secretary: _____



RESOLUTION NO. 15-44

**RESOLUTION AUTHORIZING REVISIONS TO HARRIS COUNTY HOUSING
AUTHORITY'S ETHICS POLICY**

WHEREAS, the Board of Commissioners of Harris County Housing Authority adopted an Ethics Policy on November 20, 2013; and

WHEREAS, Section B of the Ethics Policy states:

“Economic Benefit

A commissioner or employee shall not take any official action that he or she knows is likely to affect the economic interest of the commissioner or employee or their immediate family; an outside client or customer; a household member; the outside employer or a parent, child or spouse; a business entity or its affiliate of the commissioner or employee or their immediate family; a person or business entity from whom the commissioner or employee, or a spouse, has, within the previous 12 months, solicited, received and not rejected, or accepted an offer of employment, or with whom the commissioner or employee, or a spouse, has engaged in negotiations pertaining to business opportunities. Any commissioner or employee shall disclose such a relationship or interest and refrain from participation in any discussion or official action in the affected matter;” and

WHEREAS, Section B of the Ethics Policy does not address whether a commissioner who refrains from participation in any discussion or official action shall be counted as absent under Article III, Section 7 of the HCHA Bylaws due to the commissioner’s refrainment;

NOW, THEREFORE, BE IT RESOLVED, that Section B of the HCHA Ethics Policy is amended as follows:

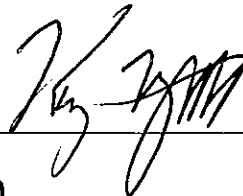
“Economic Benefit

A commissioner or employee shall not take any official action that he or she knows is likely to affect the economic interest of the commissioner or employee or their immediate family; an outside client or customer; a household member; the outside employer or a parent, child or spouse; a business entity or its affiliate of the commissioner or employee or their immediate family; a person or business entity from whom the commissioner or employee, or a spouse, has, within the previous 12 months, solicited, received and not rejected, or accepted an offer of employment, or with whom the commissioner or employee, or a spouse, has engaged in negotiations pertaining to business opportunities. Any commissioner or employee shall disclose such a relationship or interest and refrain from participation in any discussion or official action in the affected matter. A commissioner who is required to refrain from participation or action under this Section shall not be counted as “absent” for purposes of making a quorum under

Article III, Section 7 of the Authority's Bylaws, because of the commissioner's
refrainment."

PASSED, by the Board of Commissioners this 5th day of August 2015.

Chairman: _____

A handwritten signature in black ink, appearing to be "J. J. [unclear]", written over a horizontal line.

Secretary: _____

A handwritten signature in black ink, appearing to be "Tom McCall", written over a horizontal line.

RESOLUTION NO. 15-45

**RESOLUTION APPROVING AND AUTHORIZING TRAVEL EXPENSES FOR
HORACE ALLISON**

WHEREAS, Nan McKay and Associates, Inc. will host a Housing Choice Voucher Executive Management Seminar and Training course from Monday, August 17, 2015 to Friday, August 21, 2015 in Louisville, KY; and

WHEREAS, the training is designed to promote new principles that can be incorporated into the entire agency's operation of the HCV program, and enable executive staff to become more productive by enforcing the skills needed to delegate tasks, make assertive decisions, and communicate clear expectations; and

WHEREAS, HCHA's executive staff member, Horace Allison, will attend these five days of training and request per diem, travel, and other related expenses in the approximate amount of \$2,694.50;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Harris County Housing Authority that the Chairman of the Board is authorized to approve the above stated expenses.

This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 5th day of August 2015.

Chairman: _____

Secretary: _____

Attachments: Estimated travel expenditures

RESOLUTION NO. 15-46

RESOLUTION TO PAY TRAVEL EXPENSES FOR TWO OUT-OF-TOWN CANDIDATES FOR THE CEO POSITION

WHEREAS, the CEO Search Committee, or Subcommittee, of the Harris County Housing Authority has interviewed several qualified candidates for the CEO position; and

WHEREAS, two such candidates reside outside of the State of Texas; and

WHEREAS, a subcommittee of the CEO Search Committee has recommended to the Board that in-person interviews of these out-of-State candidates take place;

NOW, THEREFORE BE IT RESOLVED that the Harris County Housing Authority is authorized to pay reasonable charges for the two recommended out-of-State candidates' travel to and from Harris County, Texas; lodging; food and beverages; travel between the place(s) of lodging and the HCHA administrative offices, restaurants (while in the Company of HCHA Commissioners, Search Committee members, and/or other staff authorized by the Board or Search Committee), and/or other locales authorized by the Board or Search Committee; and any other necessary travel-related expenses authorized by the Board or Search Committee; and

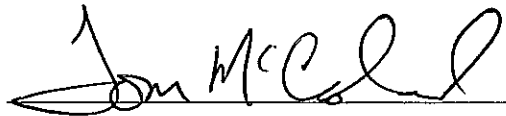
BE IT FURTHER RESOLVED that no travel or lodging shall be booked without prior Board or Search Committee authorization.

PASSED, by the Board of Commissioners this 5th day of August 2015.

Chairman: _____



Secretary: _____



RESOLUTION NO. 15-47

RESOLUTION AUTHORIZING THE RENEWAL OF A CONTRACT FOR REAL ESTATE BROKERAGE SERVICES FOR THE SALE OF REAL PROPERTY

WHEREAS, Harris County Housing Authority (HCHA) issued a Qualification Based Solicitation # 12-2 (QBS) on October 15, 2012, soliciting proposals for real estate firms to provide brokerage services related to the sale of real property related to the HCHA's real estate holdings; and

WHEREAS, the HCHA Board of Commissioners passed Resolution 13-61 on October 16, 2013 authorizing HCHA to negotiate and execute a contract with Lewis Property Company, a Real Estate Broker, to assist the Authority with the sale of a parcel(s) of land and/or other real estate holdings; and

WHEREAS, HCHA entered into an agreement with Lewis Property Company on December 18, 2013; and

WHEREAS, HCHA's current contract expires on December 31, 2015; and

WHEREAS, HCHA desires to renew its contract with Lewis Property Company;

NOW, THEREFORE, BE IT RESOLVED, that the Chief Executive Officer of HCHA is authorized and directed to renew its contract for real estate brokerage services with Lewis Property Company through December 31, 2016 to provide services related to the sale of a parcel(s) of land and/or other real estate holdings with all other terms of said contract remaining the same.

PASSED, by the Board of Commissioners this 19th day of August 2015.

Chairman: 
Secretary: 

Attachment: Listing Agreement signed December 18, 2013

RESOLUTION NO. 15-48

**RESOLUTION REDUCING HCHA'S PUBLIC PENSION PLAN VESTING PERIOD
FROM EIGHT TO FIVE YEARS**

WHEREAS, Harris County Housing Authority's retirement program for employees is currently with Texas County & District Retirement System (TCDRS); and

WHEREAS, under this program, Harris County Housing Authority's current public pension plan is set for eight years; and

WHEREAS, the average vesting period for public pension plans is about five years; and

WHEREAS, HCHA desires to reduce its vesting period from eight years to five years;

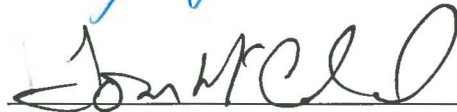
NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners authorizes the HCHA to reduce the vesting period on the Authority's public pension plan with TCERS from eight years to five years.

PASSED, by the Board of Commissioners this 19th day of August 2015.

Chairman: _____



Secretary: _____



RESOLUTION NO. 15-49

**RESOLUTION AUTHORIZING THE RENEWAL OF A MEMBERSHIP AGREEMENT
WITH THE WORK NUMBER**

WHEREAS, Harris County Housing Authority (HCHA) verifies employment and wage information for clients and applicants by accessing a national employment database through an existing contract with The Work Number; and

WHEREAS, The Work Number requires HCHA to renew its contract agreement to continue using its services; and

WHEREAS, HCHA's current contract with The Work Number is up for renewal on September 1, 2015; and

WHEREAS, HCHA's current contract is set for \$23,520.00 a year for up to 3,000 transactions, with a charge of \$7.50 for each additional transactions above 3,000; and

WHEREAS, HCHA had a yearly balance of eight unused transactions for July, and estimates 250 transactions will be made in August; and

WHEREAS, HCHA expects to use around 242 transactions over the 3,000 limit, which will cost HCHA around \$1,815 over its \$23,520.00 contract agreement; and

WHEREAS, HCHA must seek approval from the Board of Commissioners for any items of services in excess of \$25,000;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Harris County Housing Authority that the Chief Executive Officer is hereby authorized to execute a renewed membership agreement with The Work Number;

BE IT FUTHER RESOLVED, that the Board of Commissioners hereby approves payment for the additional transactions made in the month of August 2015 for The Work Number.

This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 19th day of August 2015.

Chairman: _____



Secretary: _____



RESOLUTION NO. 15-50

**RESOLUTION APPROVING THE HARRIS COUNTY HOUSING AUTHORITY
INVESTMENT POLICY**

WHEREAS, Harris County Housing Authority (HCHA) is subject to the Public Funds Investment Act (Texas Government Code, Chapter 2256, Subchapter A); and

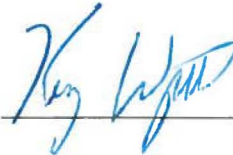
WHEREAS, HCHA's Investment Policy authorizes the HCHA Board of Commissioners to delegate investment authority to one or more officers or employees as the HCHA Investment Officer;

NOW, THEREFORE BE IT RESOLVED, that HCHA hereby adopts the attached Investment Policy for FY 2016; and

BE IT FURTHER RESOLVED, that HCHA appoints Julie Guyton of Amegy Bank as its duly authorized Investment Officer with all powers and responsibilities described in the attached Investment Policy.

PASSED, by the Board of Commissioners this 19th day of August 2015.

Chairman: _____



Secretary: _____



Attachment: Investment Policy

RESOLUTION NO. 15-51

RESOLUTION APPROVING REVISIONS TO THE ADMINISTRATIVE PLAN

WHEREAS, Harris County Housing Authority ("HCHA") held a Resident Advisory Board meeting on October 23, 2014; and


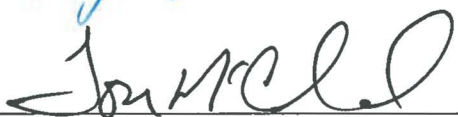
WHEREAS, HCHA held a public hearing on the revised HCHA Annual Plan and the revised HCHA Administrative Plan on January 6, 2015; and

WHEREAS, HCHA staff has recommended changes regarding rent reasonableness procedures and interim reexamination procedures; and

WHEREAS, the recommended changes do not reflect significant amendments or substantial deviations or modifications to the HCHA Administrative Plan;

NOW, THEREFORE, BE IT RESOLVED, that HCHA hereby adopts the changes to the HCHA Administrative Plan attached to this resolution.

PASSED, by the Board of Commissioners this 19th day of August 2015.

Chairman: 
Secretary: 

Attachment: HCHA Administrative Plan Revisions

RESOLUTION NO. 15-52

**RESOLUTION TO PAY HARRIS COUNTY UNDER PROTEST AND TAKE
ALL NECESSARY STEPS TO CHALLENGE AN OIG FINDING
AND PROTECT THE INTERESTS OF HCHA**

WHEREAS, on or about June 19, 2015, the United States Department of Housing and Urban Development, Office of Community Planning and Development, Office of Block Grant Assistance, issued its Management Decision for Audit Report 2013-FW-1006; and

WHEREAS, the Management Decision states that "HUD agrees with the [Office of Inspector General's] Finding" that HCHA entered into a cost-plus contract related to the Cypresswood Estates development; and

WHEREAS, on July 22, 2015, the Texas General Land Office, citing the Management Decision, demanded repayment in the amount of \$95,046.01, plus (under certain circumstances) an additional amount of \$240,681.00, from Harris County; and

WHEREAS, on July 23, 2015, the Harris County Community Services Department, based on the Management Decision and GLO demand, "again request[ed] the Harris County Housing Authority to repay \$497,095 to Harris County of which \$95,046.01 must be remitted by September 1, 2015, with the balance of \$402,048.99 to be paid no later than December 31, 2015;" and

WHEREAS, HCHA has, at all times, disputed the OIG Finding; and

WHEREAS, HCHA continues to dispute the OIG Finding and is in the process of taking additional steps to protect its interests;

NOW THEREFORE, BE IT RESOLVED, that the CEO is authorized to make payment to Harris County in the amount of \$95,046.01 under protest, and to take all necessary steps to challenge the OIG Finding and protect the interests of HCHA.

PASSED by the Board of Commissioners on this 19th day of August 2015.

Chairman: _____



Secretary: _____



RESOLUTION 15-53

RESOLUTION TO NAME ACTING CHIEF EXECUTIVE OFFICER

WHEREAS, the Authority's CEO, Tom McCasland, has tendered his resignation to the Board of Commissioners effective August 31, 2015; and

WHEREAS, the Board has formed a CEO Search Committee that is actively interviewing qualified candidates for the CEO posting; and

WHEREAS, the Board has not extended an offer of employment to any CEO candidate at this time;

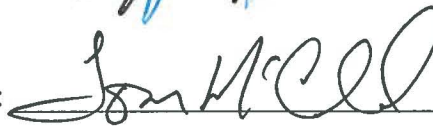
NOW THEREFORE, BE IT RESOLVED, that the Board names Horace Allison as acting CEO and Secretary of the Board of Commissioners effective September 1, 2015 with all the powers and duties of CEO, Secretary, and Executive Director until such time as the Board deems necessary.

PASSED, by the Board of Commissioners this 19th day of August 2015.

Chairman: _____



Secretary: _____



RESOLUTION NO. 15-54

**RESOLUTION AUTHORIZING THE NEGOTIATION AND EXECUTION OF A
CONTRACT FOR CONSULTING SERVICES TO PREPARE AND SUBMIT A LOW
INCOME HOUSING TAX CREDIT APPLICATION FOR THE FENIX ESTATES
DEVELOPMENT**

WHEREAS, the Harris County Housing Authority (HCHA) issued a Request for Quotes (RFQ) #15-05 on August 20, 2015, soliciting proposals for Consulting Firms to provide consulting services to prepare and submit a Low Income Housing Tax Credit (LIHTC) application; and

WHEREAS, the RFQ was sent to four consulting firms on August 20, 2015, and posted on the HCHA's website; and

WHEREAS, responses to RFQ #15-05 were due August 31, 2015; and

WHEREAS, the HCHA received four responses to RFQ #15-05 from the following firms:

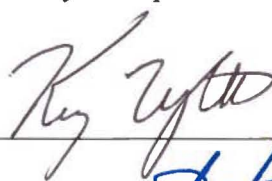
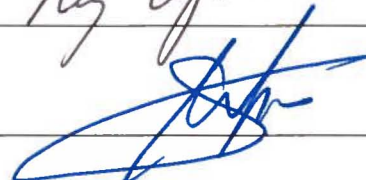
- S. Anderson Consulting
- Marque Real Estate Consultants
- The ITEX Group, LLC
- Structure Development; and

WHEREAS, HCHA staff reviewed, evaluated and ranked the responses to the RFQ; and

WHEREAS, The ITEX Group, LLC's proposal was ranked number one and the proposed scopes and fees (subject to negotiation) are most advantageous to the HCHA;

NOW, THEREFORE, BE IT RESOLVED that HCHA's Acting Chief Executive Officer is hereby authorized and directed to negotiate and execute contracts for consulting services with The ITEX Group, LLC's for services related to the preparation and submission of a LIHTC application for Fenix Estates, and to take such actions as the Acting Chief Executive Officer deems necessary to effectuate the intent of this resolution, the execution of any document or taking of any action to be conclusive evidence of the necessity therefor.

PASSED, by the Board of Commissioners this 9th day of September 2015.

Chairman: 
Secretary: 

RESOLUTION NO. 15-55

RESOLUTION OF THE HARRIS COUNTY HOUSING AUTHORITY (THE "AUTHORITY") AUTHORIZING THE HARRIS COUNTY HOUSING AUTHORITY PUBLIC FACILITY CORPORATION, A SPONSORED AFFILIATE OF THE AUTHORITY (THE "CORPORATION"), TO SECURE INDEBTEDNESS AND AMEND LOAN DOCUMENTS IN ORDER TO FACILITATE ADDITIONAL FINANCING FOR RETREAT AT WESTLOCK IN TOMBALL, TEXAS; AND AUTHORIZING THE CORPORATION TO TAKE SUCH OTHER STEPS AS THE CORPORATION DEEMS NECESSARY OR CONVENIENT TO CARRY OUT THESE RESOLUTIONS

WHEREAS, the Corporation is a sponsored affiliate of the authority; and

WHEREAS, the Corporation previously borrowed \$1,933,000.00 from Harris County for the Retreat at Westlock development, a 140-unit affordable housing development for the elderly to be located at the southwest corner of State Highway 249 and Westlock Road in Harris County (the "Project"); and

WHEREAS, of the \$1,933,000 borrowed from the County (the "Original PFC Loan"), \$48,000.00 was used to pay certain required Harris County Public Infrastructure Department inspection costs and the remaining \$1,885,000 was loaned to Retreat at Westlock, Ltd, a Texas limited partnership that is developing and will own and operate the Project (the "Partnership") as reimbursement for expended costs associated with the construction and development of the Project (the "Original Partnership Loan," and referenced collectively with the Original PFC Loan, the "Original Loans"); and

WHEREAS, in connection with the Original PFC Loan, a Regulatory Agreement and Declaration of Restrictive Covenants (the "Regulatory Agreement") was recorded against the fee interest in the Project, pursuant to which 49 of the 140 units in the Project were to be "HOME-assisted" units and comply with the restrictions of the Regulatory Agreement; and

WHEREAS, the County now desires to loan and the PFC desires to borrow an additional \$200,000.00 in HOME funds and an additional \$420,000.00 in CDBG-DR funds (the "Additional PFC Loan"), which funds the PFC will loan to the Partnership for the development of the Project (the "Additional Partnership Loan" and referenced collectively with the Additional PFC Loan, the "Increased Loan"); and

WHEREAS, as a condition of the Increased Loan, the County desires to amend the Regulatory Agreement to increase the number of assisted units from 49 to 71; and

WHEREAS, in connection with the Increased Loan, the Partnership and Corporation are required to enter into various documents which will evidence the Increased Loan, including, but not limited to, commitments, amendments to documents evidencing and governing the Original Loans, promissory notes, fee and leasehold deeds of trust with absolute assignment of leases and

rents, regulatory agreement, security agreement and fixture filing, indemnity agreements, guaranties, certificates, directions, approvals, waivers, notices, instruments, assignments, and other communications as may be required by the County, any other lender with a loan secured by a fee or leasehold interest in the Project, and/or the Partnership's limited partner (all of documents collectively, the "Transaction Documents");

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Harris County Housing Authority hereby authorizes the Corporation to obtain the Additional PFC Loan from the County, and each of the Authority and the Corporation is hereby authorized to execute and deliver the Transaction Documents, as applicable; and that Horace Allison as Acting CEO of the Authority and Acting Secretary of the Corporation (the "Executing Officer"), as applicable, is hereby authorized, empowered and directed, for and on behalf of, and in the name of each of the Authority and Corporation, as the case may be, to execute and deliver the Transaction Documents to the requesting party, and such other documents and instruments in connection therewith as may be necessary or desirable, with such changes and modifications thereto as shall be approved by executing the same, such execution and delivery to be conclusive evidence of such approvals; and

BE IT FURTHER RESOLVED, that the execution by the Executing Officer of any document or instrument authorized by the foregoing Resolutions or any document or instrument executed in the accomplishment of any action or actions authorized, or the execution of any amendment or modification of any such document or instrument shall be deemed to be conclusive approval thereof by the Authority and the Corporation, as the case may be, and the binding act and obligation of such entity; and

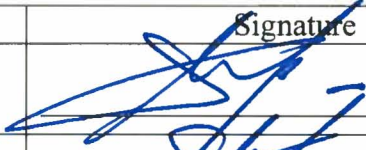

BE IT FURTHER RESOLVED, that Corporation is hereby authorized to amend the Regulatory Agreement to increase the number of assisted units from 49 to 71 and increase the number of units affordable to families earning 60% or less of area median income from at least 22 to 44; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Authority finds the actions authorized by these resolutions may reasonably be expected to directly or indirectly benefit each of the Authority and the Corporation; and

BE IT FURTHER RESOLVED, that this Resolution may be executed in several counterparts, and all so executed shall constitute one resolution, binding on all the parties hereto. Any counterpart of this Resolution, which has attached to it separate signature pages which together contain the signatures of all parties or is executed by an attorney-in-fact on behalf of some or all of the parties, shall for all purposes be deemed a fully executed instrument; and

BE IT FURTHER RESOLVED, that each of the Authority and the Corporation is authorized and directed to deliver a certified copy of the foregoing resolutions to the County, any other lender with a loan secured by a fee or leasehold interest in the Project, and/or the Partnership's limited partner, and to certify that the foregoing resolutions were duly adopted and that the provisions thereof are in full conformity with the governing and organizational documents of each of the Authority and the Corporation; and

BE IT CERTIFIED that the following person or persons now hold the office indicated below and that such person's bona fide signature is set forth below:

Name	Title	Signature
Horace Allison	Acting CEO of the Authority	
Horace Allison	Acting Secretary of the Corporation	

These Resolutions shall be in full force and effect from and upon their adoption.

PASSED, by the Board of Commissioners this 9th day of September 2015.

Chairman: 

Secretary: 

RESOLUTION NO. 15-56

**RESOLUTION APPROVING AND AUTHORIZING TRAVEL EXPENSES FOR
AFFORDABLE HOUSING STAFF**

WHEREAS, the Texas Department of Housing and Community Affairs will host a two-day Amy Young Barrier Removal Workshop on September 29-30, 2015 in Austin, TX; and

WHEREAS, the training is designed to help promote compliance with the Fair Housing Act design and construction requirements; and

WHEREAS, HCHA's Affordable Housing staff, Horace Allison and Paula Burns, will attend these two days of training and request per diem, travel, and other related expenses in the amount of \$285.75 per person;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Harris County Housing Authority that the Chairman of the Board is authorized to approve up to \$511.50 of the above stated expenses.

PASSED, by the Board of Commissioners this 16th day of September 2015.

Chairman: _____

Acting Secretary: _____

Attachments: Estimated travel expenditures

RESOLUTION NO. 15-57

RESOLUTION APPROVING REVISIONS TO THE ADMINISTRATIVE PLAN

WHEREAS, Harris County Housing Authority ("HCHA") held a Resident Advisory Board meeting on October 23, 2014; and

WHEREAS, HCHA held a public hearing on the revised HCHA Annual Plan and the revised HCHA Administrative Plan on January 6, 2015; and

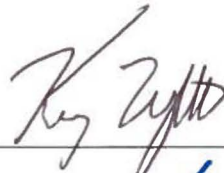
WHEREAS, HCHA staff has recommended changes to the Administrative Plan regarding owner payments and HAP contract termination procedures; and

WHEREAS, the recommended changes do not reflect significant amendments or substantial deviations or modifications to the HCHA Administrative Plan;

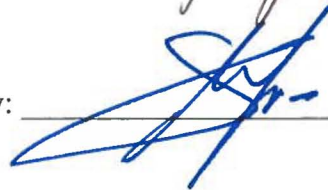
NOW, THEREFORE, BE IT RESOLVED, that HCHA hereby adopts the changes to the HCHA Administrative Plan attached to this resolution.

PASSED, by the Board of Commissioners this 16th day of September 2015.

Chairman: _____



Acting Secretary: _____



Attachment: HCHA Administrative Plan Revisions

RESOLUTION NO. 15-58

**RESOLUTION AUTHORIZING THE NEGOTIATION AND EXECUTION OF A
CONTRACT FOR CONSULTING SERVICES TO PREPARE AND SUBMIT A LOW
INCOME HOUSING TAX CREDIT APPLICATION FOR THE FENIX ESTATES
DEVELOPMENT**

WHEREAS, Harris County Housing Authority (HCHA) issued a Request for Quotes (RFQ) # 15-05 on August 20, 2015, soliciting proposals for Consulting Firms to provide consulting services to prepare and submit a Low Income Housing Tax Credit (LIHTC) application; and

WHEREAS, the RFQ was sent to four consulting firms on August 20, 2015, and posted on the HCHA's website; and

WHEREAS, responses to RFQ #15-05 were due August 31, 2015; and

WHEREAS, HCHA received four responses to RFQ #15-05 from the following firms:

S. Anderson Consulting

Marque Real Estate Consultants

The ITEX Group, LLC

Structure Development; and

WHEREAS, the staff of HCHA reviewed, evaluated and ranked the responses to the RFQ; and

WHEREAS, the staff of HCHA determined that Structure Development's proposal was the most advantageous to HCHA; and

WHEREAS, the Board of Commissioners determined that The ITEX Group, LLC's proposal was the most advantageous to HCHA (Resolution 15-54); and

WHEREAS, The ITEX Group, LLC has since withdrawn its proposal.

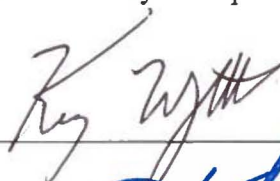
NOW THEREFORE BE IT RESOLVED, the Board of Commissioners hereby rescinds Resolution 15-54.

BE IT FURTHER RESOLVED, that the Acting Chief Executive Officer of HCHA is authorized and directed to negotiate and execute contracts for Consulting Services with Structure Development for services related to the preparation and submission of a LIHTC application for Fenix Estates, and to take such actions as the Acting Chief Executive Officer deems necessary to effectuate the intent of this resolution, the execution of any document or taking of any action to be conclusive evidence of the necessity therefor.

This Resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 16th day of September 2015.

Chairman: _____



Acting Secretary: _____



RESOLUTION NO. 15-59

**RESOLUTION AUTHORIZING THE NEGOTIATION AND EXECUTION OF A
CONTRACT FOR CONSULTING SERVICES TO PREPARE A MARKET STUDY FOR
THE FENIX ESTATES DEVELOPMENT**

WHEREAS, Harris County Housing Authority (HCHA) issued a Request for Quotes (RFQ) # 15-05 on July 28, 2015, soliciting proposals for consulting firms to prepare a market study (services) for the Fenix Estates development; and

WHEREAS, the RFQ was sent to six consulting firms on July 28, 2015, and posted on HCHA's website; and

WHEREAS, responses to RFQ #15-05 were due August 12, 2015; and

WHEREAS, HCHA received one response to RFQ #15-05 from the following firm:

CDS Market Research; and

WHEREAS, HCHA staff has reviewed, and evaluated the response to the RFQ; and

WHEREAS, CDS's proposal and the proposed scopes and fees in the amount of \$10,700.00 (subject to negotiation) are most advantageous to HCHA; and

WHEREAS, staff has evaluated the fee and found it to be within the acceptable range for similar services;

NOW, THEREFORE, BE IT RESOLVED, that the acting or appointed Chief Executive Officer of HCHA, is authorized and directed to negotiate and execute contracts for consulting services with CDS Market Research for services related to the preparation of a market study for Fenix Estates, and to take such actions as the acting or appointed Chief Executive Officer deems necessary to effectuate the intent of this resolution, the execution of any document or taking of any action to be conclusive evidence as necessary.

PASSED, by the Board of Commissioners this 16th day of September 2015.

Chairman: _____

Acting Secretary: _____

RESOLUTION NO. 15-60

RESOLUTION AUTHORIZING HARRIS COUNTY HOUSING AUTHORITY (THE "AUTHORITY") TO SECURE INDEBTEDNESS AND AMEND THE INTERLOCAL AGREEMENT AND LOAN DOCUMENTS IN ORDER TO FACILITATE ADDITIONAL FINANCING FOR FENIX ESTATES IN HOUSTON, HARRIS COUNTY, TEXAS; AND AUTHORIZING THE AUTHORITY TO TAKE ANY OTHER ACTIONS DEEMED NECESSARY OR CONVENIENT TO CARRY OUT THIS RESOLUTION

WHEREAS, Harris County Housing Authority (the "Authority") entered into an Interlocal Agreement (the "Agreement") with Harris County (the "Lender") on March 31, 2015 in order to facilitate Grant of CDBG-Disaster Recovery funds for financing for the Fenix Estates Development in Houston, Harris County, Texas (the "Project"); and

WHEREAS, the Authority desires to amend the Agreement in the loan amount of \$1,670,000.00 (the "Loan") and enter into a certain First Amendment to Interlocal Agreement between the Lender and the Authority (the "Amendment") in order to facilitate additional financing for the Project; and

WHEREAS, the Authority shall also receive a loan or a grant from the City of Houston ("City") in the amount of \$3,500,000 ("City Funds") and desires to enter into the appropriate agreements to facilitate said additional financing for the Project; and

WHEREAS, in connection with the Agreement and with the Loan, the Authority is required by the Lender to enter into various documents which will evidence the Loan, including, but not limited to, a Deed of Trust to Secure Performance, a \$1,670,000.00 Loan Note, and any commitment letters, affidavits, certifications, consents, applications, indemnifications, financing statements, and various other loan documentation as may be required by the Lender in connection with the Loan (collectively, the "Loan Documents"); and

WHEREAS, in connection with the City Funds, the Authority is required by the City to enter into various documents which will evidence the loan or grant, and any agreements, commitment letters, affidavits, certifications, consents, applications, indemnifications, financing statements, and various other loan or grant documentation as may be required by the City in connection with the City Funds (collectively, the "City Documents"); and

WHEREAS, in order to facilitate the foregoing, it is necessary to authorize the Chair and the Interim Chief Executive Officer of the Authority to execute any and all documents for the transactions relating to the Amendment, the Loan Documents and the City Documents;

NOW, THEREFORE, BE IT RESOLVED that the Authority hereby approves the amended Loan, the Amendment, and the Loan Documents, and that the Authority is authorized to enter into the amended Loan, the Amendment, the Loan Documents and the City Documents; and

BE IT FURTHER RESOLVED that Kerry Wright, Chairman of the Board of Commissioners of the Authority and Horace Allison, Interim Chief Executive Officer of the Authority, are each individually authorized to execute the Amendment and any and all Loan Documents and City Documents; and

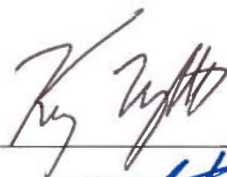
BE IT FURTHER RESOLVED that this resolution and the form resolution to which it is applicable shall continue in full force and effect until official written notice of the rescission thereof by the Authority; and

BE IT FURTHER RESOLVED, that to the extent any of the actions authorized by this resolution have already been taken on behalf of the Authority, such actions are hereby ratified and confirmed as valid actions, effective as of the date such actions were taken; and

BE IT FURTHER RESOLVED, that the Authority is authorized to take such other actions as the Authority shall consider necessary or convenient toward completion of the transactions contemplated by these resolution.

This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 16th day of September 2015.

Chairman:  _____

Acting Secretary:  _____

RESOLUTION NO. 15-61

RESOLUTION BY HARRIS COUNTY HOUSING AUTHORITY (THE "AUTHORITY") APPROVING THE HCHA REDEVELOPMENT AUTHORITY, INC. (THE "CORPORATION") TO FORM THE GENERAL PARTNER AND PARTNERSHIP FOR THE FENIX ESTATES PROJECT, AND ANY OTHER ACTIONS NECESSARY TO CARRY OUT THESE RESOLUTIONS

WHEREAS, HCHA Redevelopment Authority, Inc. (the "Corporation"), a Texas non-profit corporation formed under the Texas Business Organizations Code by Harris County Housing Authority (the "Authority"), desires to become the sole member of the General Partner of Fenix Estates I GP, LLC, the general partner of Fenix Estates I, LP (the "Partnership"); and

WHEREAS, the Partnership intends to apply for an award of 4% low income housing tax credits ("Tax Credits") from the Texas Department of Housing and Community Affairs in order to raise funding for the construction of Phase I of the Fenix Estates, an approximately 200-unit multifamily housing and commercial development in Houston, Harris County, Texas (the "Project"); and

WHEREAS, the Authority desires to authorize the creation of the Partnership and its general partner;

NOW, THEREFORE, BE IT RESOLVED that the Authority is authorized to do the following, in connection with the transactions contemplated by these Resolutions, and the Commissioners of the Authority hereby adopt the following Resolutions at a duly-called meeting of the Authority:

Certificate of Formation of the Company

BE IT FURTHER RESOLVED, that the Certificate of Formation of Fenix Estates I GP, LLC (the "Company"), as approved by the Corporation, has been prepared for filing with the Secretary of State of the State of Texas and is to be filed with the Secretary of the State of Texas, and that the Certificate of Filing and a copy of the Certificate of Formation as returned by the Secretary of State upon filing be inserted into the minute book of the Company; and

BE IT FURTHER RESOLVED, that the Company is being formed for its company purpose and to otherwise deal with the Project in accordance with any applicable regulations, and the provisions of its Company Agreement; and

BE IT FURTHER RESOLVED, that Horace Allison shall be named as manager for the company under the terms of the Company Agreement and authorized to act as said manager in behalf of the Company; and

Company Agreement

BE IT FURTHER RESOLVED, that the form of Company Agreement, as approved by the Corporation, be, and it hereby is, approved and is adopted as the Company Agreement of the Company; and

BE IT FURTHER RESOLVED, that the sole member of the Company is directed to certify a copy of this Company Agreement and insert it in the minute book of the Company, and maintain it in the principal office of the Company, open for inspection by any partner of the Partnership, or by any officer or member of the Company, at all reasonable times during office hours; and

Certificate of Formation of the Partnership

BE IT FURTHER RESOLVED, that the Certificate of Formation of the Partnership, as approved by the Corporation, has been prepared for filing with the Secretary of State of the State of Texas and is to be filed with the Secretary of the State of Texas, and that the Certificate of Filing and a copy of the Certificate of Formation as returned by the Secretary of State upon filing shall be inserted into the minute book of the Partnership; and

BE IT FURTHER RESOLVED, that the Partnership is being formed to construct, develop, renovate, repair, improve, maintain, operate, lease, dispose of and otherwise deal with the Project in accordance with any applicable regulations, and the provisions of its Agreement of Limited Partnership; and

Adoption of Partnership Agreement

BE IT FURTHER RESOLVED, that the form of Agreement of Limited Partnership attached hereto, as approved by the Corporation, be, and it hereby is, approved to be adopted as the Agreement of Limited Partnership of the Partnership and that the Company, in its capacity as general partner of the Partnership, is hereby authorized to execute the Agreement of Limited Partnership; and

BE IT FURTHER RESOLVED, that the Company, as general partner of the Partnership, is directed to certify a copy of the fully-executed Agreement of Limited Partnership and insert it in the minute book of the Partnership, and maintain it in the principal office of the

Partnership, open for inspection by any partner of the Partnership, or by any officer or member of the Company, at all reasonable times during office hours; and

Banking Authority

BE IT FURTHER RESOLVED, that the Company be, and it hereby is, authorized and directed to execute and deliver on behalf of itself and/or the Partnership, such form resolutions of any state or national banking institution that the Company may select (the "Bank"), as may be required to establish whatever checking accounts and borrowing accounts the Company shall deem necessary and appropriate for the Company's use and for and on behalf of the Partnership; and

BE IT FURTHER RESOLVED, that the banking Resolution, as passed by the Corporation, on or about even date hereof, is hereby approved; and

Ratification

BE IT FURTHER RESOLVED, that the signing of these resolutions shall constitute full ratification of any actions previously taken in contemplation of these resolutions by the signatories; and

BE IT FURTHER RESOLVED, that to the extent any of the actions authorized by this Resolution have already been taken on behalf of the Authority, such actions are hereby ratified and confirmed as the valid actions of the Authority, effective as of the date such actions were taken; and

BE IT FURTHER RESOLVED that the Authority is authorized to take such other actions as the Corporation or Authority shall consider necessary or appropriate toward completion of the transactions contemplated by these Resolutions.

This Resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 16th day of September 2015.

Chairman: _____

Acting Secretary: _____

RESOLUTION 15-62

RESOLUTION TO NAME HORACE ALLISON AS CHIEF EXECUTIVE OFFICER

WHEREAS, the Authority's CEO, Tom McCasland, has tendered his resignation to the Board of Commissioners effective August 31, 2015; and

WHEREAS, the Board named Horace Allison as acting CEO and Secretary of the Board of Commissioners effective September 1, 2015 with all the powers and duties of CEO, Secretary, and Executive Director until such time as the Board deems necessary; and

WHEREAS, the Board has chosen to extended an offer of employment to Horace Allison for the CEO position;

NOW THEREFORE, BE IT RESOLVED, that the Board names Horace Allison CEO and Secretary of the Board of Commissioners effective September 16, 2015 with all the powers and duties of CEO, Secretary, and Executive Director, subject to terms negotiated by the Board and Mr. Allison.

PASSED, by the Board of Commissioners this 16th day of September 2015.

Chairman: _____

Secretary: _____

RESOLUTION NO. 15-63

RESOLUTION AUTHORIZING A CONTRACT FOR POSTAL SERVICES

WHEREAS, the Harris County Housing Authority (HCHA) requires mail processing services in order to effectively manage its daily correspondence; and

WHEREAS, HCHA's current contract with Questmark Information Management, Inc. (Questmark) was procured under small purchase procedures and requires re-bidding at this time; and

WHEREAS, HCHA staff solicited proposals from entities to provide postal services and received quotes from Questmark, Pitney Bowes, and Neopost; and

WHEREAS, Questmark's proposal was judged to be the most competitive and advantageous to HCHA;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Harris County Housing Authority that the Chief Executive Officer is authorized and directed to execute a contract for postal services with Questmark Information Management, Inc.

PASSED, by the Board of Commissioners this 21st day of October 2015.

Chairman: _____



Secretary: _____



Attachment: Questmark Contract and Vendor Price Comparisons

RESOLUTION NO. 15-64

RESOLUTION AUTHORIZING HARRIS COUNTY HOUSING AUTHORITY PUBLIC FACILITY CORPORATION (THE "ISSUER") TO INDUCE BONDS TO BE ISSUED FOR THE FENIX ESTATES PROJECT

WHEREAS, the Board of Commissioners of Harris County Housing Authority (the "Authority") has approved and created Harris County Housing Authority Public Facility Corporation, a nonprofit public facility corporation (the "Issuer"), pursuant to the Public Facility Corporation Act, Chapter 303, Texas Government Code, as amended (the "Act"); and

WHEREAS, the Issuer, on behalf of the Authority, is empowered to issue bonds to finance, refinance, or provide one or more public facilities, as such term is defined in the Act, which projects will be within or partially within the Authority's boundaries, including Harris County, Texas; and

WHEREAS, Fenix Estates I, LP, a Texas limited partnership (the "User"), has requested that the Issuer finance a low income multi-family housing project named Fenix Estates consisting of approximately 200 units to be located at 3815 Gulf Freeway, Houston, Texas 77003 (the "Project") within the boundaries of the Authority in Harris County, Texas, and further that the Issuer adopt this resolution with respect to the acquisition, construction, and installation of the Project; and

WHEREAS, the User has advised the Issuer that a contributing factor that would further induce the User to proceed with providing for the acquisition and construction of the Project would be a commitment and agreement by the Issuer to issue revenue bonds pursuant to the Act (the "Bonds") to finance and pay for the Project; and

WHEREAS, in view of a shortage of decent, safe and sanitary housing for persons and families of low income at prices or rentals that they can afford, it is considered essential that construction of the Project be completed at the earliest practicable date, but at the same time, the User wishes to begin construction of the Project after satisfactory assurances from the Issuer, subject to the conditions set forth herein, that the proceeds of the sale of the Bonds, or other obligations, of the Issuer in an amount necessary to pay the costs of the Project will be made available to finance the Project; and

WHEREAS, the Issuer finds, intends, and declares that this resolution shall constitute its official binding commitment, subject to the conditions set forth herein, to issue Bonds, or other obligations, pursuant to the Act in an amount prescribed by the User not to exceed the maximum aggregate principal amount of up to \$30,000,000 and to expend the proceeds thereof to acquire, construct, and install the Project and to pay all expenses and costs of the Issuer in connection with the issuance of the Bonds; and

WHEREAS, in order to finance and pay for the Project through the issuance of revenue bonds, the interest on which is excludable from the gross income of the holders thereof under the Internal Revenue Code of 1986, as amended (the "Code"), the Issuer must apply to the Texas Bond

Review Board (the “TBRB”) for a reservation of state ceiling available to “private activity bonds” (as defined in the Code) for a calendar year;

NOW, THEREFORE, BE IT RESOLVED that the following actions of the Issuer are hereby ratified and approved:

Section 1. Subject to the terms hereof, the Issuer will:

(a) Issue the Bonds, and if the User and the Issuer agree, other evidences of indebtedness providing temporary financing of the Project which will be issued after the date hereof and be refunded by the Bonds pursuant to the Act, or any other Texas legislation heretofore or hereafter enacted which may provide a suitable method of financing in addition to or in substitution for the Act.

(b) Cooperate with the User with respect to the issuance of the Bonds, and, if arrangements therefor satisfactory to the User and the Issuer can be made, the Issuer will take such action and authorize the execution of such documents and will take such further action as may be necessary or advisable for the authorization, execution, and delivery of any contracts or agreements deemed necessary or desirable by the User or the Issuer in connection with the issuance of the Bonds (collectively, the “Contracts”), providing among other things for payment of the principal of, interest on, redemption premiums, paying agents’ charges, and Trustee’s fees, if any, on the Bonds; payment of fees and charges of the Issuer or the Authority; acquisition, construction, and improvement of the Project; and use, operation, and maintenance of the Project (and the execution of any appropriate and necessary guaranty agreements), all as shall be authorized, required, or permitted by law and as shall be mutually satisfactory to the Issuer, the Authority, and the User.

(c) If the proceeds from the sale of the Bonds are insufficient, take such actions and execute such documents as may be necessary to permit the issuance from time to time in the future of additional bonds on terms which shall be set forth therein, whether on a parity with other series of bonds or otherwise, for the purpose of paying the costs of completing the acquisition, construction, and installation of the Project, as requested by the User and within then applicable limitations.

(d) Take or cause to be taken such other actions as may be required to implement the aforesaid undertakings or as it may deem appropriate in pursuance thereof.

The Bonds shall specifically provide that neither the State of Texas, the Authority, nor any political issuer, subdivision, or agency of the State of Texas shall be obligated to pay the same or the interest thereon and that neither the faith and credit nor the taxing power of the State of Texas, the Authority, or any political issuer, subdivision, or agency thereof is pledged to the payment of the principal of, premium, if any, or interest on the Bonds.

The obligation of the Issuer to issue the Bonds is specifically subject to satisfaction of each of the following conditions:

(i) Evidence that the Project will not be operated for profit or as a source of revenue to the Issuer or User;

(ii) The receipt of a ruling from the Internal Revenue Service or an opinion from nationally recognized bond counsel, substantially to the effect that the interest on the Bonds is excludable from gross income tax purposes under existing law;

(iii) Approval of the Bonds by all other governmental agencies required to approve the Bonds including, but not limited to, approval of the Bonds by the Attorney General of the State of Texas and any other applicable governmental authority; and

(iv) Any other conditions reasonably imposed by the Issuer.

Section 2. The Issuer shall submit an application to the TBRB for a reservation of the state ceiling for “private activity bonds” for program year 2015 and each subsequent calendar year at the User’s request to finance the Project. Any officer of the Board of Directors of the Issuer is hereby authorized to execute and submit an application to the TBRB in such form as may be approved by the TBRB for such purpose.

Section 3. It is understood by the Issuer and the Authority, and the User has represented to the Issuer, that in consideration of this Resolution and by filing the Application, and subject to the terms and conditions hereof, the User has agreed that:

(a) Prior to or contemporaneously with the sale of the Bonds in one or more series or issues from time to time as the Issuer and the User shall hereafter agree to in writing, the User will enter into the Contracts with the Issuer under the terms of which the User will obligate itself to pay to the Issuer (or to a Trustee, as the case may be) sums sufficient in the aggregate to pay the principal of, interest on, redemption premiums, paying agents’ fees, and Trustee’s fees, if any, on the Bonds, as and when the same become due and payable, with such contract to contain the provisions described in Section 1 hereof and such other provisions as may be required or permitted by law and to be mutually acceptable to the Issuer and the User.

(b) The User will (1) pay all Project costs which are not or cannot be paid or reimbursed from the proceeds of the Bonds and (2) at all times, indemnify and hold harmless the Issuer against all losses, costs, damages, expenses, and liabilities of whatsoever nature (including but not limited to attorneys’ fees, litigation and court costs, amounts paid in settlement, and amounts paid to discharge judgments) directly or indirectly resulting from, arising out of or related to the issuance, offering, sale, or

delivery of the Bonds, or the design, construction, installation, operation, use, occupancy, maintenance, or ownership of the Project.

(c) The User will provide to the Issuer all information required to be submitted to the TBRB and any other governmental agencies for approval of the Project or the Bonds and will execute all necessary documents in connection therewith.

Section 4. The Issuer finds, determines, recites, and declares that the issuance of the Bonds to provide financing for the Project will promote the public purposes set forth in Section 303 of the Act, including, without limitation, assisting persons of low and moderate income to obtain decent, safe and sanitary housing at rentals they can afford.

Section 5. It is understood by the Issuer that all commitments of the Issuer and the User with respect to the Project and the Bonds are subject to the condition that the Bonds shall have been issued no later than three years from the date of this Resolution, or such other date as shall be mutually satisfactory to the Issuer and the User.

Section 6. It is recognized and agreed by the Issuer that the User may exercise its rights and perform its obligations with respect to the financing of the Project either through (i) itself in its own name; (ii) any of its wholly-owned subsidiaries; (iii) any "related person" as defined in Section 144(a)(3) of the Code; or (iv) any legal successor thereto, respectively, subject to approval of the Issuer's bond counsel and, provided that suitable guaranties necessary or convenient for the marketability of the Bonds shall be furnished, if required by the Issuer, and all references to the User shall be deemed to include the User acting directly through itself or any such approved entities.

Section 7. The adoption of this Resolution, as requested by the User, shall be deemed to constitute the acceptance of the User's proposal that it be further induced to proceed with providing financing for the Project, and this Resolution shall constitute an agreement between the Issuer and the User effective on the date that this Resolution is adopted, and this Resolution is affirmative of official action taken by the Issuer towards the issuance of the Bonds.

PASSED, by the Board of Commissioners this 21st day of October 2015.

Chairman:



Secretary:



RESOLUTION NO. 15-65

**RESOLUTION AUTHORIZING HCHA REDEVELOPMENT
AUTHORITY, INC. (THE "CORPORATION") TO EXECUTE
DOCUMENTS IN CONNECTION WITH THE AWARD OF TAX
CREDITS, ISSUANCE OF BONDS, AND OTHER FINANCING
DOCUMENTS TO FINANCE THE DEVELOPMENT OF THE FENIX
ESTATES PROJECT**

WHEREAS, HCHA Redevelopment Authority, Inc., a Texas non-profit corporation has been created by Harris County Housing Authority (the "Authority") for the purposes of promoting community welfare by providing decent housing that is affordable to low income families in the City of Houston and Harris County, Texas, and providing support services to the residents of such housing; and

WHEREAS, the Corporation serves as the sole member of the general partner of Fenix Estates I, LP (the "Partnership"), which is a partnership formed to develop and construct 200 units of affordable housing known as Fenix Estates (the "Project"); and

WHEREAS, the Partnership intends to finance the Project with the use of tax credits, bonds, and CDBG-DR funds which were granted to the Authority; and

WHEREAS, the Partnership shall submit an application for an award of 4% tax credits for the Project and related documents (collectively the "Tax Credit Application") to the Texas Department of Housing and Community Affairs; and

WHEREAS, the Partnership shall submit an application and related documents for bond financing for the Project (collectively the "Bond Application") to the Texas Bond Review Board and Texas Attorney General; and

WHEREAS, in order to facilitate the foregoing, it is necessary to authorize the Chief Executive Officer / Executive Director of the Authority, and the President and the Secretary of the Corporation to execute any and all documents for the transactions relating to the Tax Credit Application or the Bond Application;

NOW, THEREFORE, BE IT RESOLVED that Kerry Wright, Chairman of the Board of Commissioners of the Authority and President of the Corporation's Board of Directors, and Horace Allison, the Chief Executive Officer / Executive Director of the Authority and the Secretary of the Corporation's Board of Directors, are each individually authorized to execute any and all documents on behalf of the Corporation, Fenix Estates I GP, LLC (the "GP"), and/or the Partnership as necessary and appropriate for, on behalf of and in the name of the Corporation, the GP, and/or the Partnership, including but not limited to, the 2015 Determination Notice from {HD071077.1}

the Texas Department of Housing and Community Affairs, and any and all other loan and bond documents as necessary to develop and finance the Project, including the Bond Application and the Tax Credit Application; and

BE IT FURTHER RESOLVED that the Authority hereby approves the submission of the Bond Application and the Tax Credit Application, on behalf of itself, the Corporation, the GP, and the Partnership; and

BE IT FURTHER RESOLVED that this resolution and the form resolutions to which it is applicable shall continue in full force and effect until official written notice of the rescission thereof by the Authority; and

BE IT FURTHER RESOLVED that the recitals of this Resolution are hereby found to be true and are incorporated herein for all purposes; and

BE IT FURTHER RESOLVED, that to the extent any of the actions authorized by this Resolution have already been taken on behalf of the Authority, the Corporation, the GP, and/or the Partnership, such actions are hereby ratified and confirmed as the valid actions of the Authority, the Corporation, the GP, and/or the Partnership, effective as of the date such actions were taken; and

BE IT FURTHER RESOLVED that the Corporation is authorized to take such other actions as the Corporation or Authority shall consider necessary or appropriate toward completion of the transactions contemplated by these resolutions.

PASSED, by the Board of Commissioners this 21st day of October 2015.

Chairman: _____



Secretary: _____



RESOLUTION NO. 15-66

**RESOLUTION AMENDING THE BYLAWS OF
HARRIS COUNTY HOUSING AUTHORITY TO ALLOW
FOR THE ELECTION OF OFFICERS TO UNEXPIRED TERMS**

WHEREAS, Article IV of the Bylaws of Harris County Housing Authority establishes offices within the Board of Commissioners; and

WHEREAS, Joe Ellis currently serves as Vice Chairman of the Board of Commissioners of the Harris County Housing Authority; and

WHEREAS, Mr. Ellis has resigned as Vice Chairman of the Board of Commissioners of Harris County Housing Authority effective October 21, 2015;

WHEREAS, Article IV does not specifically address the filling of vacancies within the offices of the Board of Directors;

NOW, THEREFORE, BE IT RESOLVED that, Article IV, Section 7 of the Bylaws of Harris County Housing Authority is amended as follows:

Section 7. Election of Officers. The officers of the Authority shall be elected by majority of the whole Board present in even numbered years prior to the commencement of the new fiscal year, except that, in the case of a vacancy in office prior to the expiration of the officer's term, the officers of the Authority shall be elected by majority of the whole Board present at any meeting called following such vacancy.

PASSED, by the Board of Commissioners this 21st day of October 2015.

Chairman: _____

Secretary: _____

RESOLUTION NO. 15-67

**RESOLUTION NAMING VICE CHAIRMAN
OF BOARD OF COMMISSIONERS**

WHEREAS, Article IV, Section 4 of the Bylaws of Harris County Housing Authority establishes the position of Vice Chairman of the Board of Commissioners; and

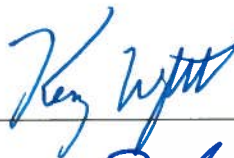
WHEREAS, Joe Ellis currently serves as Vice Chairman of the Board of Commissioners of the Harris County Housing Authority; and

WHEREAS, Joe Ellis has resigned as Vice Chairman of the Board of Commissioners of the Harris County Housing Authority effective October 21, 2015;

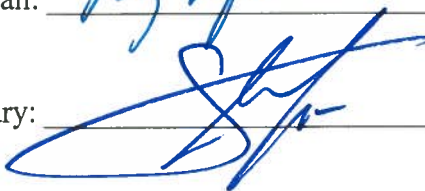
NOW, THEREFORE, BE IT RESOLVED that, by majority vote of the Board of Commissioners, Commissioner Womack is named Vice Chairman of the Board to fill the unexpired term of that Office.

PASSED, by the Board of Commissioners this 21st day of October 2015.

Chairman: _____



Secretary: _____



RESOLUTION NO. 15-68

**RESOLUTION APPROVING THE FISCAL YEAR ENDING MARCH 31, 2016 BUDGET
REVISION #1**

WHEREAS, Chief Financial Officer, David Cornwell, and staff members of Harris County Housing Authority ("HCHA") have drafted a budget revision for the fiscal year beginning April 1, 2015 and ending March 31, 2016; and

WHEREAS, on a consolidated basis the HCHA is projected to have a positive cash flow of \$5,158 for the fiscal year ending March 31, 2016; and,

WHEREAS, the HCHA Board of Commissioners has reviewed the proposed budget revision and has found that the anticipated revenues as reflected in the proposed budget are sufficient to meet all proposed expenses for HCHA with the exception of the Affordable Housing Program; and,

WHEREAS, the Affordable Housing program's expected deficit of \$50,834 is caused by an unanticipated request for reimbursements from Harris County, which will be paid from the program's unrestricted net assets; and,

NOW, THEREFORE, BE IT RESOLVED, that the HCHA Board of Commissioners hereby adopts the attached budget revision #1 for the fiscal year beginning April 1, 2015 and ending March 31, 2016.

PASSED, by the Board of Commissioners this 21st day of October 2015.

Chairman: _____



Secretary: _____



Attachment: FY2016 Budget Revision# 1

RESOLUTION NO. 15-69

**RESOLUTION AUTHORIZING THE RENEWAL OF A CONTRACT FOR FEE
ACCOUNTING SERVICES**

WHEREAS, the Harris County Housing Authority (HCHA) issued a Request for Proposals (RFP) #13-07 on September 4, 2013, soliciting proposals for accounting firms to provide fee accounting services; and

WHEREAS, HCHA received responses from Kubas Keller Associates and The Cornwell Associates, Accountants, Inc.; and

WHEREAS, The Cornwell Associates, Accountants, Inc.'s proposal was judged to be the most advantageous to HCHA; and

WHEREAS, on October 16, 2013, the HCHA Board of Commissioners approved the HCHA CEO to negotiate and execute a contract for fee accounting services with The Cornwell Associates, Accountants, Inc. to provide fee accounting services not to exceed \$100,000 per fiscal year; and

WHEREAS, this contract expired on October 15, 2015, but provides the HCHA the option to renew the contract for up to two, one year periods subject to fee negotiations; and

WHEREAS, HCHA staff has determined it to be in the best interest of HCHA to renew the contract between HCHA and The Cornwell Associates, Accountants, Inc.;

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Harris County Housing Authority that the Chief Executive Officer is authorized and directed to negotiate and execute a contract renewal for one year for fee accounting services with The Cornwell Associates, Accountants, Inc. not to exceed \$100,000 per fiscal year and to take such actions as the CEO deems necessary to effectuate the intent of this resolution, the execution of any document or taking of any action to be conclusive evidence of the necessity therefor.

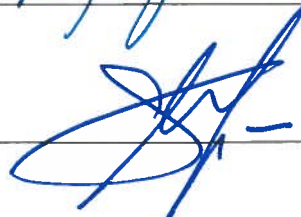
This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 21st day of October 2015.

Chairman: _____



Secretary: _____



RESOLUTION NO. 15-70

**RESOLUTION AUTHORIZING HARRIS COUNTY HOUSING AUTHORITY (HCHA)
TO PROVIDE THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
(HUD) THE ANNUAL REAL ESTATE ASSESSMENT CENTER (REAC) SUBMISSION
AS PREPARED BY HCHA'S INDEPENDENT AUDITORS**

WHEREAS, HUD requires that HCHA submit annual financial statements and audit information through the REAC system; and


WHEREAS, financial statements relevant to HCHA's REAC submission have been prepared by independent auditors from the firm of CliftonLarsonAllen, LLP;


WHEREAS, auditors from the firm of CliftonLarsonAllen, LLP presented the final draft of the financial statements to the Board of Commissioners on December 8, 2015 for its review and approval;

NOW THEREFORE BE IT RESOLVED, that that the Board of Commissioners of the Harris County Housing Authority authorizes HCHA staff to provide to HUD the annual REAC submission as prepared by HCHA's independent auditors no later than December 31, 2015.

This resolution shall be in full force and effect from and upon its adoption.

PASSED, by the Board of Commissioners this 8th day of December 2015.

Chairman:  _____

Secretary:  _____